

AGENDA

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

April 12, 2023, at 6:00 PM

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

APPROVAL OF MINUTES: Approval of Minutes from Regular Meeting on 03/15/2023 (D) (A)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman Report: Tyler DeWitt

Parks & Rec Report: Amber Beck

Financial Report: Amber Beck

Approve Invoices (I) (D) (A)

Operations Report: Bill Rodeski

Manager Report: Cecil Ray

OLD BUSINESS:

- Consider Cost of Living Adjustment for the 2023/2024 Employee Pay Schedule (D) (A) (I)

NEW BUSINESS:

- Appoint Committee Members (D) (A) (I)

ADJOURNMENT

DRAFT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

March 15, 2023

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:00 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, O'Connor

Absent: Kunkel

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director O'Connor to approve the Regular Meeting Minutes of 2/15/23, 218 Special Meeting Minutes on 2/15/23 and Special Meeting Minutes on 3/1/23. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

APPROVAL OF INVOICES:

- Director Hendrix made a motion to Approve and pay the invoices for the month. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

REPORTS:

❖ **Chairman's Report**

- Nothing to report.

❖ **Parks Report**

- Two Rivers Park
 - Green Infrastructure Grant
 - Erica Fielder Designs is working on the wording for the interpretive signs
 - Clarifying the right of way of the portion of Grand Rapids the is within the District property. The State wants reassurance that the county will not take "ownership" of this portion of the park. Nick Riddle is talking with the county to resolve the issue.
 - The project will go out to bid after the State approves all of the construction bid documents and the right of way issue is resolved.
 - Hoping by the end of April at the latest.
 - Per Capita Grant
 - Will fund a bathroom on active side of the park
 - Will start planning with Mt.Shasta Engineering in April
 - Stewardship Council Grant
 - Will fund a large pavilion along with other amenities and improvements on

DRAFT

REGULAR BOARD MINUTES

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT

REGULAR BOARD MEETING

Watershed donated lands within Two Rivers Park.

- Waiting to hear from the SNC (Sierra Nevada Conservancy), who is taking over the grant administration for the Stewardship Council.
 - Steve Schweigerdt from the Stewardship Council is checking to see what the status is of the assignment of the project.

❖ Fall River Lions Community Park

- McConnell Grant
 - LED ball park lights have been installed on two poles. Big Dog Electric out of Alturas will return when the field has dried up enough for them to be on it without tearing it up.
- Burney Community Foundation Grant
 - The concrete tables are ready to be delivered and installed inside the pavilion
 - The delivery has been delayed until the week of the 20th due to weather.

❖ Treasurers Report

○ General

- We are now 67% through the Fiscal Year
- Aged payables
 - Pace IRWM Well No. 1 Improvements are being paid when reimbursed, so they will show up as past due. We are also delaying payment of the extra environmental work for the Wastewater project.

○ Revenue

- Operating revenue was \$52,133 which was about \$5,000 over the budgeted amount.
- Revenue is 68% of the budgeted amount.

○ Employee Expenses

- Employee expenses were \$30,153, which was about \$6,000 under the budgeted amount.
- Employee expenses are at 62% of the budgeted amount.

○ Operating Expenses

- The operating expenses were \$13,434 which was about \$6,000 under budget
- Operating expenses are at 55% of the budgeted amount.

○ Net Income

- Net income for the year, *after* depreciation is \$126,486

❖ Operations Report

- The DDW has mandated a monthly drought report from the district. Finalized the first month and anticipate that future reports will be much less daunting.
- Snow removal has been a primary focus over the last several weeks.

DRAFT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

as caused the lift station pumps to run a bit longer than usual, have been closely monitoring the situation.

- Joseph is currently taking a course to get his parks safety inspection certificate. He has a test scheduled for later in April.
- Early last month Bill requested and received permission from Cecil to attend a GM training summit in June. He applied for and received a scholarship to attend the summit and a workshop on opening day. The scholarship saves the district \$1100 for the summit and the workshop respectively.
- Several touch-read sensors and meter boxes have been damaged by snow plows this month, Joe and Bill have been working to find and replace those as needed. Replacement inventory on these items will be needed soon.
- Nitrate testing on the McArthur well and PH testing for both wells has been completed. Can focus on completing the CCR.
- New meters are here. Can continue replacing old meters soon.
- Water loss for Feb. is 17% (12gpm) this is a 2% decrease from last month (19gpm)
- Bacti samples for the month were negative.

❖ **Manager Report (Copied from the written Report by Cecil Ray)**

Continuing Education: Michael Busse, California Rural Water Association, taught “Electrical Fundamentals for Water and Wastewater” training at the CSD office and will continue as Mike is available. We are hoping to continue in April. Bill Rodeski tested and received his Water Treatment Grade 2 Operator Certificate in February 2023. Congratulations to Bill! Joe Huston is studying and should be certified to inspect our playground equipment by next month. This will add to Joe’s knowledge of leading our internal safety program.

