

# AGENDA

## FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

January 11, 2023, at 6:00 PM

District Office, 24850 Third St., Fall River Mills, CA 96028

### Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

### CALL TO ORDER

### ROLL CALL OF DIRECTORS

**PUBLIC COMMENT:** Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

**APPROVAL OF MINUTES:** Approval of Regular Minutes from 12/14/2022 (D) (A)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

### REPORTS:

Chairman Report:

Tyler DeWitt

Parks & Rec Report:

Amber Beck

Financial Report:

Amber Beck

**Approve Invoices (I) (D) (A)**

Operations Report:

Bill Rodeski

Manager Report:

Cecil Ray

### OLD BUSINESS:

- None

### NEW BUSINESS:

- Consider Resolution 2023-01 – Safety Deposit Box Authorizations
- Consider Real Estate Transaction

### Closed Session:

- Discuss Real Estate Purchase

### Return to Open Session

- Results of Closed Session

### ADJOURNMENT

**Next Regular Board Meeting February 15, 2023**

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**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

**December 14, 2022**

**CALL TO ORDER:**

Chairman DeWitt called the Regular Board Meeting to Order at 6:05 pm

**ROLL CALL OF DIRECTORS:**

Director's present: DeWitt, Hendrix, Kunkel

Absent: None

**VISITORS:** none

**PUBLIC COMMENT:** none

**APPROVAL OF MINUTES:**

- A motion was made by Director Kunkel to approve the Regular and Special Meeting Minutes of November 16, 2022. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

**APPROVAL OF EXPENSES:**

- Director Hendrix made a motion to Approve and pay the invoices for the month. Director Kunkel seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

**REPORTS:**

❖ **Chairman's Report**

- None

❖ **Parks**

- Two Rivers Park
  - Green Infrastructure Grant
    - Final Bid and Design documents have been submitted to the State
      - We have ordered the project sign and are submitting a revised budget and project scope, so we can begin getting reimbursement for any construction expenses.
  - Per Capita Grant
    - No change. Pavilion plans will begin in the next month
  - Stewardship Council Grant
    - We were informed at the end of November that the District has been awarded \$450,000 for a bathroom and other finishing amenities at the park.
      - Will finalize a scope to submit by the end of December.
      - This grant was applied for by Bill Johnson before leaving the District
- Fall River Lions Community Park
  - Playground equipment has been delivered.
    - Planning installation in the spring, along with planting of new trees.

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**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

❖ **Treasurers Report**

○ **General**

- The auditors will be here December 27<sup>th</sup> and 28<sup>th</sup>. They have had to reschedule a few times.
- Reimbursement of the USDA portion for the Vac Trailer should be paid by the time of this report.
  - \$82,448.35 will go back into the Savings
- Website
  - Amber discovered a new website hosting service for water districts that provides more free content and is almost \$2,000 less per year.
  - The switch should be seamless, and the new site will be up around December 16<sup>th</sup>.

○ **Revenue**

- November Operating revenue was \$53,850.56 which was about \$1,000 over the budgeted amount.

○ **Employee Expenses**

- Employee expenses were \$30,357.56 which was about \$5,000 under the budgeted amount.

○ **Operating Expenses**

- The operating expenses were \$23,543 which was almost \$18,000 under budget
  - The Audit expense of \$15,400 was expected in November. It will likely be invoiced in February if the Auditors do come at the end of December.

○ **Net Income**

- Net income for the year, *after* depreciation is \$16,647

❖ **Operations Report**

- Joseph and Bill are working to custom design a utility bed that suits the needs of the district. Will submit new bid packages to 3 fleet dealerships.
- Vermeer has delivered the brand-new vac-trailer. Joseph, Cecil and Bill were able to do a walk around as well as a demo on this unit. This will be a very valuable piece of equipment for years to come.
- Firewood that was donated last year by Jerry M. has been split and stacked in the shop.
- The Dodge pick-up has been serviced and the 1992 Ford (firetruck) has been stored at the fairgrounds for the winter.
- Potable water to the WW ponds has been shut down for the winter and the sheep have all been removed.
  
- Materials for the ladder guards at the tanks have been delivered to Ron Shannon. When he is finished with the build, the operators will help him with the install

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**REGULAR BOARD MINUTES**  
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**REGULAR BOARD MEETING**

- Now signed up with Vector solutions. This will enable staff to do online training.
- Water loss for the month is 16% (13 gpm) This is a 2% increase from last month.
- Bacti samples for the month were negative

❖ **Manager Report** (Copied from written report)

**Infrastructure Project Update** – At my request Paul Reuter has prepared a report as to our current on-going major project status. I realize it can be difficult tracking the multiple projects we have in process with some funded thru grants and others in application/review process. I have requested Paul to attend this meeting via Zoom to answer any questions and explain some increased CEQA costs incurred on our Wastewater Expansion project application.

