

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
October 13, 2021

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Director's present: Colby, DeWitt, Hendrix, Monath | Gooch via phone

VISITORS: in Person: Ginger Omoroso, Culture Resource Rep for Ajumawi & Lomakatsi Restoration Project, & Mary Mike | via Zoom Paul Reuter, Pace Engineering

PUBLIC COMMENT:

- Ginger- with a crew of five progress being made on the Fall River Lake Trail, nearly to Mackey's Cove; hope to start gravel before weather turns

APPROVAL OF MINUTES:

- Approval of Regular Meeting Minutes from 9/15/21, the Special Meeting Minutes from 9/22/21 and Special Meeting Town Hall Minutes 9/29/21: Director DeWitt made a motion to Approve the Minutes, Director Colby seconded, and the motion passed unanimously with a vote of 5 ayes (Gooch, DeWitt, Hendrix, Colby, Monath).

COMMUNICATIONS: None

CONSENT AGENDA: None

Chairman's Report:

- The Town Hall meeting of September 29th went very well, good majority in favor
- Attended LAFCO meeting last Thursday in which they voted unanimously in favor of granting the Annexation for the District
- Spoke with Mary Rickert about why the District is receiving a property tax bill, why not deduct from tax revenue; she will investigate. Meanwhile had conversation with the Assessor's Office – result is any property that is owned inside the District it isn't taxable. Pending info/confirmation from LAFCO of annexation and tax bill will be zeroed out
- Checked out Vac Trailers at Machine One; range \$14K – 90K, due to weight of water Class I license is required to operate; also requires 1-1/2-ton truck to pull
Per Double S, current '85 Ford 1-Ton condition has oil leaks, ~\$1k to repair; transmission unknown w/200K mi, lucky to get another 50K. Recommends 1 to 1-1/2-ton diesel

Parks & Recreation:

- Amber Beck
- ❖ General
 - The CSD received a \$3,500 donation from the Burney/Fall River Mills Rotary to paint and rehabilitate the buildings at the Lions Park in Fall River
 - Amy, Joe and Bill painted all the buildings on the 4th and 5th

- Trim and touch ups are still needed, but it is a huge improvement!
- Gary Cox is going to evaluate the other needs, such as a new exterior door for the announcer stand, trim boards, and future improvements
- Because the work was done in house, there is still enough money to do extra improvements at the ball field. Chris Cordova mentioned a couple items that are needed, so we are looking into the costs involved

❖ Two Rivers Park

- Green Infrastructure Grant
 - The first request for funding has been submitted for \$13,385.00 (\$550 for engineering and the remaining for CEQA)
 - The CEQA work is in progress, and we expect to adopt the Mitigated Negative Declaration at the November Board Meeting
 - Arranging a visit to the park with Ginger and Mary from the Ajumawi Band, Josiah from Issi Wah and Nick Riddle
 - There is still a question about where the road and parking area will be located on the West side of the park
- The Shasta Land Trust is doing their annual inspection of the property on October 13th

❖ Fall River Lake Trail

- Lomakatsi, the Ajumawi Band representatives, and Issi Wah Eco Restoration began trail construction on October 6th!

Treasurer Report:

– Amber Beck

❖ **Revenue**

- For September, the total Revenue was about \$71,000 which is almost \$4,000 over budget for the month
 - Outside container revenue was \$5,970. This is revenue from the golf course, Turn-Key Construction (doing a cleanup project at the old trap club), and one bulk water truck customer
 - A portion of the bulk water revenue offsets the PG&E bill
 - You will notice a negative miscellaneous revenue amount. This is an engineering bill that will be reimbursed by a deposit made from Pape Machinery
 - The \$3,500 was the donation from the Rotary for the Lions Park

❖ **Employee Expenses**

- Employee expenses were about \$30,673. which is about \$3,000 under budget for the month

❖ **Operating Expenses**

- The operating expenses were about \$19,000 which is about \$4,500 under budget for the month
 - The \$413 fuel bill was not included in the expenses
 - The Donation expense is new and is offset by the donation revenue. So far, \$509 has been spent of the Rotary donation

Net income for this year is \$99,058

Approval of Financials:

- Director Colby made a motion to Approve the invoices to be paid for the month of October. Director Hendrix seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Hendrix, Colby, Monath)

Operations Report:

❖ System

- There is a leak on the Main ST bridge that is currently being addressed. Our plan is to isolate the leak from our system and revisit the problem when the bridge replacement project begins
- We were able to get some training on the use of the mole that the district owns for the purpose of running water pipe under roadways. This training is beneficial for connecting people to our water system
- This month there was an issue with our CLA VAL at the well not opening and closing properly. Joe and I were able to disassemble the needle valves and clean them as well as flush the filter and adjust the settings to get the valve opening and closing properly. This helps prevent water hammer and keeps water flowing through the pipe
- The napa lift station has an ongoing issue with the accumulation of F.O.G. (fats, oils, grease). We've recently had it pumped out by Big Valley Septic and plan to continue to treat the issue with degreaser. We will revisit our local restaurants to discuss our concerns with grease disposal and the issues it may cause.
- Joe and I made a trip to Sacramento to pick up some free office furniture from the state warehouse. Our hope is to replace existing pieces with the newer pieces soon
- Due to an increase in unwanted vegetation, Joe and I decided to switch our effluent to a new pond this last month. This move will hopefully make our effluent testable
- Water loss for the month was at 2.04MG, that is a 7% increase from last month
- Bacti samples for the month were negative