Administrative:

Bridge Loan – Rural Community Assistance Corporation – RCAC has all documents to proceed with this loan as soon as it is requested. I am timing this request not to start before we are close to our major need for funds. Once this loan is in place, I want to immediately proceed to another so we can, again, be timely in payments as we traverse the FRM Well #1 infrastructure Project.

LAFCO – 2021 Annexation – As I informed you in February, we received a 2nd Notice from the State Board of Equalization via LAFCO that our 2021 annexation does not meet the submittal requirements. A bit of a surprise as we paid fees to be guided thru this process. Since we have until the end of 2023 to complete this I am looking for the most inexpensive way to provide the required land description. I will revisit as required and keep you informed. See note in Pine Grove Mobile Home Park Project grant regarding financial help for this expense.

Grants:

1. **Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx**

Randy Marx, UEI – Sac State is preparing final contract package to award drilling contract for two wells to Arley Enloe. I keep encouraging Randy to push the process. I speculate we could be drilling in June. Once drilling begins one well could be completed in approx. three weeks. Pray we find good quality and quantity water.

DRAFT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

2. **“Fall River Valley Well Infrastructure Project”**: DWR (Department of Water Resources):
Grant Manager: Nancy Snodgrass
(I have revised the name of this project to reflect exactly how it is designated on our grant agreement. It is the same FRM Well #1 Infrastructure Project)
On last Monday 03.13.2023 I returned to DWR a draft grant agreement with minor edits by myself and Paul Reuter. This \$1,298,200 grant agreement includes a pumphouse within the budget proposed budget. We will have until 12/31/24 to complete the project. We need a successful well to build in and around.
(Since the Solar Array element of this funding request was “redlined” see my comments/actions in the Projects section near the bottom of this report).
3. **Wastewater System Expansion (McArthur) Project:**
The CEQA process is now in the Clearinghouse stage. The final process should be completed at your Special Board Meeting 26 April 2023 at which time the completed document will be sent to the State to complete our funding application. As per Cheng Vue, DFA, SWRCB the draft CEQA was forward to him has been view internally and we have made some comments which were addressed in final document. We remain hopeful in 6-12 months we will have a construction grant. As soon as we have a grant agreement Pace can be on the ground starting the design during good-weather seasons.
4. **Water System Improvement Project:**
Lukas Moore SWRCB is now the lead person on this planning grant application. Mehreen Siddiqui, I believe to be Lukas’ superior is in the loop. We have not heard from Lukas for 6 weeks, so I have reach out to him. I suggested receipt of Planning Grant funding in the last quarter of 2023 would be good for us. We wait too here.
5. **McArthur Well – “Well No. 1 Improvements”**: Sierra Institute/DWR, Lead Person: Zoe Watson
Pace Engineering as the engineers on this project for us and the Backup Generator project for RCAC district-wide have prepared preliminary design drawings. Design will include an on-site permanent backup generator (see comments in Backup Generator below). Knowing a generator will be included Pace will proceed to finalize a combined design, specs, and bid package with each grant funding the portion applicable to the appropriate grant.

At the end of last month, we submitted our third payment request which with previous requests totals \$54K+ to Sierra/DWR along with our third Progress Report. These monthly requests will continue as we receive Pace and contractor invoices for the project. Progress Reports will be submitted monthly as opposed to quarterly as originally required in grant agreement.
6. **Backup Generator Funding Program**: RCAC Grant Lead Person: Hamish Kellam
Bryan Gentles, EE, with Pace conduced a district-wide on-site generator needs assessment on 4 January 2023. The Report has been reviewed and Hamish, RCAC, has informed us funding via SWRCB/SADW (Safe and Affordable Drinking Water Fund) will be for generators at McArthur Well #1 and the District office along with

DRAFT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

sign for both. I am trying to get a permanent one at the office, but now it is funded as a portable. I have sent a plea to Hamish for same. We should be able to proceed with McArthur Well Improvement project design now that we know a generator at that site will be funded outside our DWR grant for improvements to the McArthur Well.

**7. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer:
Randy Marx**

Randy Marx, Sac State, UEI, is revising the project Work Plan based on last Zoom meeting and revised project scope, labor rates, Tasks included in project. We have been able to include a Task to assist us with our annexation submittal deficiency since Pine Grove was included in that annexation. This is a planning, design, and **construction funding application** grant only. Pace Engineering is under contract to UEI for this effort.