At President Tyler DeWitt's request Amber has prepared a Park, Water, and Wastewater Project spreadsheet giving you a general timeline, funding source, funding amounts, applications in process, etc. Hopefully, this will assist in your understanding and comfort as we move forward.

**ACWA/JPIA – Our Insurance Provider:** Bill Rodeski and Joseph Huston continue to take on-line training classes provided by JPIA that relate primarily to safety.

**Continuing Education:** Michael Busse, California Rural Water Association, continued "Electrical Fundamentals for Water and Wastewater" training at the CSD office December 13<sup>th</sup> (yesterday). Part 2 was completed with more Parts planned in coming weeks. Again, two operators from Burney Water District attended.

**Grants:**

1. **Airport Test Well Project @ Curve Street:**

Pre-Bid Meeting was held December 6<sup>th</sup> with Arley Enloe, (Enloe Drilling), Kip Lybarger, (Project Engineer) and me attending. Bid-Opening will be on December 16<sup>th</sup> at our office. As Pre-Bid meeting attendance was mandatory Arley will be the only bidder. Drilling contract award will be after days of qualification, bond, and bid amount review. Depending upon the bid dollar amount there may be further delays if additional project funds are need to be obtained thru DFA by UEI (Sac State).

2. **FRM #1 Primary Well Infrastructure:**

On November 21<sup>st</sup> I received a phone call our grant application submitted 8 September to Department of Water Resources (DWR) thru their Small Community Drought Relief Program to install new infrastructure for the Test Well we have yet to drill had been funded. This grant request was for \$1,949,000 for design and installation of well pump, pump house, all utilizes, tie-in water piping, site grading and development, fencing and solar array. Upon receipt of written confirmation, the funded amount had been reduced to \$1,140,200. Items redlined from the project were:

- Elimination of solar array
- Well House Structure (Shade Structure allowed)
- Elimination of paving
- Elimination of solar Fencing
- HVAC for Pump House
- Elimination of Interim Financing
- Elimination of all Inflation and Contingencies Allowances

On November 28<sup>th</sup> I signed the DWR Commitment Letter and returned same to DWR. I will

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**REGULAR BOARD MINUTES**  
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**REGULAR BOARD MEETING**

continue to work to obtain funding for the pumphouse and HVAC, in my opinion, it is a major and necessary element for a complete project.

**3. Wastewater System Expansion (McArthur) Project:**

Paul Reuter will give a Zoom update tonight in addition to written previously mentioned update in your Board packet. Also included within your packet was as letter from Enplan outlining challenges faced to complete CEQA and respective increase in costs.

**4. Water System Improvement Project:**

Lukas Moore is now the lead person on this planning grant application having replaced Bow Reilly. Mehreen Siddiqui, I believe to be Lukas' superior is in the loop. Last month's report described our alteration and reduction in the scope of this application per Bow's suggestion.

**5. McArthur Well – “Well No. 1 Improvements”:**

**We have received authorization from Sierra Institute to retain Pace Engineering for this project.**

I will need you authorization to retain them per P&P. Upon your approval a project Task Order will be signed, and Pace can immediately begin working simultaneously with the related Backup Generator project mention below.

Since the scope of work proposed and documented in our funding agreement with DWR thru Sierra Institute is beyond funds available I have been in communication with Sierra to modify our agreement to reflect changes which we will address in the new year. One of those changes will be to include the purchase additional adjacent lands from Maher for a future well.

**6. Backup Generator Funding Program:**

**RCAC is ready to move on this project.** Pace is under contract with them and will begin the district-wide generator needs assessment on 4 January 2023. The specific generator needs at the McArthur “Well No.1 Improvements” will be a portion of the whole assessment. Generator at this location will be the primary focus for first installation. How many generators that will be funded is unknown,

Sarah Krohn, the lead person with RCAC for this project has left RCAC and has been replaced by Hamish Kellam.

**7. Technical Assistance – Pine Grove Mobile Home Park:**

In mid-January we will resume our Zoom calls on this project. By then Randy Marx, Sac State, UEI, should have a revised Work and Technical Assistance adjusted funding in place for Pace to proceed with engineering.

**8. US Department of Agriculture (USDA)**

**Vermeer Vacuum Trailer has been delivered!!!!!!** It arrived and was demonstrated on Friday 2 December 2022. Ask Bill or Joseph to give you a tour of it in our shop.

**9. Technical Assistance via RCAC – Water/Wastewater Rate Analysis**

Rate analysis is on our website. Board will need to authorize staff to proceed to the Proposition 218 notification and public hearing process at this meeting.

