

AGENDA

**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
May 17, 2023, at 6:00 PM**

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

APPROVAL OF MINUTES: Approval of Minutes from Regular Meeting on 04/12/2023 and Special meeting on 4/26/2023 (D) (A)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman Report: Tyler DeWitt

Parks & Rec Report: Amber Beck

Financial Report: Amber Beck

Approve Invoices (I) (D) (A)

Operations Report: Bill Rodeski

Manager Report: Cecil Ray

OLD BUSINESS:

- Appoint Committee Members (D) (A) (I)

NEW BUSINESS:

- None

Closed Session:

- Employee Contract Negotiations (D) (A) (I)

Return to Open Session

- Results of Closed Session

ADJOURNMENT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

April 12, 2023

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:01 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Kunkel

Absent: O'Connor

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director Hendrix to approve the Regular Meeting Minutes of 3/15/23. Director Kunkel seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

APPROVAL OF INVOICES:

- Director Kunkel made a motion to Approve and pay the invoices for the month. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

REPORTS:

❖ **Chairman's Report**

- On March 28th GM Ray, Chairman DeWitt and a representative from Brian Dahle's office (Jennifer Andrea) went to Alturas to a board of supervisors meeting in Modoc to present a resolution to Mike Colbert who recently retired from the USDA office in Alturas. Mike has worked with the District in the past and has been instrumental in facilitating grants and loans.

❖ **Parks Report**

○ Two Rivers Park

- Green Infrastructure Grant
 - Erica Fielder Designs is working on the wording for the interpretive signs
 - Waiting for a letter from the county, verifying the right of way of Grand Rapids. The County said they would write the letter.
 - The project will go out to bid after the State approves all the construction bid documents and the right of way issue is resolved.
 - Still hoping this will happen by the end of April
 - Operations will begin restoring the water service in April along with locating the sewer connection.

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- Per Capita Grant
 - Will fund a bathroom on active side of the park
 - Will start planning with Mt Shasta Engineering in April
 - Expect to have an agreement for services by the end of April for board approval
- Stewardship Council Grant
 - Will fund a large pavilion along with other amenities and improvements on Watershed donated lands within Two Rivers Park.
 - Still waiting to hear from the SNC (Sierra Nevada Conservancy), who is taking over the grant administration for the Stewardship Council.
 - Steve Schweigerdt emailed in late March. There may be more grant money available to us for this project!

❖ Fall River Lions Community Park

- McConnell Grant
 - Same as last month - LED ballpark lights have been installed on two poles. Big Dog Electric out of Alturas will return when the field has dried up enough for them to be on it without tearing it up.
- Burney Community Foundation Grant
 - The concrete tables have been delivered and are under the gazebo! Because of the damp ground, we are waiting to position them until things dry up a little.
 - Because there is still money remaining in the grant, we will order more mulch for the playground that will be deliverable when the conditions are less wet.
- The Intermountain Little League will be practicing a few days a week and playing Friday night games at the field beginning in May. It will be wonderful to have it utilized in this way, and everyone will be able to enjoy the new lighting!

❖ Treasurers Report

○ **General**

- *We are now 75% through the Fiscal Year*
- Aged payables
 - Reminder that Pace IRWM Well No. 1 Improvements are being paid when reimbursed, so they will show up as past due. We should be receiving reimbursement 1 and 2 totaling \$47,937. We are also delaying payment of the extra environmental work for the Wastewater project but will pay as the budget allows.
- Amber has started working on the budget for FYE 2024. Because of the rate increases and the need to budget for Capital Replacement Savings, there is extra work this year. The budget committee should meet by the end of April to go over a preliminary budget and savings plan so it can be reviewed at the May board meeting.

○ **Revenue**

- Operating revenue was \$51,192 which was about \$6,000 under the budgeted amount.

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- Revenue is 74% of the budgeted amount.
- This percentage will likely be going up for the last 3 months of the fiscal year, with rates increasing in April.

- **Employee Expenses**
 - Employee expenses were \$31,343 which was about \$4,800 under the budgeted amount.
 - Employee expenses are at 69% of the budgeted amount.

- **Operating Expenses**
 - The operating expenses were \$14,347 which was about \$6,400 under budget
 - Operating expenses are at 60% of the budgeted amount.

