

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**March 16, 2022**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:08 p.m.

FYI: Shasta County Board of Supervisors, on March 15<sup>th</sup>, terminated its local health emergency restrictions for meetings

**ROLL CALL OF DIRECTORS:**

Director's present: DeWitt, Hendrix, Monath, Colby | absent: Kunkel

**VISITORS:** none

**PUBLIC COMMENT:** none

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes from 02/16/22. A motion was made by Director Colby to Approve the Minutes as written, Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**REPORTS**

**Chairman's Report:**

- Chairman Monath and GM Ray meeting with Project Manager of Pape tomorrow, March 17<sup>th</sup>

**Parks & Recreation:**

– Amber Beck

❖ Two Rivers Park

- Green Infrastructure Grant
  - The engineering and design for Two Rivers is being worked on by Nick Riddle at Mt. Shasta Engineering. Nick is also coordinating with McIntire landscaping on the weed abatement plan.
    - The star thistle, goat head, and other noxious weeds will be dealt with soon.
  - The Engineering and Design documents are due to the state by May 31<sup>st</sup>
- OGALS Per Capita Grant
  - Will start planning this after May

❖ Fall River Lake Trail

- Lomakatsi, the Ajumawi Band representatives, and Issi Wah Eco Restoration will continue working on the trail.

#### ❖ Fall River Lions Park

- The new contract with the Lions Club has now been signed by the District (in February) and the Club.
- The willow trees have outlived their life expectancy and need to be removed.
  - Received a bid from Bill Smith and still waiting for a second bid from Brandon Mee.
- There are three grants closing in March: Redding Rancheria Community Fund, The McConnell Fund and The Burney Regional Community Fund.
  - Amber applied for The Burney Regional Community Fund on March 2<sup>nd</sup>.
  - Amber and Cherie applied for the McConnell Fund on March 9<sup>th</sup>.
  - For various needs at the Lions Park:
    - New LED lighting on the field
    - Reseeding
    - Playground equipment
    - Filler for playground (maybe an alternative to wood chips)
    - Benches
    - New picnic table inside the gazebo (losing shade from the Willow Trees)
    - Riding Mower
- The Rotary Donation is still being used for improvement of the buildings. Amy is going to be painting inside the bathrooms. The concession door will be replaced, along with building trim.

#### Financial Report:

– Amber Beck

#### ❖ Revenue

- For February, the Operating Revenue was \$43,236, which is about \$7,000 under budget for the month. Because of two large meter mis-reads last month, this is not a very accurate number.

#### ❖ Employee Expenses

- Employee expenses were \$33,228, which is about \$700 under budget for the month.

#### ❖ Operating Expenses

- The operating expenses were \$15,295 which is \$4,000 under budget for the month.
- Net income for this year is \$140,039

#### Approval of Financials:

- Director DeWitt made a motion to Approve the invoices to be paid for the month of February. Director Colby seconded, and the motion was passed unanimously with a vote of 4 ayes. (DeWitt, Hendrix, Monath, Colby)

#### Operations Report:

#### ○ System

- The catwalk and the barrier wall in the attic are complete. All prep work is complete, and the attic is ready for insulation

- The leak that was reported last month on Long St has been repaired. This leak was an estimated 15 to 20 GPM and should be quite a boost to our water loss numbers
- Joseph and I went to a Vac-trailer demonstration with the guys from the Burney water district. We gained valuable information as to what would be the best unit for our water district. Joseph has also done some extensive research on comp models and pricing
- I have investigated the idea that was presented by board member Brett Hendrix at the last meeting. The cost of renting a vac trailer from Redding to compare units would be around \$600 per/day and \$400 delivery each way
- We have placed cold patch around the traffic plates located on 3rd and Curve ST. This was done so that people may drive over the damaged area in the roadway
- Aqua Sierra has replaced the CPU for the SCADA unit. Our rental unit has been returned
- We had a burn day at the ponds to eliminate debris, Fixed the payment drop box located out front
- We took a depth test at both wells and found static water level at well #1 was at 12 ft. Static water level for well #2 was unfounded at a depth of 376 ft
- New meters are on the way. Soon we can start replacing old meters
- Water loss for Feb is unknown due to the unreliability of our totalizer meter at the well
- Bacti samples for the month were negative

#### ❖ Summary

Our goals for the month include

- Continue the inventory process in the shop
- Fix the backflow device at the ponds
- Replace the damaged valve cans on the highway across from the library
- Get the meter at the well replaced

#### Manager's Report:

– Cecil Ray

##### General Comments:

Well #2 @FRM Storage Tanks: An attempt to measure the water level in well last week was unsuccessful as the electric sounding tape hit an obstruction at 377 ft. and had not reached water. The installed pump was run for 4 hours and settled at a production rate of 72 GPM. This is approx. 28 GPM lower than in Spring last year.