**8. Equipment Purchase - US Department of Agriculture (USDA)
A Ford F450 4X4 Chassis is on order.**

Chassis delivery as estimated to be from 4-12 months. As of yesterday, no “build” date has been established. Per Scelzi service body salesman once we decide service body configuration specification and agreed price, they will begin design drawings (2-3 months). Scelzi must receive the chassis from Crown Motors before they build the body which takes 12-14 weeks. Material/supply chain issues and orders preceding us impact the whole process. We may have a 2024 Ford instead of a 2023 by the time we get it built.

Projects:

1. Solar/McArthur Well:

Chico Electric began install 13 February. On 23 February approx. one-half of solar panels were installed, all steel vertical posts for array installed, and underground conduits are installed from array to pumphouse. Snow storms and wet weather prevented further progress. CE will assume installation as soon as weather permits.

2. Solar - “Fall River Valley Well Infrastructure Project”

Chico Electric has prepared an application for 33KW of solar at this site under the same PGE program we have at the McArthur Well site. CE and I have met with PGE representative to establish a new service meter at the site. A source location and path for the power has been established. Through CE I am seeking a 90-120 grace period before we must pay a service application fee. Without the service meter commitment PGE will not accept our solar application as valid.

This entire process is assuming we drill an acceptable quality and quantity well at the site. If this does not happen, we will be facing more challenges.

3. Pit River Bridge – Easement Negotiations with Shasta County

I have responded to the County’s opening offer with a letter requesting they reanalyze the “construction/contractor” dollar value as opposed to their use of other sites if we decline their request for a temporary construction easement on District property. Mary Rickert was cc’d on the letter. She has reached out to me to arrange a meeting with her, I, and Al Cathey, new Director of Public Works, to discuss. I will keep you informed.

DRAFT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

Mapping: No activity

5. **Blueprints/Record Plans/Documents:** Some activity
6. **Office/Shop Upgrades:** New front office document shredder.
7. **Engineering Support:** Continuous communication with Paul Reuter, P.E. (President/Managing Engineer); Bryan Gentiles, P.E. (Electrical); and Paige Cibart, P.E. (Civil) at PACE regarding ongoing projects.

OLD BUSINESS:

- o Consider Cost of Living Adjustment for the 2023-2024 Employee Pay Schedule
 - Chairman DeWitt feels the District has competitive wages
 - Because of inflation costs Director Hendrix and O'Connor would like to see what 1, 3 and 5% will look like.
 - Amber will get numbers together and they will meet to consider a recommendation for the April board meeting.

NEW BUSINESS:

- o Consider Candidates for the Shasta LAFCO Official Ballot
 - The board concurred that Fred Rynus would be a good board member considering his knowledge and the fact that he is from Burney and would be more accessible.
- o Director O'Connor made a motion to vote for Fred Rynus for the Shasta LAFCO board. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

Regular Meeting adjourned at 6:55

Submitted,

Approved 4/12/2023

Cecil D. Ray
Board Secretary and General Manager

Tyler DeWitt
Board President

Parks Report

April 12, 2023

❖ Two Rivers Park

- Green Infrastructure Grant
 - Erica Fielder Designs is working on the wording for the interpretive signs
 - Waiting for a letter from the county, verifying the right of way of Grand Rapids. The County said they would write the letter.
 - The project will go out to bid after the State approves all the construction bid documents and the right of way issue is resolved.
 - Still hoping this will happen by the end of April
 - Operations will begin restoring the water service in April along with locating the sewer connection.
- Per Capita Grant
 - Will fund a bathroom on active side of the park
 - Will start planning with Mt Shasta Engineering in April
 - Expect to have an agreement for services by the end of April for board approval
- Stewardship Council Grant
 - Will fund a large pavilion along with other amenities and improvements on Watershed donated lands within Two Rivers Park.
 - Still waiting to hear from the SNC (Sierra Nevada Conservancy), who is taking over the grant administration for the Stewardship Council.
 - Steve Schweigerdt emailed in late March. There may be more grant money available to us for this project!

❖ Fall River Lions Community Park

- McConnell Grant
 - Same as last month - LED ballpark lights have been installed on two poles. Big Dog Electric out of Alturas will return when the field has dried up enough for them to be on it without tearing it up.
- Burney Community Foundation Grant
 - The concrete tables have been delivered and are under the gazebo! Because of the damp ground, we are waiting to position them until things dry up a little.
 - Because there is still money remaining in the grant, we will order more mulch for the playground that will be deliverable when the conditions are less wet.
- The Intermountain Little League will be practicing a few days a week and playing Friday night games at the field beginning in May. It will be wonderful to have it utilized in this way, and everyone will be able to enjoy the new lighting!

