

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

July12, 2023

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:03 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, O'Connor
Absent: Kunkel

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director O'Connor to approve the Regular from 6/14/2023. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

APPROVAL OF INVOICES:

- Director O'Connor made a motion to Approve and pay the invoices for the month. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

- **REPORTS:**

- ❖ **Chairman's Report**

- None

- ❖ **Parks Report**

- Two Rivers Park

- Green Infrastructure Grant

- An advance request for \$95,330 was submitted on the 17th of June. It was received on the 29th and deposited into savings until needed for construction costs.
- The construction contract was awarded to Nelson Construction.
 - A start date has not been determined, but likely August.
- Operations will be able to install the water connection once the survey is received from Jess Gregory. It was conducted at the end of June.

- Per Capita Grant

- In planning stage with Gregory Engineering

- Stewardship Council Grant

- In planning stage with Gregory Engineering

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❖ **Fall River Lions Community Park**

- The Fall River Wood Bats Softball club are playing at the park every Tuesday through the summer. They donated \$700 to the park fund!
- The equipment should be installed this month, along with the planting of the trees.
- Received a rough draft of the sign design and should receive an updated version soon.

❖ **Treasurers Report**

○ **General**

- ***June marks the end of the fiscal year***
- These are preliminary numbers, since there are usually late invoices. Total annual numbers will be updated next month.

○ **Revenue**

- Operating revenue was \$75,856, which was about \$4,000 over the budgeted amount.
 - The golf course has yet to need water from the intake in Glenburn
- Total Operating Revenue is 103% of the budgeted amount.

○ **Employee Expenses**

- Employee expenses were \$45,208, which was about \$9,000 over the budgeted amount due to it being a 3 pay day month.
- Employee expenses are 92% of the budgeted amount.

○ **Operating Expenses**

- The operating expenses were \$14,704 which was about \$8,000 under budget.
 - Under budget mostly due to lower utility expense because of solar at the well.
- Operating expenses are 75% of the budgeted amount.

○ **Summary**

- Net income for the year, *after* depreciation and Grant activities is \$308,676
- Total Expenses were 85% of Budget for the year and Revenue was 104%

❖ **Operations Report**

❖ **System**

- The irrigation system leak at Lyons Park has been repaired.
- Joe and Bill have been assisting with a wet well issue at the Fairgrounds. We pumped the well and helped to install a new shutoff valve.
- Mark Thomas from Quicksilver Electric has installed a timer on the air compressor located at the booster station. This will allow air to be pumped into the tank for a pre-determined amount of time each day.
- Bill and Joe installed and buried the water meter and installed a valve can over the

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wastewater clean-out for Two Rivers Park.

- Two more of our “hate list” analog meters have been removed and replaced with digital meters.
- Several meter lids and touch read sensors have been replaced.
- June drought report has been completed.
- Second quarter 2023 wastewater report is completed and has been sent to the state.
- Weed maintenance at the sewer ponds has continued throughout the last month.
- Bill attended a 3-day leadership conference in Tahoe.
- Water loss for the month was 12%, 19gpm
- Bacti samples for the month were negative.

❖ **Manager Report (Copied from the written Report by Cecil Ray)**

General Comments:

No substantial changes have taken place since my last report other than those few +-noted within this report. We are just starting a new fiscal year and most funding agencies were involved in internal year-end matters which resulted in little to no action on projects.

Zoom meeting on Friday July 14th regarding environmental package for the wastewater grant.

Grants:

1. **Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx**
Randy Marx, UEI – Sac State has received DFA funding approval for the final Work Plan. UEI is working on the contract to drill the well. UEI contract with well driller Arley Enloe should follow within 4 weeks. I speculate we could begin drilling in September.
2. **“Fall River Valley Well Infrastructure Project”:** DWR (Department of Water Resources): **Grant Manager: Tara George**
On 1 June 2023 our Grant Manager changed from Nancy Snodgrass to Tara George. Design is basically on hold until the well is completed. Our 1st and 2nd reimbursement requests for engineering expenses to date have been sent to DWR for payment along with the initial Progress Report from Pace on the project. Design has stopped until the well drilling and testing is completed.
3. **Wastewater System Expansion (McArthur) Project:**
The State has come back with some issues with the project environmental that we’ll begin working through on Friday. We do not yet know the impacts to the overall project. I will share more information as it becomes known.
Paul Reuter and I did meet with Bruce Ross from Senator Dahle’s office, and he (they) will assist us once we know in what manner they would be the most help.
4. **Water System Improvement Project:**
Changes: Project has now been moved to Small Community Drinking Water Unit
New Project Manager: Francine Fua, With Jody Hack (my assumption) as Unit Head
This change neither I or Paul know the reason or if it will help us speed the application along. This will be the 3rd lead person on this project application.
5. **McArthur Well – “Well No. 1 Improvements”:** Sierra Institute/DWR, **Lead Person: Zoe Watson**
We have a final draft “amended” agreement which hopefully will be signed by all in a couple weeks. Of the 7 Reimbursement Requests we have submitted we have received payment on 4 to date.
The project design element has stopped while we wait for Backup Generator funding decisions. See comments below.
Backup Generator Funding Program: RCAC Grant Lead Person: Andrew Reynolds (NEW)