- **Net Income**
 - Net income for the year, *after* depreciation is and Grant activities is \$135,157

❖ **Operations Report**

- Joseph moved rock around the booster station to help with water runoff.
- Picnic tables have been placed at Lions Park.
- A main sewer line blockage that was located just SW of the hospital has been cleared. We were able to determine that the blockage was caused by tree roots with the help of Coast County Construction and their sewer camera. We were able to clear the blockage thanks to the Burney Water District and their diesel-powered sewer jet.
- The leak located at the fairgrounds has been repaired.
- Bill worked for 2 days at the Burney Water District late last month. They were down to one operator and needed assistance during the power outage.
- Meter replacements are moving forward as planned, the vac trailer has proven itself to be an asset for these types of jobs.
- Joseph has entered the district into a drawing to win a free playground.
- 1st quarter wastewater reporting has been completed and sent to the state.
- Water loss for the month is unknown because meters this month were partially estimated. (Snow)
- Bacti samples for the month were negative.

❖ **Manager Report (Copied from the written Report by Cecil Ray)**

Continuing Education: Michael Busse, California Rural Water Association, will teach the third class of “Electrical Fundamentals for Water and Wastewater “at the CSD office on Thursday 13 April.

Amber, Joe and I attended a two-hour RCAC webinar on Financial Management of Small Water Systems 11 April presented by Mary Fleming. She informed us of items we need to update or initiate.

Administrative:

Bridge Loan – Rural Community Assistance Corporation – RCAC – Waiting to initiate once we need major funds for the McArthur Well Improvement Project.

LAFCO – 2021 Annexation –Pine Grove Mobile Home Park Project TA grant Work Plan has been amended to include

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funding to help cover costs to properly prepare an annexation submittal to the State Board of Equalization by end of this year.

Grants:

1. **Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx**
A contract has not been awarded to drill the well. Randy Marx, UEI – Sac State continues to process the contract package through UEI. I speculate we could be drilling in June.
2. **“Fall River Valley Well Infrastructure Project”:** DWR (Department of Water Resources): **Grant Manager: Nancy Snodgrass**
On 17 March 2023 we executed a final DWR grant agreement for \$1,298,200. On 3 April 12, 2023, a “kickoff” Zoom meeting with Nancy (via Zoom), multiple Pace staff and me was held at Pace Engineering offices. A process for reimbursement was established. Design is basically on hold until the well is completed. Our initial reimbursement request for engineering expenses to date will be sent to DWR in the next few days along with the initial Progress Report from Pace on the project.
3. **Wastewater System Expansion (McArthur) Project:**
All CEQA comments received thru the Clearinghouse have been received and are being responded to by Enplan. This document should be ready for your Special Board Meeting 26 April 2023 approval and adoption. Following your action, the completed document will be sent to the State to complete our funding application. Cheng Vue, DFA, SWRCB was informed following his recent inquiry that the document will be downloaded onto FFAST (State application data portal) ASAP after your adoption. We remain hopeful in 6-12 months we will have a construction grant.
4. **Water System Improvement Project:**
We have received inquiries from Lukas Moore SWRCB, lead person, on this planning grant application to clarify some items on our application to which we through Pace have responded. At least our application is being actively reviewed.
5. **McArthur Well – “Well No. 1 Improvements”:** Sierra Institute/DWR, **Lead Person: Zoe Watson**
Paige Cibart with Pace Engineering is taking the lead on this project for us. I met with Paige, Paul, and other staff to discuss design elements. We have a plan going forward that includes a Backup Generator. We have received funds for our first and second reimbursement requests of more than \$40K so we can pay Pace for some of their work to date. Hopefully, going forward these payments will have only a 60-day processing time. Pace has been very understanding in these payment delays.
Backup Generator Funding Program: RCAC Grant Lead Person: Hamish Kellam
I sent a plea to Hamish to possibly have a permanent generator at the District office. At Hamish’s request Bryan Gentles, EE, with Pace prepared and sent a revised budget request to him for same. It is in review by DFA and Hamish verbally seemed hopeful it would be funded. Regardless, the Backup Generator for the McArthur Well appears to be acceptable and will be funded.
6. **Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx**
Randy Marx, Sac State, UEI, has revised the project Work Plan for the project including some funding for the Pine Grove Park annexation submittal issues. Randy must finalize an expanded scope contract with Pace. We Zoom meet again on 20 April.
7. **Equipment Purchase - US Department of Agriculture (USDA)**
A Ford F450 4X4 Chassis is on order.
I continue to work with Scelzi salesman on finalizing a service body design that will fit our budget. I have had input from both Bill and Joe as to priorities in design features. We are probably going to defer the crane, but have the foundation built for one to be installed later.