**Projects:**

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**REGULAR BOARD MINUTES**  
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**1. Solar/McArthur Backup Well:**

The lease agreement between Rick Maher and Chico Electric for the solar array property has been signed. Following prior authorization from the Board the Option Agreement to purchase approx. 1.75 acre from Rick Maher for a future well, take ownership of District improvements presently not on District lands, and ultimately assume the Chico Electric lease has been signed by Board President, Tyler DeWitt. I am in the final stages of signing agreements as needed between Chico Electric, Chico Electric Leasing and F & M Bank in accordance with agreed to terms.

Shasta County Planning, Lio Salazar, has been most helpful regarding Solar Permits with the arrays being installed on Maher lands under the Williamson Act. Covenants had to be drafted for us to receive the solar generation benefit while not jeopardizing Maher's Williamson Act contract. Once all covenants and agreements are signed construction could begin weather permitting.

**OLD BUSINESS:**

- Update Board of Directors Status
  - There was not a board of director appointed to the vacancy left by Jerry Monath in the time allotted.
    - This seat will remain vacant until December 2024
  - Ron Colby stepped down from his seat as a director before his term ended in December.
    - Mary O'Connor has been appointed to his spot by the Shasta County Board of Supervisors. She will have her oath of office notarized and sent back to the county once it is received.

**NEW BUSINESS:**

- Current District Project/Grant Status
  - Paul Reuter from Pace Engineering joined via phone to give an update on ongoing projects that are detailed in the managers report.
    - Because of private party work being done during the sewer grant, Enplan requested about \$17,000 more to finish the environmental. It is hard to estimate how much environmental will be when starting a project, so this is not uncommon.
    - Pace can work with the District on its ability to pay these additional invoices.
      - Pace is working with the District to keep the projects going and work cohesively with each other where necessary and possible.
- Consider McArthur Sewer System Budget Increase
  - Enplan requires a budget increase up to \$17,000 to complete the environmental for the McArthur sewer system.
  - A motion was made by Director Kunkel to extend the budget by \$17,000 for the McArthur sewer system environmental. Director Hendrix seconded, and the motion was passed with a vote of 3 ayes. (Hendrix, DeWitt and Kunkel)

**REGULAR BOARD MINUTES**  
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- Consider Task Order #2022-01 DWR Well No. 1 Improvements – Pace Engineering
  - Pace Engineering task order for the work to be done on the DWR grant.
    - All within the scope of work to be done in the grant
  - A motion was made by Director Hendrix to accept task order #2022-01 Well No. 1 Improvements through Pace Engineering. Director Kunkel seconded, and the motion was passed with a vote of 3 ayes. (Hendrix, DeWitt and Kunkel)
  
- Consider 218 letter for distribution and schedule hearing
  - Discussed and decided to change hearing time on the letter from 5:30 to 6 pm, with the regular board meeting to immediately follow the hearing.
  - The rest of the letter was accepted by the board
    - The letter will be sent by the end of December
  - A motion was made by Director Kunkel to accept the 218 letter with a change of the time to 6PM. Director Hendrix seconded, and the motion was passed with a vote of 3 ayes. (Hendrix, DeWitt and Kunkel)

**Regular Meeting adjourned at 7:03 pm**

Submitted,

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Cecil D. Ray  
Board Secretary and General Manager

Approved 1/11/2022

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Tyler DeWitt  
Board President

# Parks Report

January 11, 2023

## ❖ Two Rivers Park

- Green Infrastructure Grant
  - Construction funding sign is in the shop and will be put up soon.
  - Will put out to bid next month.
- Per Capita Grant
  - Because of limitations in the Stewardship Council Grant, this grant will now fund a bathroom located in the park. After consultation with Tyler DeWitt and GM Ray it was determined that the parking lot is a less desirable location for the bathroom location. In order to build the bathroom near utility connections inside the park, it needs to be funded by the state instead of the Stewardship Council.
- Stewardship Council Grant
  - The budget for this \$450,000 grant is being worked on. It will fund a large pavilion along with other amenities and improvements on Watershed donated lands within Two Rivers Park.
  - An agreement is expected at the beginning of February.

## ❖ Fall River Lions Community Park

- On hold until late winter/early spring



# Treasurers Report

## For December 2022

### ❖ *General*

- The auditors were here at the end of December. They are working our audit for fiscal year ending 2022.
- There are several outstanding invoices due to Pace Engineering for the Well No. 1 Improvement project. The District is in the process of applying for a bridge loan which will cover these invoices until reimbursement. The total outstanding for this project is \$36,643.50. The total first request has been submitted for \$43,057.25
- The District has been reimbursed for the USDA portion of the vac trailer. The District's portion of the remaining truck purchase is \$25,000. At this time there is almost \$120,000 in the District reserve accounts.