McArthur Well Water Level: 12 feet Static last week.

#### Grants:

##### 1. Airport Test Well Project @ Curve Street:

Kip Lybarger, Project Consulting Engineer, is working with Bonnie Lampley to prepare the well drill package for bidding. Received Bonnie's first draft today. Land access is progressing. Our goal is still to be drilling in May-June 2022

##### 2. McArthur Wastewater Project:

Completed application is under review at State

##### 3. Water Improvement Project:

Completed application is on file with the State less the Environmental portion. Paul Reuter with Pace will respond to questions from State as application review progresses.



**4. Backup Generator Funding Program:**

We have been approved for funding. The exact number of generators and scope of engineering support has yet to be determined. We need to execute a Memorandum of Understanding (MOU) with the State to proceed. This item on agenda.

**5. Technical Assistance – Pine Grove Mobile Home Park:**

Under Prop 1 State SAFER Drinking Water Program we are being assisted thru University Enterprises Inc., UEI, (Sacramento State) to basically prepare plan and specifications to connect the PGMHP to our system. Several options are being considered including fire protection water, park-owned storage tanks with pumps to reduce demand peaks, etc. A site survey has been completed by owners, CSD, County and State Regulators, and potential engineer. Consulting contracts will be executed once funding approvals and costs are known.

**Projects:**

**1. Solar/McArthur Backup Well:**

Working with Pace to develop array footprint and proposed location.

**2. McArthur Well Pump Replacement:**

No Change: McArthur Well Pump Renewal 70% plans and specs from Waterworks, Joe Reiss, have been received. Moving forward this spec package could be combined with other short term (under 5 year) district water needs assembled into a package by PACE. Funding source yet to be determined.

**3. Mayers Hospital Surplus Generator:** I am researching the possible purchase of this generator from the hospital as a temporary and/or permanent backup power supply for the McArthur Well. Will keep you informed as it develops.

**4. Diamond Mapping:** Continuing as slow pace.

**5. Blueprints/Record Plans/Documents:** Staff and I continue to work this effort. This is an on-going project that will take months.

**6. Server/Internet/Telephone/Alarm Wiring Relocation/Starlink Connection:** 90% complete.

**7. Engineering Support:**

I. Ryan Michaels, Bullert Industrial. Working to get on Ryan's busy schedule.

II. Mayers Memorial Hospital (Hwy 299) 4" Fire Sprinkler Tap: Installation is complete. Documentation by Pace is the last item remaining.

III. Pape (Airport Drive) Hydrant/Water Meter and Sewer Lateral Connection: Project is approx. 45% complete. Pace and Field Staff are in communication with Pape's contractor.

IV. Cody Lamb Construction is scheduled to pave the water leak repair area just South of the FR Elem School when weather warms. In place Steel Plate covers have had cold patch placed around edges as temp fix. I continue to be in communication with the Shasta County Roads Dept on this need.

**Operations and Staff**

- Reference Monthly Operations Report
- Watermain Leak on North Long St, Eastside, just North of Ballpark. Has been repaired. Approx. 10-15 GPM leakage

- McArthur Well Production Meter – needs renewal. Plan to issue PO in a few days following receipt of quotes. Anticipate cost - \$4,500 +/-.

1. **Pit River Bridge Waterline:**

12 January 2022 refusal letter to fund replacement is still being analyzed as to response.

2. **Parks:** Reference Parks Mgr Report

**OLD BUSINESS:**

**Consider need for a Vac Trailer - Bill Rodeski** Operations has been researching vac trailers, provided comps with pictures to the Board.

Discoveries:

- 800G capacity cost ~\$6-8K more than 500G and requires Class A license
- Weight prescribes need for a new truck to tow (also applies to 500G capacity)
- Concerns about size and bypass allowance for alley and street when deployed

Operations to travel to dealer(s) to physically view equipment to help determine what is needed

Tabled until next month

**NEW BUSINESS:**

- Consider revision to Policy 3040 - Expense Authorization (D) (A) (I)
- Consider revision to Policy 3080 - Purchasing (D) (A) (I)
  - A motion was made by Director Colby to Approve revisions of Policies 3040 and 3080 as written, Director Hendrix, seconded and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)
- Consider Cost of Living Adjustment for 2022/2023 Fiscal Year (D) (A) (I) -- TABLED for additional info
- Consider RCAC MOU For Generator Grant (D) (A) (I)
  - A motion was made by Director DeWitt to Approve the MOU, Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)

**Regular Meeting adjourned at 7:12 pm**

- **The next regular board meeting is 04/13/2022**

  
Board Chairman

  
General Manager

4 / 13 / 2022  
Date of Approval