Projects:

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1. **Solar/McArthur Well:**

The installation is complete. It passed Shasta County Building inspection Tuesday 11 April. Array is online and operating in testing mode. Once we receive PGE approval to operate full time, we will be in net metering mode. Final technical manuals, on-site training, and CE Leasing payments will be coming in near future.

Solar - “Fall River Valley Well Infrastructure Project”

Chico Electric has prepared an application for 33KW of solar at this site under the same PGE program we have at the McArthur Well site. Currently all indications are we are in a good acceptance position with PGE. They have received more applications than their staff can process timely, thus, they appear to be modifying internal policy.

2. **Pit River Bridge – Easement Negotiations with Shasta County**

I met with Al Cathey, Public Works Director, and Mary Rickert at Al’s office in Redding on 27 March to discuss replacement of water pipeline across the river on the new proposed bridge. Although I did not convince Al the County should cover the costs several options were discussed. I have some research to do. He is willing to work with us and even possibly request the State to delay the construction should we find a funding source that could be used during construction. He did state the final pipeline design, specs and inspection would be our responsibility. We will find a way. I will keep you informed.

3. **Diamond Mapping:** No activity

4. **Blueprints/Record Plans/Documents:** Some activity

5. **Office/Shop Upgrades:** Joe installed a new monitor for SCADA in the office that he donated from his home.

6. **Engineering Support:** Continuous communication with Paul Reuter, P.E. (President/Managing Engineer); Bryan Gentiles, P.E. (Electrical); and Paige Cibart, P.E. (Civil) at PACE regarding ongoing projects.

OLD BUSINESS:

- Consider Cost of Living Adjustment for the 2023-2024 Employee Pay Schedule
 - o The committee of Hendrix and O’Connor met and studied the options for adjustments.
 - They were both in agreement for the 3% adjustment beginning next pay period.
 - GM Ray asks if his position can be excluded from the COLA
 - o Director Hendrix made a motion for a 3% COLA starting the next pay period, excluding the GM position. Director Kunkel seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

NEW BUSINESS:

- Appoint Committee Members (D) (A) (I)
 - o Table until May to confirm committee Appoint Committee Members (D) (A) (I)

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Regular Meeting adjourned at 6:41

Submitted,

Approved 5/17/2023

Cecil D. Ray
Board Secretary and General Manager

Tyler DeWitt
Board President

DRAFT

**SPECIAL BOARD MEETING MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
April 26, 2023**

CALL TO ORDER: 6:04 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Kunkel, O'Connor

VISITORS: None

PUBLIC COMMENT: None

NEW BUSINESS:

- Consider Resolution 2023-04 Adoption of Wastewater System Expansion CEQA MND and MMRP
 - Carla Thompson and Paul Reuter joined via Zoom. Carla walked the board through the resolution, MND and MMRP
 - A motion was made by Director Hendrix pass resolution 2023-04 adopting the Wastewater System Expansion CEQA MND and MMRP. Director Kunkel seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor and Kunkel)

- Consider Mt Shasta Engineering Request for Additional Services #4 – Two Rivers Park Phase 3 – Per Capita Grant
 - This is an addition to the agreement with Mt. Shasta Engineering for parks engineering services
 - A motion was made by Director Kunkel to accept Request for Additional Services #4. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor and Kunkel)

- Open session was closed by Chairman DeWitt at 6:18

- Closed Session for Personnel Review and Negotiations

- Returned from Closed Session
 - Results of closed Session:
 - The Board feels GM Ray is doing a great job.
 - The Board voted 3-1 to approve an amendment to GM Rays contract allowing for compensation of \$100 every pay period for internet and cell phone services and \$50 every pay period for a specialty tool stipend. Amendment effective next pay period.