### ❖ *Revenue*

- December Operating revenue was \$52,012.75 which was about \$900 under the budgeted amount.
- At the halfway point of the year, the revenue is at 50%

### ❖ *Employee Expenses*

- Employee expenses were \$42,845.71 which was about \$7,000 over the budgeted amount. There were 3 paydays in December and 2 were budgeted for.
- At the halfway point of the year, employee expenses are at 48%

### ❖ *Operating Expenses*

- The operating expenses were \$22,529.56 which was almost \$3,000 under budget
- At the halfway point of the year, operating expenses are at 42%

### ❖ *Net Income*

- Net income for the year, *after* depreciation is \$72,957.14

January 11, 2023

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Amber Beck, FRVCSD Treasurer

# OPERATIONS REPORT 01.11.23

## ❖ System

- Ladder guards have been put in place and locked
- We have been in contact with Aqua Sierra controls to help resolve some issues with are SCADA system.
- New ADA door locks have been installed on the front door and office door.
- The sample station in MacArthur has been repaired after it froze in the cold weather.
- JPIA training is ongoing with operators.
- The new truck project is ongoing.
- Filters at the well have been cleaned and the solenoid has been adjusted to maintain proper start up and shut down flow rates.
- AC pipe removal has been postponed until early spring
- Our water loss for the month is not able to be calculated properly due to SCADA problem.
- Bacti samples for the month were negative

## ❖ Summary

Our goals for the month include

- We need new packing around the shaft at the well in McArthur
- Safety training through Vector Solutions
- Continue or electricity training through CRWA
- Set the GM up to be "On Call"

# INVOICES FOR DECEMBER 2022

## INVOICES FOR APPROVAL

*SOME APPROVED PRIOR TO BOARD MEETING*

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon	Shop supplies, Equipment, Office	\$904.23	\$0.00
Carl Maher	Option on land 032-050-006	\$10,000.00	\$0.00
Coastal Business Systems	Printer Lease	\$320.64	\$0.00
Ed Staub and Sons	Fuel	\$386.80	\$0.00
Ferguson	6 and 8 inch gaskets and couplers	\$3,530.73	\$0.00
Highway Garage	Dodge - Battery and Oil change	\$352.00	\$0.00
Immense Impact	New Website Annual Subscription and Setup	\$678.00	\$0.00
Inter-Mountain Fair	Storage rental for Backhoe and Ford Truck	\$130.00	\$130.00
Lagerlof	Legal	\$65.00	\$0.00
Napa	Truck, Vac Trailer, Battery	\$416.80	\$416.80
Novel T's	Long Sleeve Logo Shirts	\$214.97	\$0.00
Plumas Bank	Safety Deposit Box Rental - Annual	\$40.00	\$0.00
Quill	Annual Membership	\$53.61	\$0.00
Ron Shannon	Mini split protection, pallet jack repair, ladder guard rails	\$850.00	\$850.00
Shasta County Recorder	Maher property purchase option recording	\$35.00	\$0.00
Signations	Two Rivers Park Green Infrastructure Grant Sign	\$545.53	\$0.00
SWRCB	Annual Permit fees for Sewer Ponds	\$6,906.00	\$0.00
USA Bluebook	Descaler, Battery, Insulated blanked	\$523.68	\$0.00
Valley Hardware	Ice melt and hammer bit	\$36.10	\$36.10
Woodssong Computing	Annual maintenance and online backup	\$1,780.00	\$1,780.00
Total		<b>\$27,769.09</b>	
<b>Due as of 12/31/2022</b>			<b>\$3,212.90</b>

## PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	December-22	\$1,148.19	\$0.00
Frontier - Internet/Telephone	December-22	\$376.92	\$0.00
Internal Revenue Service	December-22	\$8,387.72	\$0.00
Joseph Huston - Cell Phone	December-22	\$397.56	\$0.00
JPIA - Dental/Vision/Life	December-22	\$543.59	\$0.00
Pers - Employee Health	December-22	\$5,346.94	\$0.00
Pers Retirement	December-22	\$4,119.71	\$0.00
Pers Unfunded Liability	December-22	\$2,434.33	\$0.00
PG&E	December-22	\$3,894.89	\$0.00
Starlink	December-22	\$110.00	\$0.00
State Fund	December-22	\$598.25	\$0.00
Streamline - Web services	December-22	\$200.00	\$0.00
William Rodeski - Cell Phone	December-22	\$35.00	\$0.00
Zoom	December-22	\$14.99	\$0.00
Total		<b>\$27,608.09</b>	
<b>Due as of 12/31/2022</b>			<b>\$0.00</b>