Treasurers Report

For March 2023

❖ **General**

- **We are now 75% through the Fiscal Year**
- Aged payables
 - Reminder that Pace IRWM Well No. 1 Improvements are being paid when reimbursed, so they will show up as past due. We should be receiving reimbursement 1 and 2 totaling \$47,937. We are also delaying payment of the extra environmental work for the Wastewater project but will pay as the budget allows.
- Amber has started working on the budget for FYE 2024. Because of the rate increases and the need to budget for Capital Replacement Savings, there is extra work this year. The budget committee should meet by the end of April to go over a preliminary budget and savings plan so it can be reviewed at the May board meeting.

❖ **Revenue**

- Operating revenue was \$51,192 which was about \$6,000 under the budgeted amount.
- Revenue is 74% of the budgeted amount.
- This percentage will likely be going up for the last 3 months of the fiscal year, with rates increasing in April.

❖ **Employee Expenses**

- Employee expenses were \$31,343 which was about \$4,800 under the budgeted amount.
- Employee expenses are at 69% of the budgeted amount.

❖ **Operating Expenses**

- The operating expenses were \$14,347 which was about \$6,400 under budget
- Operating expenses are at 60% of the budgeted amount.

❖ **Net Income**

- Net income for the year, *after* depreciation is and Grant activities is \$135,157

April 12, 2023

Amber Beck, FRVCSD Treasurer

OPERATIONS REPORT 4.12.23

❖ System

- Joseph moved rock around the booster station to help with water runoff.
- Picnic tables have been placed at Lions Park.
- A main sewer line blockage that was located just SW of the hospital has been cleared. We were able to determine that the blockage was caused by tree roots with the help of Coast County Construction and their sewer camera. We were able to clear the blockage thanks to the Burney Water District and their diesel-powered sewer jet.
- The leak located at the fairgrounds has been repaired.
- Bill worked for 2 days at the Burney Water District late last month. They were down to one operator and needed assistance during the power outage.
- Meter replacements are moving forward as planned, the vac trailer has proven itself to be an asset for these types of jobs.
- Joseph has entered the district into a drawing to win a free playground.
- 1st quarter wastewater reporting has been completed and sent to the state.
- Water loss for the month is unknown because meters this month were partially estimated. (Snow)
- Bacti samples for the month were negative.

❖ Summary

- Our goals for the month include .
- Continue to change out analog meters.
- Get water supplied at Two Rivers Park
- Continue to log and store drawings into the system.
- Investigate leak across the street from the elementary school.

INVOICES FOR MARCH 2023

INVOICES FOR APPROVAL

SOME APPROVED PRIOR TO BOARD MEETING

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon	Office Supplies and Hitch Reciever	\$430.23	\$430.23
Adobe	Annual Fee	\$863.64	\$0.00
Cecil Ray	Heat Exchanger for the Well and Gift for Leo Salazar	\$1,577.90	\$1,540.00
Aqua Metric	Sensus 3/4 Meters X15	\$2,435.95	\$0.00
Coastal Business	Monthly Printer Lease	\$320.64	\$0.00
Ed Staub	Monthly Fuel Charges	\$346.45	\$346.45
Joseph Huston	Palyground Safety Book	\$103.00	\$0.00
Outdoor Creations	Tables For Lions Park - BCF Grant Paid	\$3,785.93	\$0.00
Pace Analytical - Basic Labs	Water Testing	\$250.88	\$250.88
Tim Mannix	Repair Powers Well Sounder	\$40.00	\$40.00
Valley Hardware	Shop Supplies	\$38.58	\$38.58
Plumas	Chargeback Fee	\$10.00	\$0.00
William Rodeski	D-2 Lic Renew, Electrode, Conference, Lodging	\$1,260.44	\$60.00
Total		\$11,463.64	
Due as of 03/31/2023			\$2,706.14

PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	March-23	\$707.30	\$0.00
Frontier - Internet/Telephone	March-23	\$402.28	\$402.28
Internal Revenue Service	March-23	\$5,454.89	\$0.00
Joseph Huston - Cell Phone	March-23	\$35.00	\$0.00
JPIA - Dental/Vision/Life	March-23	-\$547.78	-\$547.78
Pers - Employee Health	March-23	\$6,295.35	\$0.00
Pers Retirement	March-23	\$2,181.02	\$0.00
Pers Unfunded Liability	March-23	\$2,643.07	\$0.00
PG&E	March-23	\$3,437.76	\$0.00
Starlink	March-23	\$110.00	\$110.00
State Fund	March-23	\$598.25	\$0.00
William Rodeski - Cell Phone	March-23	\$35.00	\$0.00
Zoom	March-23	\$14.99	\$0.00
Total		\$21,367.13	
Due as of 03/31/2023			-\$35.50

Grant Reimburseable - Not Paid Includes Previous Invoices

VENDOR	FOR	AMOUNT	Not Paid
Pace Engineering	McArthur Sewer Improvements	\$5,818.75	\$17,625.00
Pace Engineering	Well No. 1 Improvements	\$10,464.50	\$58,234.25
Pace Engineering	FRM Well No. 1	\$765.00	\$765.00
Total		\$17,048.25	\$76,624.25