Special Meeting adjourned at 7:00

Submitted, Approved 5/17/2023

Cecil D. Ray
Board Secretary and General Manager

Tyler DeWitt
Board President

Parks Report

May 17, 2023

❖ Two Rivers Park

- Green Infrastructure Grant
 - Erica Fielder Designs is working on the interpretive signs
 - The county provided us with a letter regarding the right of way issue on Grand Rapids.
 - The letter has been submitted to the state
 - The project was put out to bid on May 4th.
 - There is a job walk and meeting on the 17th of May
 - The bids will be accepted until 5pm on May 31st and opened at that time.
 - Operations has been working on restoring water and sewer service to the park.
 - Benches and table have been ordered but are not expected until late fall
- Per Capita Grant
 - Will fund a bathroom on active side of the park
 - Will start planning with Mt Shasta Engineering as soon as possible.
- Stewardship Council Grant
 - Will fund a large pavilion along with other amenities and improvements on Watershed donated lands within Two Rivers Park.
 - Submitted a proposal for an extra \$100,000 which would make this a \$550,000 grant
 - Work has not begun

❖ Fall River Lions Community Park

- McConnell Grant
 - The LED lights have been installed at the park
 - Intermountain Little League plans to play Friday night games at the park!
 - Operations will be installing the spring riders and musical instrument
 - Two sycamore trees have been purchased from Valley Hardware and will be planted after the stumps are removed
 - Loni Blunt will be removing the stumps in the next couple weeks
- Burney Community Foundation Grant
 - All work has been completed for this grant!
 - New tables and mulch for the playground. More mulch was ordered to be placed later this spring.

Treasurers Report

For April 2023

❖ **General**

- **We are now 83% through the Fiscal Year**
- Budget
 - The budget for next fiscal year will be reviewed by the budget committee for approval at the June board meeting. It will be send out to ALL board members to review for comments before the meeting.

❖ **Revenue**

- Operating revenue was \$67,210 which was about \$8,500 over the budgeted amount.
- Revenue is 83% of the budgeted amount.
- This percentage will likely be going up for the last 2 months of the fiscal year, with rate increase.

❖ **Employee Expenses**

- Employee expenses were \$31,722 which was about \$13,000 under the budgeted amount. The big difference is because April was calculated with 3 paydays. This does not effect the annual budget, just makes it look really off for this month.
- Employee expenses are at 76% of the budgeted amount.

❖ **Operating Expenses**

- The operating expenses were \$16,588 which was about \$3,700 under budget
- Operating expenses are 66% of the budgeted amount.

❖ **Net Income**

- Net income for the year, *after* depreciation is and Grant activities is \$140,066

May 17, 2023

Amber Beck, FRVCSD Treasurer

OPERATIONS REPORT 5.17.23

❖ System

- Joseph has passed his Playground safety test.
- Picnic tables have been moved and placed at Lions Park.
- The two rivers park job is ongoing trying to get water there and find all the sewer clean outs. The sewer line has been found.
- Got meter boxes and lids from cook concrete.
- CCR is done.
- EAR is done.
- Drought report for march is done.
- Got firewood.
- Changed what sewer pond we are sending effluent to.
- Joseph and bill are studying to get their CDL permits.
- Fixed a leak at the lion's park so now the water is on.
- Water loss for the month is undetermined because of estimated usage for Fall River in April
- Bacti samples for the month were negative.

❖ Summary

- Our goals for the month include .
- Continue to change out analog meters and lids.
- Get water supplied at Two Rivers Park and find clean outs.
- Get the Backhoe oil changed.
- Investigate leak across the street from the elementary school.
- Install playground equipment at the park.
- Do an inspection of the park after the equipment is installed.
- Prepare for warm weather and high-water use.

INVOICES FOR April 2023

INVOICES FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon	Frames, Stabple removers, shop supplies	\$199.14	\$199.14
Big Dog Electric	Installation of Ballpark lights at Lions Park	\$5,500.00	\$5,500.00
Mitch Holscher	Welding of water line at Two Rivers Park	\$437.50	\$437.50
Packway	Concrete Sand for Water Line Repair	\$47.76	\$47.76
Intermountain News	MND Notice	\$280.00	\$280.00
Total		\$6,464.40	
Due as of 04/30/2023			\$6,464.40

PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	April-23	\$708.79	\$0.00
Frontier - Internet/Telephone	April-23	\$389.08	\$0.00
Internal Revenue Service	April-23	\$5,582.02	\$0.00
Joseph Huston - Cell Phone	April-23	\$35.00	\$0.00
JPIA - Dental/Vision/Life	April-23	\$547.78	\$0.00
Pers - Employee Health	April-23	\$6,295.35	\$0.00
Pers Retirement	April-23	\$2,699.19	\$0.00
Pers Unfunded Liability	April-23	\$2,643.07	\$0.00
PG&E	April-23	\$3,506.34	\$0.00
Starlink	April-23	\$120.00	\$0.00
State Fund	April-23	\$598.25	\$0.00
William Rodeski - Cell Phone	April-23	\$35.00	\$0.00
Zoom	April-23	\$15.99	\$0.00
Total		\$23,175.86	
Due as of 04/30/2023			\$0.00

Grant Reimbursable - Not Paid Includes Previous Invoices

VENDOR	FOR	AMOUNT	Not Paid
Pace Engineering	McArthur Sewer Improvements	\$10,112.50	\$21,918.75
Pace Engineering	Well No. 1 Improvements	\$20,982.25	\$27,228.75
Pace Engineering	FRM Well No. 1	\$1,982.25	\$1,982.25
Total		\$33,077.00	\$51,129.75
Due as of 04/30/2023			\$57,594.15
Total Amount for the month of March:		\$39,541.40	

Fall River Valley Community Services District
Aged Payables by Due Date - Aged Payables for BM
Aging Date - 4/1/2023
From 4/1/2023 Through 4/30/2023

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon.com	Frames, Staple Removers, Lysol, Shop Supplies	199.14	0.00	0.00	0.00	0.00	199.14
Big Dog Electric	Labor for Lions Park Lights	5,500.00	0.00	0.00	0.00	0.00	5,500.00
Mitch Holscher	Welding at TRP	437.50	0.00	0.00	0.00	0.00	437.50
Pace Engineering	2268.07 McArthur Sewer Improvements	10,112.50	11,806.25	0.00	0.00	0.00	21,918.75
	2268.08 IRWM Well No. 1 Improvements	20,982.25	6,246.50	0.00	0.00	0.00	27,228.75
	2268.09 FRM Well No. 1	1,982.25	0.00	0.00	0.00	0.00	1,982.25
Packway	Concrete Sand for MFG repair	47.76	0.00	0.00	0.00	0.00	47.76
The Intermountain News	MND For sewer system - Notice	280.00	0.00	0.00	0.00	0.00	280.00
Report Total		39,541.40	18,052.75	0.00	0.00	0.00	57,594.15

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 4/1/2023 Through 4/30/2023

	April 2023 Actual	April 2023 Budget	YTD Actual (07/01/2022 - 04/30/2023)	Total Budget	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities	66,670.22	58,162.00	589,679.66	715,701.00	82.39%
Outside/Container Revenue	42.00	0.00	18,441.29	12,750.00	144.63%
Utility Fees	497.52	600.00	5,573.42	7,000.00	79.62%
Total Operating Revenue	67,209.74	58,762.00	613,694.37	735,451.00	83.44%
Non Operating Revenue					
Taxes Revenue	0.00	0.00	35,305.22	48,850.00	72.27%
Interest Revenue	33.20	0.00	212.81	0.00	0.00%
Donations	0.00	0.00	200.00	0.00	0.00%
Total Non Operating Revenue	33.20	0.00	35,718.03	48,850.00	73.12%
Total Revenue	67,242.94	58,762.00	649,412.40	784,301.00	82.80%
Expenses					
Employee Expense					
Wages	22,920.44	38,309.52	254,706.57	333,270.89	76.42%
Payroll Taxes	1,535.37	2,834.90	19,198.24	24,662.06	77.84%
Employee Health Insurance	5,249.78	6,309.00	50,520.08	69,708.00	72.47%
PERS- Retirement Compensation Insurance	1,417.93 598.25	2,805.69 600.00	17,424.70 6,719.33	25,654.10 7,200.00	67.92% 93.32%
Total Employee Expense	31,721.77	50,859.11	348,568.92	460,495.05	75.69%
Operating Expense					
PERS Unfunded Liability 1595	2,434.33	2,473.00	24,693.30	29,676.00	83.20%
Legal & Accounting	0.00	600.00	21,736.70	23,200.00	93.69%
Outside Services	2,180.64	2,797.00	17,835.70	33,604.00	53.07%
Advertising & Promotions	0.00	40.00	0.00	480.00	0.00%
Permit Fees	3,150.00	696.00	13,232.34	19,375.00	68.29%
Dues & Subscriptions	0.00	0.00	8,361.00	8,877.00	94.18%
Insurance	1,519.00	1,519.00	13,671.00	18,228.00	75.00%
Office Supplies	0.00	250.00	2,227.69	4,250.00	52.41%
Shop Supplies	219.52	375.00	2,035.45	4,500.00	45.23%
Postage	201.60	227.00	2,732.28	3,241.00	84.30%
Printing	0.00	150.00	0.00	1,800.00	0.00%
Bank Fees	0.00	20.00	80.00	240.00	33.33%
Equipment Rental	0.00	350.00	1,687.26	4,200.00	40.17%
Equipment/Tools	0.00	450.00	3,005.60	5,400.00	55.65%
Water Tests	150.00	80.00	1,529.62	1,600.00	95.60%
Truck Expense	0.00	600.00	900.47	7,200.00	12.50%
Maintenance & Repairs	1,819.98	2,706.00	11,829.10	32,520.00	36.37%
Garbage Fees	0.00	50.00	150.37	810.00	18.56%
Interest Expense	0.00	0.00	11,706.88	11,950.00	97.96%
Software License & Hardware Maint	15.99	300.00	8,572.32	9,400.00	91.19%