## Grant Reimbursable

VENDOR	FOR	AMOUNT	Not Paid
Pace Engineering	McArthur Sewer Improvements	\$13,993.88	\$13,993.88
Pace Engineering	Well No. 1 Improvements	\$36,643.50	\$36,643.50
Total		<b>\$50,637.38</b>	
<b>Due as of 12/31/2022</b>			<b>\$50,637.38</b>
<b>Aged Payables:</b>			<b>\$53,850.28</b>

**Total Amount for the month of December: \$106,014.56**

Fall River Valley Community Services District  
Aged Payables by Invoice Date - Aged Payables for BM  
From 12/1/2022 Through 12/31/2022

Vendor Name	Invoice/Credit Description	Current	1 - 30	31 - 60	61 - 90	Over 90	Total
			Days Past Due	Days Past Due	Days Past Due	Days Past Due	
Inter-Mountain Fair	Storage rental for December - Backhoe and Ford Truck	130.00	0.00	0.00	0.00	0.00	130.00
Napa Auto Parts	Truck and Vac Trailer, Battery	416.80	0.00	0.00	0.00	0.00	416.80
Pace Engineering	2268.07 McArthur Sewer Improvements	13,993.88	0.00	0.00	0.00	0.00	13,993.88
	2268.08 IRWM Well No. 1 Improvements	13,678.00	22,965.50	0.00	0.00	0.00	36,643.50
Ron Shannon	Mini split protection, pallet jack repair, ladder gaurds for tanks	850.00	0.00	0.00	0.00	0.00	850.00
Valley Best Hardware	Ice melt and hammer bit	36.10	0.00	0.00	0.00	0.00	36.10
Woodssong Computing	Annual Maintenance - 2023	1,500.00	0.00	0.00	0.00	0.00	1,500.00
	Online Backup Annual - 2023	<u>280.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>280.00</u>
Report Total		<u>30,884.78</u>	<u>22,965.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>53,850.28</u>

**Fall River Valley Community Services District**  
Statement of Revenues and Expenditures - BM Budget vs Actual  
From 12/1/2022 Through 12/31/2022

	December 2022 Actual	December 2022 Budget	YTD Actual (07/01/2022 - 12/31/2022)	Total Budget	YTD Percent Used
<b>Revenue</b>					
<b>Operating Revenue</b>					
Revenue-Utilities	51,406.12	52,337.00	368,430.06	715,701.00	51.47%
Outside/Container Revenue	0.00	0.00	18,115.29	12,750.00	142.08%
Utility Fees	606.63	575.00	3,372.75	7,000.00	48.18%
<b>Total Operating Revenue</b>	<b>52,012.75</b>	<b>52,912.00</b>	<b>389,918.10</b>	<b>735,451.00</b>	<b>53.02%</b>
<b>Non Operating Revenue</b>					
Taxes Revenue	83.22	85.00	5,819.27	48,850.00	11.91%
Interest Revenue	14.30	0.00	94.82	0.00	0.00%
Donations	0.00	0.00	200.00	0.00	0.00%
<b>Total Non Operating Revenue</b>	<b>97.52</b>	<b>85.00</b>	<b>6,114.09</b>	<b>48,850.00</b>	<b>12.52%</b>
<b>Total Revenue</b>	<b>52,110.27</b>	<b>52,997.00</b>	<b>396,032.19</b>	<b>784,301.00</b>	<b>50.49%</b>
<b>Expenses</b>					
<b>Employee Expense</b>					
Wages	33,262.37	25,544.64	165,298.53	333,270.89	49.59%
Payroll Taxes	2,293.53	1,890.30	11,436.12	24,662.06	46.37%
Employee Health Insurance	4,527.40	5,309.00	29,520.96	69,708.00	42.34%
PERS- Retirement Compensation Insurance	2,164.16 598.25	1,852.17 600.00	12,081.80 4,632.58	25,654.10 7,200.00	47.09% 64.34%
<b>Total Employee Expense</b>	<b>42,845.71</b>	<b>35,196.11</b>	<b>222,969.99</b>	<b>460,495.05</b>	<b>48.42%</b>
<b>Operating Expense</b>					
PERS Unfunded Liability 1595	2,434.33	2,473.00	14,955.98	29,676.00	50.39%
Legal & Accounting	65.00	600.00	2,991.70	23,200.00	12.89%
Outside Services	1,515.61	2,797.00	12,239.16	33,604.00	36.42%
Advertising & Promotions	0.00	40.00	0.00	480.00	0.00%
Permit Fees	6,941.00	696.00	8,586.40	19,375.00	44.31%
Dues & Subscriptions	0.00	0.00	8,361.00	8,877.00	94.18%
Insurance	1,519.00	1,519.00	9,114.00	18,228.00	50.00%
Office Supplies	95.45	250.00	1,806.45	4,250.00	42.50%
Shop Supplies	514.29	375.00	1,549.49	4,500.00	34.43%
Postage	592.80	227.00	1,893.39	3,241.00	58.41%
Printing	0.00	150.00	0.00	1,800.00	0.00%
Bank Fees	40.00	20.00	70.00	240.00	29.16%
Equipment Rental	0.00	350.00	1,687.26	4,200.00	40.17%
Equipment/Tools	0.00	450.00	2,471.59	5,400.00	45.77%
Water Tests	126.84	80.00	842.70	1,600.00	52.66%
Truck Expense	768.80	600.00	892.97	7,200.00	12.40%
Maintenance & Repairs	384.20	2,711.00	5,632.34	32,520.00	17.31%
Garbage Fees	0.00	88.50	150.37	810.00	18.56%
Interest Expense	0.00	0.00	11,706.88	11,950.00	97.96%
Software License & Hardware Maint	2,672.99	300.00	7,924.22	9,400.00	84.30%