Due as of 03/31/2023 **\$79,294.89**

Total Amount for the month of March: \$19,718.89

Fall River Valley Community Services District
Aged Payables by Due Date - Aged Payables for BM
Aging Date - 3/31/2023
From 3/1/2023 Through 3/31/2023

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon.com	Office Supplies and Hitch Receiver	430.23	0.00	0.00	0.00	0.00	430.23
Cecil Ray	Heat Exchanger for McArthur Well	1,540.00	0.00	0.00	0.00	0.00	1,540.00
Ed Staub & Sons	Fuel charges - March	346.45	0.00	0.00	0.00	0.00	346.45
Frontier Communications	Telephone/Internet	402.28	0.00	0.00	0.00	0.00	402.28
Joint Powers Insurance Authority	Employee Dental, Vission and Life - April	(547.78)	0.00	0.00	0.00	0.00	(547.78)
Pace Analytical Services LLC	Water Testing	250.88	0.00	0.00	0.00	0.00	250.88
Pace Engineering	2268.07 McArthur Sewer Improvements	5,818.75	11,806.25	0.00	0.00	0.00	17,625.00
	2268.08 IRWM Well No. 1 Improvements	10,464.50	6,246.50	4,879.75	13,678.00	22,965.50	58,234.25
	2268.09 FRM Well No. 1	765.00	0.00	0.00	0.00	0.00	765.00
Starlink	Internet Service	110.00	0.00	0.00	0.00	0.00	110.00
Tim Mannix	Repair Powers Well Sounder	40.00	0.00	0.00	0.00	0.00	40.00
Valley Best Hardware	Ice melt - Maintenance	38.58	0.00	0.00	0.00	0.00	38.58
William Rodeski	D-2 License Renewal	60.00	0.00	0.00	0.00	0.00	60.00
Report Total		19,718.89	18,052.75	4,879.75	13,678.00	22,965.50	79,294.89

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 3/1/2023 Through 3/31/2023

	March 2023 Actual	March 2023 Budget	YTD Actual (07/01/2022 - 03/31/2023)	Total Budget	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities	50,643.90	56,671.33	523,880.24	715,701.00	73.19%
Outside/Container Revenue	0.00	0.00	18,399.29	12,750.00	144.30%
Utility Fees	548.21	600.00	5,075.90	7,000.00	72.51%
Total Operating Revenue	51,192.11	57,271.33	547,355.43	735,451.00	74.42%
Non Operating Revenue					
Taxes Revenue	0.00	0.00	35,305.22	48,850.00	72.27%
Interest Revenue	33.02	0.00	179.61	0.00	0.00%
Donations	0.00	0.00	200.00	0.00	0.00%
Total Non Operating Revenue	33.02	0.00	35,684.83	48,850.00	73.05%
Total Revenue	51,225.13	57,271.33	583,040.26	784,301.00	74.34%
Expenses					
Employee Expense					
Wages	22,587.82	25,544.64	231,786.13	333,270.89	69.54%
Payroll Taxes	1,518.48	1,890.30	17,662.87	24,662.06	71.61%
Employee Health Insurance	5,249.78	6,309.00	45,270.30	69,708.00	64.94%
PERS- Retirement Compensation Insurance	1,388.45 598.25	1,852.17 600.00	16,006.77 6,121.08	25,654.10 7,200.00	62.39% 85.01%
Total Employee Expense	31,342.78	36,196.11	316,847.15	460,495.05	68.81%
Operating Expense					
PERS Unfunded Liability 1595	2,434.33	2,473.00	22,258.97	29,676.00	75.00%
Legal & Accounting	0.00	600.00	21,736.70	23,200.00	93.69%
Outside Services	360.64	2,797.00	15,375.06	33,604.00	45.75%
Advertising & Promotions	0.00	40.00	0.00	480.00	0.00%
Permit Fees	0.00	696.00	10,082.34	19,375.00	52.03%
Dues & Subscriptions	0.00	0.00	8,361.00	8,877.00	94.18%
Insurance	0.00	1,519.00	12,152.00	18,228.00	66.66%
Office Supplies	269.37	250.00	2,227.69	4,250.00	52.41%
Shop Supplies	0.00	375.00	1,815.93	4,500.00	40.35%
Postage	199.20	512.00	2,530.68	3,241.00	78.08%
Printing	0.00	150.00	0.00	1,800.00	0.00%
Bank Fees	10.00	20.00	80.00	240.00	33.33%
Equipment Rental	0.00	350.00	1,687.26	4,200.00	40.17%
Equipment/Tools	160.86	450.00	3,005.60	5,400.00	55.65%
Water Tests	250.88	80.00	1,379.62	1,600.00	86.22%
Truck Expense	0.00	600.00	900.47	7,200.00	12.50%
Maintenance & Repairs	4,153.71	2,706.00	10,009.12	32,520.00	30.77%
Garbage Fees	0.00	120.00	150.37	810.00	18.56%
Interest Expense	0.00	0.00	11,706.88	11,950.00	97.96%
Software License & Hardware Maint	879.63	930.00	8,556.33	9,400.00	91.02%