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Hamish Kellam is leaving RCAC and has been replaced on this project by Andrew Reynolds. When the final funding for this grant was being reviewed by DFA the \$500,000 funding limit was discovered to have to include funds for RCAC's grant administration. Therefore, until DFA and RCAC establish that amount we are in limbo as to what amount we will have for generator(s). Bryan Gentiles with Pace is in direct communication with Andrew. Once we know a dollar amount available to us Bryan will have to review/adjust his project estimates. We may not be able to fund a second generator at the office. While we wait for this decision the design for McArthur Well Improvements has stopped.

6. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx

Randy Marx, Sac State, UEI, has revised the project Work Plan for the project including some funding for the Pine Grove Park annexation submittal issues and a door to door interviewing/surveying of property owners along Williams Rd for water quality issues and potential interest in inclusion in project. This survey will be done by another group from Sac. State. We Zoom meet again on 15 June to discuss progress.

7. Equipment Purchase - US Department of Agriculture (USDA)

On May 23, 2023, Bids were solicited for a Ford F-450 4X4 Chassis with a custom service body spec'd with detailed input from Operations Staff. Due to estimates received while preparing specs. a crane was not included. However, the service body will be manufactured to accept a crane in the future when funding becomes available.

Of the four vendor email bids solicited only one responded with a bid or any communication.

Crown Motors bid \$122,757 for the complete unit. The USDA grant amount will be \$75,000 with the District's portion \$47,757.

The chassis build and body build is unknown. Guessing 4-6 months.

Projects:

1. Solar/McArthur Well:

On 6 July Norm Nielsen and Whitney Barr attended a site visit for final punch list inspection and to provide us with software to monitor array. Chico Electric monitors the array output as part of our maintenance agreement. Minor items will be corrected by CE.

As a follow-up Norm did confirm our Commercial B rate is the best selection for us.

The last couple months the power production has been 101% of design projection.

Solar - "Fall River Valley Well Infrastructure Project"

No Change - Chico Electric has prepared an application for 33KW of solar at this site under the same PGE program we have at the McArthur Well site. Currently all indications are we are in a good acceptance position with PGE. They have received more applications than their staff can process timely, thus, they appear to be modifying internal policy.

2. Engineering Support: Continuous communication with Paul Reuter, P.E. (President/Managing Engineer); Bryan Gentiles, P.E. (Electrical); and Paige Cibart, P.E. (Civil) at PACE regarding ongoing projects.

3. McArthur Well IH Standby Engine Rehab:

I have started the installation of a new engine cooling system heat exchanger with assistance from local vendors. Progress is as available time allows. Engine is known to operate and rehab work is being done on external wiring, hoses, etc. to replace 40-year aged and leaking appurtenances.

OLD BUSINESS:

- None

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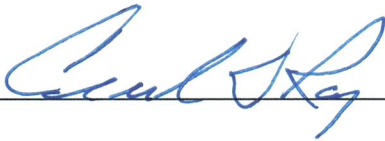
NEW BUSINESS:

- Resolution 2023-07 Authorizing Application to the Director of Industrial Relations
 - o This is a required resolution to move from State Fund to JPIA for Workers Compensation Insurance. The board approved moving work comp insurance to JPIA at the June board meeting, by resolution.
 - Director Hendrix made a motion to approve resolution 2023-07. Chairman DeWitt seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

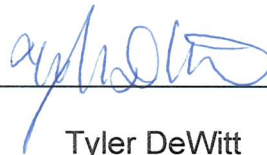
Regular Meeting adjourned at 6:31

Submitted,

Approved 8/16/2023



Cecil D. Ray
Board Secretary and General Manager



Tyler DeWitt
Board President