**Fall River Valley Community Services District**  
Statement of Revenues and Expenditures - BM Budget vs Actual  
From 12/1/2022 Through 12/31/2022

	December 2022 Actual	December 2022 Budget	YTD Actual (07/01/2022 - 12/31/2022)	Total Budget	YTD Percent Used
Education	0.00	100.00	483.64	1,200.00	40.30%
Mileage	0.00	250.00	534.87	3,000.00	17.82%
Fuel	386.80	600.00	2,326.73	9,300.00	25.01%
Telephone/Internet	577.56	540.00	3,470.85	6,605.00	52.54%
Utilities	3,894.89	3,504.00	32,735.37	69,749.00	46.93%
Miscellaneous Expense	0.00	400.00	455.19	4,800.00	9.48%
Total Operating Expense	<u>22,529.56</u>	<u>19,120.50</u>	<u>132,882.55</u>	<u>315,205.00</u>	42.16%
Total Expenses	<u>65,375.27</u>	<u>54,316.61</u>	<u>355,852.54</u>	<u>775,700.05</u>	45.88%
Net Income	<u>(13,265.00)</u>	<u>(1,319.61)</u>	<u>40,179.65</u>	<u>8,600.95</u>	467.15%
Asset Expense					
Depreciation					
Depreciation Expense	12,231.00	0.00	73,386.00	0.00	0.00%
Total Depreciation	<u>12,231.00</u>	<u>0.00</u>	<u>73,386.00</u>	<u>0.00</u>	0.00%
Amortization					
Amortized Expense	642.00	0.00	3,852.00	0.00	0.00%
Total Amortization	<u>642.00</u>	<u>0.00</u>	<u>3,852.00</u>	<u>0.00</u>	0.00%
Total Asset Expense	<u>12,873.00</u>	<u>0.00</u>	<u>77,238.00</u>	<u>0.00</u>	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	82,448.35	0.00	110,015.49	0.00	0.00%
Total Grant Revenue	<u>82,448.35</u>	<u>0.00</u>	<u>110,015.49</u>	<u>0.00</u>	0.00%
Total Capital Activities	<u>82,448.35</u>	<u>0.00</u>	<u>110,015.49</u>	<u>0.00</u>	0.00%
Net Income Including Grant Activities	<u>56,310.35</u>	<u>(1,319.61)</u>	<u>72,957.14</u>	<u>8,600.95</u>	848.24%