Fall River Valley Community Services District

Statement of Revenues and Expenditures - BM Budget vs Actual

From 3/1/2023 Through 3/31/2023

	March 2023 Actual	March 2023 Budget	YTD Actual (07/01/2022 - 03/31/2023)	Total Budget	YTD Percent Used
Education	0.00	100.00	543.64	1,200.00	45.30%
Mileage	0.00	250.00	614.87	3,000.00	20.49%
Fuel	346.45	800.00	3,046.63	9,300.00	32.75%
Telephone/Internet	582.28	540.00	5,217.69	6,605.00	78.99%
Utilities	3,437.76	4,004.00	44,436.45	69,749.00	63.70%
Miscellaneous Expense	1,262.16	400.00	1,717.35	4,800.00	35.77%
Donation	0.00	0.00	250.00	0.00	0.00%
Total Operating Expense	<u>14,347.27</u>	<u>20,762.00</u>	<u>189,842.65</u>	<u>315,205.00</u>	60.23%
Total Expenses	<u>45,690.05</u>	<u>56,958.11</u>	<u>506,689.80</u>	<u>775,700.05</u>	65.32%
Net Income	<u>5,535.08</u>	<u>313.22</u>	<u>76,350.46</u>	<u>8,600.95</u>	887.69%
Asset Expense					
Depreciation					
Depreciation Expense	12,231.00	0.00	110,079.00	0.00	0.00%
Total Depreciation	<u>12,231.00</u>	<u>0.00</u>	<u>110,079.00</u>	<u>0.00</u>	0.00%
Amortization					
Amortized Expense	642.00	0.00	5,778.00	0.00	0.00%
Total Amortization	<u>642.00</u>	<u>0.00</u>	<u>5,778.00</u>	<u>0.00</u>	0.00%
Total Asset Expense	<u>12,873.00</u>	<u>0.00</u>	<u>115,857.00</u>	<u>0.00</u>	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	10,464.50	0.00	174,663.49	0.00	0.00%
Total Grant Revenue	<u>10,464.50</u>	<u>0.00</u>	<u>174,663.49</u>	<u>0.00</u>	0.00%
Total Capital Activities	<u>10,464.50</u>	<u>0.00</u>	<u>174,663.49</u>	<u>0.00</u>	0.00%
Net Income Including Grant Activities	<u>3,126.58</u>	<u>313.22</u>	<u>135,156.95</u>	<u>8,600.95</u>	1,571.41%

Fall River Valley Community Services District

Balance Sheet

As of 3/31/2023

Current Year

Assets

Current Assets

Cash & Cash Equivalents

Petty Cash	300.00
Operating Account-Checking	77,987.34
Savings Account	137,924.92
USDA-Annual	10,889.80
USDA-Short Lived Assets	8,725.64
USDA-Debt Service	20,785.88
USDA Grant Account - Checking	2,500.00

Total Cash & Cash Equivalents 259,113.58

Accounts Receivable

Accounts Receivable Grants	72,020.76
Accounts Receivable Water	39,364.79
Accounts Receivable-Sewer	25,400.11

Total Accounts Receivable 136,785.66

Inventories

Inventory 66,700.00

Total Inventories 66,700.00

Prepaid Expenses

Prepaid Insurance Expenses	7,238.49
Pre Paid Postage	174.66

Total Prepaid Expenses 7,413.15

Total Current Assets 470,012.39

Long-term Assets

Property & Equipment

Land	218,731.00
Building	114,591.28
Equipment	277,463.75
Parks System	378,518.26
Water System	3,588,095.97
Sewer System	1,658,220.09
Amortized Asset	74,946.35
Accumulated Depreciation	(3,558,715.40)
Accumulated Amortization	(68,006.66)

Total Property & Equipment 2,683,844.64

Long-term Investments

Construction In Progress 614,840.69

Total Long-term Investments 614,840.69

Total Long-term Assets 3,298,685.33

Total Assets 3,768,697.72

Liabilities

Short-term Liabilities

Accounts Payable

Accounts Payable	79,294.89
AP Beginning Balance/Interim	(375.00)

Total Accounts Payable 78,919.89

Other Short-term Liabilities

Customer Deposit Liabilities	6,168.90
Other	(708.79)