Fall River Valley Community Services District

Statement of Revenues and Expenditures - BM Budget vs Actual

From 4/1/2023 Through 4/30/2023

	April 2023 Actual	April 2023 Budget	YTD Actual (07/01/2022 - 04/30/2023)	Total Budget	YTD Percent Used
Education	0.00	100.00	543.64	1,200.00	45.30%
Mileage	354.38	250.00	969.25	3,000.00	32.30%
Fuel	411.84	800.00	3,458.47	9,300.00	37.18%
Telephone/Internet	579.08	540.00	5,796.77	6,605.00	87.76%
Utilities	3,506.34	4,604.00	47,942.79	69,749.00	68.73%
Miscellaneous Expense	45.21	400.00	1,762.56	4,800.00	36.72%
Donation	0.00	0.00	250.00	0.00	0.00%
Total Operating Expense	<u>16,587.91</u>	<u>20,377.00</u>	<u>206,710.56</u>	<u>315,205.00</u>	65.58%
Total Expenses	<u>48,309.68</u>	<u>71,236.11</u>	<u>555,279.48</u>	<u>775,700.05</u>	71.58%
Net Income	<u>18,933.26</u>	<u>(12,474.11)</u>	<u>94,132.92</u>	<u>8,600.95</u>	1,094.44%
Asset Expense					
Depreciation					
Depreciation Expense	12,231.00	0.00	122,310.00	0.00	0.00%
Total Depreciation	<u>12,231.00</u>	<u>0.00</u>	<u>122,310.00</u>	<u>0.00</u>	0.00%
Amortization					
Amortized Expense	642.00	0.00	6,420.00	0.00	0.00%
Total Amortization	<u>642.00</u>	<u>0.00</u>	<u>6,420.00</u>	<u>0.00</u>	0.00%
Total Asset Expense	<u>12,873.00</u>	<u>0.00</u>	<u>128,730.00</u>	<u>0.00</u>	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	0.00	0.00	174,663.49	0.00	0.00%
Total Grant Revenue	<u>0.00</u>	<u>0.00</u>	<u>174,663.49</u>	<u>0.00</u>	0.00%
Total Capital Activities	<u>0.00</u>	<u>0.00</u>	<u>174,663.49</u>	<u>0.00</u>	0.00%
Net Income Including Grant Activities	<u>6,060.26</u>	<u>(12,474.11)</u>	<u>140,066.41</u>	<u>8,600.95</u>	1,628.49%

Fall River Valley Community Services District

Balance Sheet

As of 4/30/2023

Current Year

Assets

Current Assets

Cash & Cash Equivalents

Petty Cash	300.00
Operating Account-Checking	80,720.53
Savings Account	142,953.43
USDA-Annual	12,649.09
USDA-Short Lived Assets	8,726.65
USDA-Debt Service	20,788.27
USDA Grant Account - Checking	2,500.00