**Fall River Valley Community Services District**

Check/Voucher Register - BM Checks

1020 - Operating Account-Checking

From 12/1/2022 Through 12/31/2022

Check Number	Check Description	Vendor Name	Check Amount
2022.12.01 Plumas	Safety Deposit - Annual	Plumas Bank	40.00
4021	System Generated Check/Voucher	Carl F. Maher	10,000.00
4022	System Generated Check/Voucher	Shasta County Office of...	35.00
4023	System Generated Check/Voucher	Ferguson	3,530.73
4024	System Generated Check/Voucher	Highway Garage	352.00
4025	System Generated Check/Voucher	Joseph Huston	35.00
4026	System Generated Check/Voucher	Lagerlof, LLP	65.00
4027	System Generated Check/Voucher	McArthur Farm Supply ...	160.86
4028	System Generated Check/Voucher	Modoc Steel And Supply	489.97
4029	System Generated Check/Voucher	Napa Auto Parts	134.91
4030	System Generated Check/Voucher	Immense Impact, LLC	678.00
4031	System Generated Check/Voucher	Signsations Inc	273.03
4032	System Generated Check/Voucher	State Water Resources ...	6,906.00
4033	System Generated Check/Voucher	Valley Best Hardware	137.19
4034	System Generated Check/Voucher	William Rodeski	35.00
4035	System Generated Check/Voucher	Tim Mannix	250.00
4036	System Generated Check/Voucher	Northstate Novel T's	214.97
ACH 32980450	Printer Lease Payment	Coastal Business Systems	320.64
BP 0695484	Employee Dental, Vision and Life	Joint Powers Insurance...	543.59
DEBIT 6213	Two Rivers Park Green Infrastructure Const...	Signsations Inc	272.50
DEBIT C2089AE5-...	Website Service	Streamline	200.00
EFT 0-340-329-184	Payroll Liabilities for 2022.12.30	Employment Developm...	415.10
EFT 0-826-479-840	Payroll Liabilities for 2022.12.02	Employment Developm...	372.12
EFT 1-581-927-648	Payroll Liabilities for 2022.12.16	Employment Developm...	360.97
EFT 10000001696...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,413.36
EFT 10000001699...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	0.00
EFT 10000001699...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,349.10
EFT 10000001699...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,357.25
EFT 10000001700...	Health Insurance - All Employees	Public Employees Retir...	5,346.94
EFT 10000001701...	Unfunded Accrued Liability Plan - 1595	Public Employees Retir...	2,434.33
EFT 1000994016	Coverage for 12.05.22 to 01.05.23	State Compensation In...	598.25
EFT 1G3N-VYTV-...	Shop Supplies, Door knobs, Multimeter	Amazon.com	904.23
EFT 2022.12	Fuel Charges for Dec 2022	Ed Staub & Sons	386.80
EFT 2212694-28	Water Testing	Pace Analytical Service...	126.84
EFT 25760349	Payroll Liabilities for 2022.12.02	Internal Revenue Service	2,751.12
EFT 29030342	Annual Membership	Quill	53.61
EFT 36198888590...	11.14.22-12.12.22	Pacific Gas & Electric	3,894.89
EFT 50099330	Payroll Liabilities for 2022.12.16	Internal Revenue Service	2,682.69
EFT 6729745-984...	Internet Service	Starlink	110.00
EFT 90724350	Payroll Liabilities for 2022.12.30	Internal Revenue Service	2,953.91
EFT Dec 2022	Telephone/Internet	Frontier Communications	397.56
EFT INV179367167	Zoom Monthly Fee	Zoom	14.99
PR2022127	Employee: Beck; Pay Date: 12/2/2022	Amber Beck	1,979.94
PR2022128	Employee: Huston; Pay Date: 12/2/2022	Joseph M. Huston	1,868.23
PR2022129	Employee: Ray; Pay Date: 12/2/2022	Cecil D. Ray	1,621.27
PR2022130	Employee: Rodeski; Pay Date: 12/2/2022	William D. Rodeski	1,962.25
PR2022131	Employee: Beck; Pay Date: 12/16/2022	Amber Beck	1,979.95
PR2022132	Employee: Huston; Pay Date: 12/16/2022	Joseph M. Huston	1,814.69
PR2022133	Employee: Ray; Pay Date: 12/16/2022	Cecil D. Ray	1,621.28
PR2022134	Employee: Rodeski; Pay Date: 12/16/2022	William D. Rodeski	1,877.22
PR2022135	Employee: Beck; Pay Date: 12/30/2022	Amber Beck	1,979.94
PR2022136	Employee: Huston; Pay Date: 12/30/2022	Joseph M. Huston	2,232.07
PR2022137	Employee: Ray; Pay Date: 12/30/2022	Cecil D. Ray	1,761.87
PR2022138	Employee: Rodeski; Pay Date: 12/30/2022	William D. Rodeski	1,992.98

Report Total

**75,290.14**

Fall River Valley Community Services District

Balance Sheet  
As of 12/31/2022

Current Year

		Current Year
<b>Assets</b>		
<b>Current Assets</b>		
Cash & Cash Equivalents		
Petty Cash	300.00	
Operating Account-Checking	86,892.28	
Savings Account	122,852.04	
USDA-Annual	5,613.31	
USDA-Short Lived Assets	8,722.85	
USDA-Debt Service	20,779.25	
USDA Grant Account - Checking	2,500.00	
Total Cash & Cash Equivalents		247,659.73
Accounts Receivable		
Accounts Receivable Grants	7,372.76	
Accounts Receivable Water	47,747.98	
Accounts Receivable-Sewer	29,948.26	
Total Accounts Receivable		85,069.00
Inventories		
Inventory	66,700.00	
Total Inventories		66,700.00
Prepaid Expenses		
Prepaid Insurance Expenses	10,276.49	
Pre Paid Postage	777.06	
Total Prepaid Expenses		11,053.55
Total Current Assets		410,482.28
<b>Long-term Assets</b>		
Property & Equipment		
Land	218,731.00	
Building	114,591.28	
Equipment	277,463.75	
Parks System	378,518.26	
Water System	3,588,095.97	
Sewer System	1,658,220.09	
Amortized Asset	74,946.35	
Accumulated Depreciation	(3,522,022.40)	
Accumulated Amortization	(66,080.66)	
Total Property & Equipment		2,722,463.64
Long-term Investments		
Construction In Progress	614,840.69	
Total Long-term Investments		614,840.69
Total Long-term Assets		3,337,304.33
Total Assets		3,747,786.61
<b>Liabilities</b>		
<b>Short-term Liabilities</b>		
Accounts Payable		
Accounts Payable	53,850.28	
AP Beginning Balance/Interim	(375.00)	
Total Accounts Payable		53,475.28
Other Short-term Liabilities		
Customer Deposit Liabilities	5,700.00	
Other	(700.80)	
Total Other Short-term Liabilities		4,999.20
Total Short-term Liabilities		58,474.48
<b>Long-term Liabilities</b>		
Long-term Liabilities		
USDA Loan	417,147.21	
Total Long-term Liabilities		417,147.21
Other Long-term Liabilities		
Pension Liability	240,152.00	