Total Other Short-term Liabilities 5,460.11

Total Short-term Liabilities 84,380.00

Long-term Liabilities

Long-term Liabilities

USDA Loan 417,147.21

Total Long-term Liabilities 417,147.21

Other Long-term Liabilities

Pension Liability 240,152.00

Fall River Valley Community Services District

Balance Sheet

As of 3/31/2023

Current Year

Total Other Long-term Liabilities	<u>240,152.00</u>
Total Long-term Liabilities	657,299.21
Other Accounts	
Balancing Accounts	
Due From Other Funds (PR)	(2,159,637.19)
Deferred Outflows	(213,727.00)
Accrued Interest Payable	375.00
Empty	(36,001.94)
Due to Payroll Fund	2,159,637.19
Current Note Payable	43,474.40
Deferred Inflow	18,602.00
Empty	<u>39,638.18</u>
Total Balancing Accounts	<u>(147,639.36)</u>
Total Other Accounts	<u>(147,639.36)</u>
Total Liabilities	<u>594,039.85</u>
Net Assets	
Beginning Net Assets	
Net Assets	
Contributed Capital	2,231,357.36
Net Income	1,205,465.48
Land-Capital Expense	(10,000.00)
Building-Capital Expense	(12,718.85)
Equipment-Capital Expense	(118,647.10)
Water System-Capital Expense	(3,530.73)
Construction In Progress-	<u>(252,425.24)</u>
Total Net Assets	<u>3,039,500.92</u>
Total Beginning Net Assets	3,039,500.92
Current YTD Net Income	
Donations	200.00
Other	<u>134,956.95</u>
Total Current YTD Net Income	<u>135,156.95</u>
Total Net Assets	<u>3,174,657.87</u>
Total Liabilities and Net Assets	<u><u>3,768,697.72</u></u>

Fall River Valley Community Services District

Statement of Cash Flows

As of 3/31/2023

	Current Period
Cash Flows from Operating & Non-Operating A...	
Changes in Accounts Receivables-Grants	(10,464.50)
Grant Revenue	10,464.50
Changes in Accounts receivable-Operations	6,042.68
Interest & Dividends Received	33.02
Sales	51,192.11
Miscellaneous Receipts	158.39
Payments to Employees & Suppliers	(49,618.00)
Total Cash Flows from Operating & Non-Opera...	<u>7,808.20</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	<u>0.00</u>
Beginning Cash & Cash Equivalents	251,305.38
Ending Cash & Cash Equivalents	<u><u>259,113.58</u></u>

Fall River Valley Community Services District

Check/Voucher Register - BM Checks

1020 - Operating Account-Checking

From 3/1/2023 Through 3/31/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Check Amount</u>
2023.03.20 CB Fee	Chargeback Fee	Plumas Bank	10.00
4065	System Generated Check/Voucher	Cecil Ray	23.00
4066	System Generated Check/Voucher	Joseph Huston	685.00
4067	System Generated Check/Voucher	Napa Auto Parts	7.50
4068	System Generated Check/Voucher	Singleton Auman PC	1,225.00
4069	System Generated Check/Voucher	UsaBlueBook	63.53
4070	System Generated Check/Voucher	William Rodeski	314.18
4071	System Generated Check/Voucher	George W. Smith Logging	250.00
4072	System Generated Check/Voucher	Aqua-Metric Sales, Co	2,435.95
4073	System Generated Check/Voucher	Cecil Ray	37.90
4074	System Generated Check/Voucher	Joseph Huston	103.00
4075	System Generated Check/Voucher	William Rodeski	1,061.26
4076	System Generated Check/Voucher	Pace Engineering	6,317.25
4077	System Generated Check/Voucher	Outdoor Creations Inc.	3,785.93
BP 200018	Employee Dental, Vission and Life	Joint Powers Insurance...	547.78
BP 200019	Employee Dental, Vision and Life	Joint Powers Insurance...	547.78
EFT 1-533-767-392	Payroll Liabilities for 2023.03.10	Employment Developm...	354.18
EFT 1-641-152-992	Payroll Liabilities for 2023.03.24	Employment Developm...	353.12
EFT 10000001708...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,375.34
EFT 10000001708...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,267.73
EFT 10000001709...	Unfunded Accrued Liability Plan - 1595	Public Employees Retir...	2,434.33
EFT 1000994019	Coverage for 3.05.23-4.05.23	State Compensation In...	598.25
EFT 192447861	Monthly Fee	Zoom	15.99
EFT 1CHX-J1GT-3...	Office Equip and Supplies	Amazon.com	363.95
EFT 2023.02 ES	Fuel Charges	Ed Staub & Sons	87.06
EFT 2395136957	Adobe Annual Fee	Adobe Export Pdf Annu...	863.64
EFT 30074634	Shop supplies/First Aid	Quill	179.92
EFT 33578072	Printer Lease Pmt	Coastal Business Systems	320.64
EFT 72274013	Payroll Liabilities for 2023.03.24	Internal Revenue Service	2,719.75
EFT 85798580	Payroll Liabilities for 2023.03.10	Internal Revenue Service	2,735.14
EFT 9355948708-2	02.13.23-03.14.23	Pacific Gas & Electric	3,437.76
PR202317	Employee: Beck; Pay Date: 3/10/2023	Amber Beck	1,996.79
PR202318	Employee: Huston; Pay Date: 3/10/2023	Joseph M. Huston	1,904.38
PR202319	Employee: Ray; Pay Date: 3/10/2023	Cecil D. Ray	1,611.84
PR202320	Employee: Rodeski; Pay Date: 3/10/2023	William D. Rodeski	2,032.16
PR202321	Employee: Beck; Pay Date: 3/24/2023	Amber Beck	2,042.65
PR202322	Employee: Huston; Pay Date: 3/24/2023	Joseph M. Huston	1,908.78
PR202323	Employee: Ray; Pay Date: 3/24/2023	Cecil D. Ray	1,627.40
PR202324	Employee: Rodeski; Pay Date: 3/24/2023	William D. Rodeski	1,963.75
Report Total			49,609.61

