

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

February 15, 2023

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:28 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Kunkel, O'Connor

Absent: None

VISITORS: Andrew Bentz

PUBLIC COMMENT: Andrew Bentz suggests that the District do more PR. GM Ray is working on this, and hopes to get more information out to the public about what the District is doing.

APPROVAL OF MINUTES:

- A motion was made by Director Hendrix to approve the Regular Meeting Minutes of January 11, 2023. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O'Connor)

APPROVAL OF INVOICES:

- Director Kunkel made a motion to Approve and pay the invoices for the month. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O'Connor)

REPORTS:

❖ **Chairman's Report**

- Nothing to report.

❖ **Parks**

- Two Rivers Park
 - Green Infrastructure Grant
 - Construction funding sign was installed
 - Waiting for the state to approve amended budget, scope and plans
 - Hoping to put out to bid February/March
 - Erica Fielder Designs is working on the wording for the interpretive signs
 - Per Capita Grant
 - Submitted a new project scope to construct a bathroom, instead of the previous scope which was the pavilion
 - Stewardship Council Grant
 - The budget for this \$450,000 grant has been submitted. It will fund a large pavilion along with other amenities and improvements on Watershed donated lands within Two Rivers Park.
 - An agreement has been signed by the parks manager and still waiting on the final version from the funding agency

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❖ Fall River Lions Community Park

- McConnell Grant
 - LED ball park lights are scheduled to be installed this week by Big Dog Electric out of Alturas
 - Bill Smith trimmed a tree that was obstructing one of the lights
- Burney Community Foundation Grant
 - The concrete tables are ready to be delivered and installed inside the pavilion
 - Will work on arranging delivery in coordination with use of equipment for placement this week
- Brian, from a new motorcycle group in town (Odens Tribe), has volunteered to pressure wash and paint the bleachers at the park.
 - There is still money available in the donation from the Rotary club to buy the paint

❖ **Treasurers Report**

○ **General**

- We are 58% through the fiscal year
- Aged payables
 - Pace IRWM Well No. 1 Improvements are being paid when reimbursed, so they may go into the 61-90 days past due column.

○ **Revenue**

- Operating revenue was \$54,112 which was almost \$900 under the budgeted amount.
- Revenue is 60.98% of the budgeted amount.

○ **Employee Expenses**

- Employee expenses were \$32,380.93 which was about \$3,800 under the budgeted amount.
- Employee expenses are at 55% of the budgeted amount.

○ **Operating Expenses**

- The operating expenses were \$28,477.48 which was about \$3,600 under budget
- Operating expenses are at 54% of the budgeted amount.

○ **Net Income**

Net income for the year, *after* depreciation is \$129,358.87

❖ **Operations Report**

- Got in touch with Aqua Sierra and fixed the Scada problem.
- Got new packing around the McArthur pump, and it is now sealing correctly and not spraying water everywhere.
- Bill Rodeski has passed his T2 test.

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- Operators preparing and studying to get class A license permit.
- Installed a sign at Two Rivers park for Amber.
- Put some roofing tar on some holes in the well house roof, to stop it from leaking.
- The booster station, wellhouse and bridge St lift station have all been cleaned and cobwebs have been knocked down.
- The water loss for the month is 19% 22-GPM 0.9- MG
- Bacti samples for the month were negative.

❖ **Manager Report**

- No Report – GM Ray was ill

OLD BUSINESS:

- None

NEW BUSINESS:

- Consider Resolution 2023-02 – Fall River Lake Trail Easement
 - This is the final Easement for the Fall River Lake Trail, with the . PG&E will be filing it with Shasta County and will provide the District with a copy..
- A motion was made by Director O'Connor to accept Resolution 2023-02. Director Kunkel seconded, and the motion was passed with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O'Connor)
- Consider Cost of Living Adjustment for the 2023/2024 Employee Pay Schedule
 - The board will request any additional information before the next board meeting so the adjustment can be voted on in March.
 - Tabled until the March Board meeting

Adjournment to closed session at 7:15

Closed Session 7:15 PM

- Discuss Real Estate Transaction – Regarding parcel #018-550-016 – Negotiator for the CSD is GM Cecil Ray

Return to Open Session

Results of Closed Session

- Board authorizes GM Ray to continue negotiations with Shasta county

Regular Meeting adjourned

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Submitted,



Cecil D. Ray
Board Secretary and General Manager

Approved 3/15/2023



Tyler DeWitt
Board President