

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

April 13, 2022

CALL TO ORDER:

The Regular Board Meeting was called to Order at 6:06 pm by Chairman Monath

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Monath, Kunkel, Colby

VISITORS: Bill Johnson

PUBLIC COMMENT: none

APPROVAL OF MINUTES:

- A motion was made by Director DeWitt to approve the Regular Meeting Minutes for 03/16/22, and Special Meeting Minutes from 03/14/22. Director Colby seconded, and the motion passed unanimously with a vote of 5 ayes (DeWitt, Hendrix, Monath, Kunkel, Colby)

COMMUNICATIONS: None

CONSENT AGENDA: None

APPROVAL OF EXPENSES:

- Director DeWitt made a motion to Approve the invoices to be paid for the month of **March**. Chairman Monath seconded, and the motion was passed unanimously with a vote of 5 ayes (DeWitt, Hendrix, Monath, Kunkel, Colby)

REPORTS:

a. Chairman's Report - verbal

- Lions Park: Some repairs were made- top rail was replaced, offset gates straightened
- Tanks: 4 spots where chain link fence was cut, gas was stolen from vehicles; opening have been patched with chain for now
 - Need for shed to secure tools and small equipment to deter theft and vandalism
- Road at Elementary School has been patched
 - County Road Department: CSD inquired if they could patch for us; they had new equipment to test out, so were willing to help on this occasion
 - They are not able to contract with CSD but available to help in emergency situations

b. Parks

❖ Green Infrastructure Grant

- The engineering and design for Two Rivers is being worked on by Nick Riddle at Mt. Shasta Engineering. Nick is also coordinating with McIntire landscaping on the weed abatement plan
 - The star thistle, goat head, and other noxious weeds will be dealt with soon
- The Engineering and Design documents are due to the state by May 31st

- ❖ OGALS Per Capita Grant (*nothing has changed since last month's report*)
 - Will start planning this after May
- ❖ Fall River Lake Trail
 - Lomakatsi, the Ajumawi Band representatives, and Issi Wah Eco Restoration have completed most of the trail. The final touches, such as plantings and signs, will be installed in the next couple months. A grand opening of the trail will be coordinated with Lomakatsi and the Tribe
- ❖ Fall River Lions Park
 - Two estimates were received for the removal of the Willow trees. While one is higher, it also is all inclusive (falling the trees and complete removal and cleanup), while the other requires substantial work by the District. The higher estimate is the better choice in this case

c. The Financial Report

- ❖ **Revenue**
 - For March, the Total Revenue was \$54,769, which is at budget for the month. The Miscellaneous income for the month is a payment from Pape for the water connection engineering costs at the new building they have constructed
- ❖ **Employee Expenses**
 - Employee expenses were \$33,356, which is about \$500 over budget for the month
- ❖ **Operating Expenses**
 - The operating expenses were about \$20,000 which is approximately \$3,000 under budget for the month
- ❖ Net income for this year is \$128,406

d. Operations Report

- ❖ **System**
 - The area at the tanks has been cleaned and organized; boxes and valve cans have been stacked and inventoried
 - More meters have arrived, and a total of 4 more meters were changed out this month
 - Operations are headed to Tahoe on the 25th for the CRWA water expo. This is a valuable learning experience, plan is to use this time to gain insight on important topics such as vac trailers, water leaks and customer service
 - The far bay has been cleaned and organized
 - Potholes located in our front parking lot were cold patched
 - The backflow device at the ponds has been fixed
 - The road to the trailhead behind the elementary school has been graded
 - Ops planning a trip to Sacramento soon to look at more vac trailers; and will be renting the vac trailer from Packway to repair the valve cans on the highway
 - Operator 2 is taking D2 test in Reno on the 29th
 - Water loss for the month is 3% this is a total of 3gpm which is 69% decrease from last month (40gpm)
 - Bacti samples for the month were negative

e. Manager's Report:

Grants

Following text copied from Manager's written report

Airport Test Well Project @ Curve Street

Kip Lybarger, Project Consulting Engineer, and Bonnie Lampley, hydrogeologist, are preparing the well drill package for bidding. Land access is progressing. Hoping to meet with the school board 13 April to reach a tentative agreement to drill on their property to the northeast of the FR Elem School. Our drilling goal is slipping to mid-summer 2022.

Wastewater System Expansion (McArthur) Project

Reference PACE Engineering, April 11, 2022, Infrastructure Project Update – Board Packet Attachment

Water System Improvement Project

Reference PACE Engineering, April 11, 2022, Infrastructure Project Update – Board Packet Attachment

Backup Generator Funding Program

We have been approved for funding, the exact number of generators and scope of engineering support has yet to be determined. Loch Dreizler, RCAC coordinator, and I will be conducting consulting engineering interviews during the first week of May for the selection of the engineering firm that will providing services to scope and guide this project.

Technical Assistance – Pine Grove Mobile Home Park

Reference PACE Engineering, April 11, 2022, Infrastructure Project Update – Board Packet Attachment

Projects

Solar/McArthur Backup Well

Reference PACE Engineering, April 11, 2022, Infrastructure Project Update – Board Packet Attachment

McArthur Well Pump Replacement

Reference PACE Engineering, April 11, 2022, Infrastructure Project Update – Board Packet Attachment

Mayers Hospital Surplus Generator

Following extensive research with Shasta County Air Quality staff it was determined this 2006 generator will not meet the present requirements for a **new** operating permit due to its air quality exhaust discharge rating. Therefore, I submitted no bid by their 8 April bid deadline.

Blueprints/Record Plans/Documents

Work continues; another group of drawings have been scanned, e-files received and will be placed in files which are backed up daily off-site.

Server/Internet/Telephone/Alarm Wiring Relocation/Starlink Connection

90% complete. Continuing.

Engineering Support

McArthur Well #1 Water Meter - Bullert Industrial has received our new 8" Siemens meter we ordered weeks ahead of anticipated deliver and we are working with Ryan Michaels to schedule installation and testing.

Mayers Memorial Hospital (Hwy 299) 4" Fire Sprinkler Tap: Installation is complete. Documentation by Pace is the last item remaining.

Pape (Airport Drive) Hydrant/Water Meter and Sewer Lateral Connection: Project is approx. 45% complete. Pace and Field Staff are in communication with Pape's contractor.

Pit River Bridge Waterline

12 January 2022 refusal letter to fund replacement is still being analyzed as to response

OLD BUSINESS:

– **Consider Cost of Living Adjustment for 2022/2023 Fiscal Year**

No action required - Budget Committee recommends that a Cost-of-Living Adjustment is not needed considering the pay schedule was adjusted in 2021 with a 4% increase per step.

NEW BUSINESS:

– **Consider Purchase of a New Vehicle**

Board agrees to pursue the acquisition of local Fire Department surplus vehicle once one becomes available

Regular Meeting adjourned at 7:20 pm


Board Chairman


General Manager

Date of Approval 6/15/2022