At 3%								\$	-
Employee Name	Pay Rate	Monthly Pay	Rounds	Retirement	On Call	FICA	SDI		
Operator	\$30.70	\$ 5,680.40	\$ 368.40	\$ 438.70	\$ 400.00	\$ 434.55	\$ 68.16	\$ 6,621.81	\$ 86,083.56
Operator	\$28.39	\$ 5,283.08	\$ 340.68	\$ 408.01	\$ 400.00	\$ 404.16	\$ 63.40	\$ 6,158.64	\$ 80,062.38
Office/Parks Manager	\$33.39	\$ 5,342.40		\$ 412.59		\$ 408.69	\$ 64.11	\$ 6,227.80	\$ 80,961.35
General Manager	\$39.62	\$ 6,339.20		\$ 489.58		\$ 484.95	\$ 76.07	\$ 7,389.80	\$ 96,067.34
Total Monthly		\$ 22,645.08						\$ 26,398.05	
Total Annual Pay		\$ 294,386.04							\$ 343,174.64
Annual Increase		\$ 8,276.32							\$ 9,647.95
At 4%								\$	-
Employee Name	Pay Rate	Monthly Pay	Rounds	Retirement	On Call	FICA	SDI		
Operator	\$31.00	\$ 5,732.00	\$ 372.00	\$ 442.68	\$ 400.00	\$ 438.50	\$ 68.78	\$ 6,681.96	\$ 86,865.54
Operator	\$28.66	\$ 5,329.52	\$ 343.92	\$ 411.60	\$ 400.00	\$ 407.71	\$ 63.95	\$ 6,212.78	\$ 80,766.16
Office/Parks Manager	\$33.72	\$ 5,395.20		\$ 416.67		\$ 412.73	\$ 64.74	\$ 6,289.35	\$ 81,761.50
General Manager	\$40.00	\$ 6,400.00		\$ 494.27		\$ 489.60	\$ 76.80	\$ 7,460.67	\$ 96,988.74
Total Monthly		\$ 22,856.72						\$ 26,644.76	
Total Annual Pay		\$ 297,137.36							\$ 346,381.93
Annual Increase		\$ 11,027.64							\$ 12,855.25
At 5%								\$	-
Employee Name	Pay Rate	Monthly Pay	Rounds	Retirement	On Call	FICA	SDI		
Operator	\$31.30	\$ 5,783.60	\$ 375.60	\$ 446.67	\$ 400.00	\$ 442.45	\$ 69.40	\$ 6,742.12	\$ 87,647.51
Operator	\$28.94	\$ 5,377.68	\$ 347.28	\$ 415.32	\$ 400.00	\$ 411.39	\$ 64.53	\$ 6,268.92	\$ 81,496.00
Office/Parks Manager	\$34.04	\$ 5,446.40		\$ 420.63		\$ 416.65	\$ 65.36	\$ 6,349.03	\$ 82,537.41
General Manager	\$40.38	\$ 6,460.80		\$ 498.97		\$ 494.25	\$ 77.53	\$ 7,531.55	\$ 97,910.13
Total Monthly		\$ 23,068.48						\$ 26,891.62	
Total Annual Pay		\$ 299,890.24							\$ 349,591.05
Annual Increase		\$ 13,780.52							\$ 16,064.37

Because of the extra Rounds overtime by operations employees for holidays, and 3 Payday months, the actual annual total is higher than the calculations. In a trial budget for 2024 the Payroll is about \$8,000 more than the above calculations for the year at 5%.