Fall River Valley Community Services District

Balance Sheet  
As of 12/31/2022

Current Year

Total Other Long-term Liabilities	240,152.00
Total Long-term Liabilities	657,299.21
Other Accounts	
Balancing Accounts	
Due From Other Funds (PR)	(2,067,248.53)
Deferred Outflows	(213,727.00)
Accrued Interest Payable	375.00
Empty	(36,043.40)
Due to Payroll Fund	2,067,248.53
Current Note Payable	43,474.40
Deferred Inflow	18,602.00
Empty	39,638.18
Total Balancing Accounts	(147,680.82)
Total Other Accounts	(147,680.82)
Total Liabilities	568,092.87
Net Assets	
Beginning Net Assets	
Net Assets	
Contributed Capital	2,231,357.36
Net Income	1,205,465.48
Land-Capital Expense	(10,000.00)
Building-Capital Expense	(12,718.85)
Equipment-Capital Expense	(118,647.10)
Water System-Capital Expense	(3,530.73)
Construction In Progress-	(185,189.56)
Total Net Assets	3,106,736.60
Total Beginning Net Assets	3,106,736.60
Current YTD Net Income	
Donations	200.00
Other	72,757.14
Total Current YTD Net Income	72,957.14
Total Net Assets	3,179,693.74
Total Liabilities and Net Assets	3,747,786.61

**Savings Account**

**Water**

Capital Reserve	6,612.20
Operating Reserve	81,594.17
	<b><u>88,206.37</u></b>

**Sewer**

Capital Reserve	3,133.46
Operating Reserve	27,266.33
	<b><u>30,399.79</u></b>

**Parks & Recreation**

Parks Savings	<u>4,245.88</u>
	<b><u>4,245.88</u></b>

**Total Savings Asset** **122,852.04**

# Fall River Valley Community Services District

## Statement of Cash Flows

As of 12/31/2022

	Current Period
Cash Flows from Operating & Non-Operating A...	
Grant Revenue	82,448.35
Changes in Accounts receivable-Operations	(206.54)
Interest & Dividends Received	14.30
Sales	52,012.75
Miscellaneous Receipts	209.62
Payments to Employees & Suppliers	(75,216.54)
Total Cash Flows from Operating & Non-Opera...	<u>59,261.94</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	<u>0.00</u>
Beginning Cash & Cash Equivalents	188,397.79
Ending Cash & Cash Equivalents	<u><u>247,659.73</u></u>

**Resolution 2023-01**

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT  
RESENDING AND AUHTORIZING SIGNATURES TO SAFETY DEPOSIT BOX ACCESS

WHEREAS, none of the current Board of Directors are authorized to access the present Fall River Valley Community Services District SAFETY DEPOSIT BOX number 602102 located in and at the Plumas Bank, 43163 Hwy 299 E., Fall River Mills, California 96028; and

WHEREAS, access to said Safety Deposit Box should only be authorized by the members of the Board of Directors, and/or their authorized representative(s); and

WHEREAS, access authorization and removal of access authorization needs to be made by full and public action at an open and public regular meeting of the Board of Directors; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that Board of Directors of the Fall River Mills Community Services District revoke and terminate access to said referenced Safety Deposit Box to the following persons:

Jerry Monath, Sky Strong Snyder, and Paulette Gooch

BE IT FURTHER RESOLVED AND ORDERED, that the following members of the Board of Directors be authorized to have full access to said referenced Safety Deposit Box:

Brett Hendrix, Tyler DeWitt and Mary O’Connor

I HERBY CERTIFY the foregoing resolution was passed, approved, and adopted by the Board of Directors of the Fall River Valley Community Services District at a regular board meeting held on the 11<sup>th</sup> day of January 2023 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest: \_\_\_\_\_

Board Secretary/General Manager

\_\_\_\_\_

Board President