Total Cash & Cash Equivalents 268,637.97

Accounts Receivable

Accounts Receivable Grants	24,083.76
Accounts Receivable Water	48,676.94
Accounts Receivable-Sewer	26,954.67

Total Accounts Receivable 99,715.37

Inventories

Inventory 66,700.00

Total Inventories 66,700.00

Prepaid Expenses

Prepaid Insurance Expenses	5,719.49
Pre Paid Postage	570.66

Total Prepaid Expenses 6,290.15

Total Current Assets 441,343.49

Long-term Assets

Property & Equipment

Land	218,731.00
Building	114,591.28
Equipment	277,463.75
Parks System	378,518.26
Water System	3,588,095.97
Sewer System	1,658,220.09
Amortized Asset	74,946.35
Accumulated Depreciation	(3,570,946.40)
Accumulated Amortization	(68,648.66)

Total Property & Equipment 2,670,971.64

Long-term Investments

Construction In Progress 614,840.69

Total Long-term Investments 614,840.69

Total Long-term Assets 3,285,812.33

Total Assets 3,727,155.82

Liabilities

Short-term Liabilities

Accounts Payable

Accounts Payable	57,594.15
AP Beginning Balance/Interim	(375.00)

Total Accounts Payable 57,219.15

Other Short-term Liabilities

Customer Deposit Liabilities	4,818.90
Other	(1,393.18)

Total Other Short-term Liabilities 3,425.72

Total Short-term Liabilities 60,644.87

Long-term Liabilities

Long-term Liabilities

USDA Loan 417,147.21

Total Long-term Liabilities 417,147.21

Other Long-term Liabilities

Pension Liability 240,152.00

Fall River Valley Community Services District

Balance Sheet

As of 4/30/2023

Current Year

Total Other Long-term Liabilities	240,152.00
Total Long-term Liabilities	657,299.21
Other Accounts	
Balancing Accounts	
Due From Other Funds (PR)	(2,190,760.71)
Deferred Outflows	(213,727.00)
Accrued Interest Payable	375.00
Empty	(36,000.09)
Due to Payroll Fund	2,190,760.71
Current Note Payable	43,474.40
Deferred Inflow	18,602.00
Empty	39,638.18
Total Balancing Accounts	(147,637.51)
Total Other Accounts	(147,637.51)
Total Liabilities	570,306.57
Net Assets	
Beginning Net Assets	
Net Assets	
Contributed Capital	2,231,357.36
Net Income	1,205,465.48
Land-Capital Expense	(10,000.00)
Building-Capital Expense	(12,718.85)
Equipment-Capital Expense	(118,647.10)
Water System-Capital Expense	(3,530.73)
Construction In Progress-	(275,143.32)
Total Net Assets	3,016,782.84
Total Beginning Net Assets	3,016,782.84
Current YTD Net Income	
Donations	200.00
Other	139,866.41
Total Current YTD Net Income	140,066.41
Total Net Assets	3,156,849.25
Total Liabilities and Net Assets	3,727,155.82

Fall River Valley Community Services District

SAVINGS

As of 4/30/2023

	<u>Current Year</u>
Savings Account	
Water	
Capital Reserve	16,637.55
Operating Reserve	81,619.53
Sewer	
Capital Reserve	13,158.81
Operating Reserve	27,291.66
Parks & Recreation	
Parks Savings	4,245.88
Total Cash & Cash Equivalents	<u>142,953.43</u>

Fall River Valley Community Services District

Statement of Cash Flows

As of 4/30/2023

	Current Period
Cash Flows from Operating & Non-Operating A...	
Changes in Accounts Receivables-Grants	47,937.00
Changes in Accounts receivable-Operations	(11,737.51)
Interest & Dividends Received	33.20
Sales	67,209.74
Miscellaneous Receipts	(2,032.54)
Payments to Employees & Suppliers	(91,885.50)
Total Cash Flows from Operating & Non-Opera...	<u>9,524.39</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	<u>0.00</u>
Beginning Cash & Cash Equivalents	259,113.58
Ending Cash & Cash Equivalents	<u><u>268,637.97</u></u>