❖ Summary

- The Main St water leak is our top priority. We are currently in talks with Simmons plumbing to do the digging and hope to have this issue resolved quickly.
- With cooler weather upon us we are concentrating on getting all our equipment tested and relocated to climate-controlled facilities.
- Meter upgrades and maintenance is still a focal point of operations

Manager's Report:

- Cecil Ray

General Comments:

- **Annexations:** Thursday 7 October LAFCO Board approved the District's annexation proposal. Jerry Monath attended meeting to represent the CSD and answer any questions

Grants:

1. Airport Test Well Project:

On 7 October a Zoom call with Project participants was held to discuss hydrogeologist Bonnie's Well Location Evaluation Report and reach consensus on primary and secondary well location areas. Following Bonnie's presentation of her report and rationale for site selection, we all agreed to the recommended primary and secondary well location areas. Bonnie, Arley Enloe – Driller, Cecil, Kip

Lybarger – Engineer, Department of Drinking Water, and Don Burk – Environmental Consultant will now coordinate to address the logistics and do further work on the two potential drilling sites within the primary well location area. This effort will result in a site map for each location. We will then convene a call to select which of the two sites will be best for drilling within the primary area. Bonnie will then prepare the drilling plan based on this selected site. DDW noted that land purchase of the drilling site cannot typically be funded by the State. However, all costs related to purchase are reimbursable

Presently, I am focusing on two locations within zone outlined by Bonnie

2. **McArthur Wastewater Project:** Following our 29 September Town Hall Meeting and post meeting conference call with DFA I requested Paul Reuter to prepare a path forward email for this project to include timelines and cash flows. Included in your Board packet is a copy of his Funding Application email. Please, review this in detail. Regardless of your decision the present and future impacts will need, as always, your commitment
3. **Water Improvement Project:** In order to proceed forward to request grant funding for a larger water improvement project including an elevated tank as previously presented to you we need to prepare a Planning Grant Application. As with the Wastewater Project this will a funding commitment. Included in your Board packet is a copy of Paul Reuter's 5 October 2021 Funding Application email. Please, review this in detail. Regardless of your decision the present and future impacts will need, as always, your commitment

Projects:

1. **Solar:** No Change: I have been exploring the possibility of a Solar Project to cover all the district's needs, possible locations, costs, and financing options. Making slow progress.
2. **McArthur Well Pump Replacement:** No Change: McArthur Well Pump Renewal 70% plans and specs from Waterworks, Joe Reiss, have been received. Moving forward this spec package could be combined with other short term (under 5 year) district water needs assembled into a package by PACE. Funding source yet to be determined
3. **Diamond Mapping:** Continuing: Amy with help from Ron Colby has begun documenting FRM fire hydrant locations, types, and specifics; and Distribution System Valve locations along with interconnecting piping
4. **Blueprints/Record Plans/Documents:** Continuing: Amy has been locating, organizing, and assembling our printed plans (Record (As Built), Draft, Misc.) collection. Some have been scanned to digital format (5%), scanned hard copies have been horizontally filed, electronic scans have been organized in public storage drive, and an Excel spreadsheet established to document locations, and status of digitizing goals. This is an on-going project that will take months.

Engineering Support:

1. On 20 September 2021 Pace Electrical Engineer, Tony Bowser and Ryan Michaels, Bullert Industrial Electric, surveyed our existing electrical motor control centers at the Lift Stations and McArthur Well as to existing condition, what immediate corrections need attention and what can be planned to upgrade in wastewater and water future improvement projects. I am awaiting their report

Operations and Staff:

1. **Lift Station #1:** Operating without major interruption
2. **Water Leaks:** A plan is being acted upon to address a newly discovered leak on the East side of the Pit River Bridge. Plan should be completed by 15 October
3. **Parks:** Reference Parks Mgr Report

OLD BUSINESS:

- None

NEW BUSINESS:

- Consider moving ahead with the Sewer Expansion Project
Chairman Monath recommended that District rely on Pace to work directly with Enplan on environmental studies
 - Chairman Monath made a motion to approve figures on Table II of Pace Job 2268.07, to move ahead with the Sewer Expansion Project and grant authority to Pace to work directly with Enplan on enviro studies. Director Colby seconded, and the motion passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Hendrix, Colby, Monath)
- Authorize Pace Engineering to begin preparation of planning applications for Water Projects District-wide; also
- Authorize GM Ray to approve related Task Orders from Pace
 - Director DeWitt made a motion to approve Water Projects and authorize GM Ray to approve Task Orders from Pace. Director Hendrix seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Hendrix, Monath, Colby)

Regular Meeting adjourned at 7:25 pm

- **The next board meeting is 11/17/2021**

Respectfully Submitted,


Board Chairman


General Manager