Fall River Valley Community Services District

Check/Voucher Register - BM Checks

1020 - Operating Account-Checking

From 4/1/2023 Through 4/30/2023

Check Number	Check Description	Vendor Name	Check Amount
4078	System Generated Check/Voucher	Cecil Ray	1,815.63
4079	System Generated Check/Voucher	Joint Powers Insurance...	547.78
4080	System Generated Check/Voucher	Joseph Huston	35.00
4081	System Generated Check/Voucher	US Postmaster	290.00
4082	System Generated Check/Voucher	US Postmaster	597.60
4083	System Generated Check/Voucher	Valley Best Hardware	38.58
4084	System Generated Check/Voucher	William Rodeski	95.00
4085	System Generated Check/Voucher	Hanford ARC	1,158.00
4086	System Generated Check/Voucher	Tim Mannix	40.00
4087	Printed on check by mistake		0.00
4088	System Generated Check/Voucher	Pace Engineering	41,523.25
4089	System Generated Check/Voucher	Amber Beck	34.22
4090	System Generated Check/Voucher	Cecil Ray	37.29
4091	System Generated Check/Voucher	Cook Concrete Product...	757.19
4092	System Generated Check/Voucher	Copp's Irrigation, Inc.	63.55
4093	System Generated Check/Voucher	Ferguson	199.99
4094	System Generated Check/Voucher	Joseph Huston	160.41
4095	System Generated Check/Voucher	MT Shasta Engineering	1,860.00
4096	System Generated Check/Voucher	Packway	1,189.33
4097	System Generated Check/Voucher	William Rodeski	80.00
4098	System Generated Check/Voucher	Pace Supply Corp	127.16
4099	System Generated Check/Voucher	Shasta County Clerk	2,860.00
CC 2023.04.21 R...	Nozze for Vac Trailer	RDO Equipment Co.	135.52
EFT 0-862-460-384	Payroll Liabilities for 2023.04.21	Employment Developm...	335.44
EFT 0-961-536-480	Payroll Liabilities for 2023.04.07	Employment Developm...	373.35
EFT 10000001711...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,354.88
EFT 10000001711...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,344.31
EFT 10000001712...	Unfunded Accrued Liability Plan - 1595	Public Employees Retir...	2,434.33
EFT 1000994020	04.05.23-05.05.23	State Compensation In...	598.25
EFT 10798034058...	03.15.23-04.13.23	Pacific Gas & Electric	3,506.34
EFT 17116039	Employee Health Insurance	Public Employees Retir...	6,295.35
EFT 197099681	Monthly Fee	Zoom	15.99
EFT 1JXJ-7MX6-3...	Office Supplies and Hitch Receiver	Amazon.com	430.23
EFT 2023 March F...	Telephone/Internet	Frontier Communications	402.28
EFT 2023.03 ES	Fuel Charges	Ed Staub & Sons	346.45
EFT 2023.04 ES	Fuel and Bucket w/lid	Ed Staub & Sons	432.22
EFT 2023.04 Fron...	Telephone/Internet	Frontier Communications	389.08
EFT 20663623	Payroll Liabilities for 2023.04.07	Internal Revenue Service	2,845.81
EFT 2302601-28	Water Testing	Pace Analytical Service...	250.88
EFT 2303098-28	Water Testing	Pace Analytical Service...	150.00
EFT 33779523	Printer Lease	Coastal Business Systems	320.64
EFT 35002726	Payroll Liabilities for 2023.04.21	Internal Revenue Service	2,736.21
EFT 8897195-141...	Internet	Starlink	110.00
EFT 9691448-186...	Internet	Starlink	120.00
PR202325	Employee: Beck; Pay Date: 4/7/2023	Amber Beck	2,003.33
PR202326	Employee: Huston; Pay Date: 4/7/2023	Joseph M. Huston	1,869.66
PR202327	Employee: Ray; Pay Date: 4/7/2023	Cecil D. Ray	1,627.40
PR202328	Employee: Rodeski; Pay Date: 4/7/2023	William D. Rodeski	2,229.85
PR202329	Employee: Beck; Pay Date: 4/21/2023	Amber Beck	2,008.27
PR202330	Employee: Huston; Pay Date: 4/21/2023	Joseph M. Huston	1,865.41
PR202331	Employee: Ray; Pay Date: 4/21/2023	Cecil D. Ray	1,632.74
PR202332	Employee: Rodeski; Pay Date: 4/21/2023	William D. Rodeski	<u>2,051.84</u>
Report Total			93,726.04