

AGENDA

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

July 12, 2023, at 6:00 PM

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

APPROVAL OF MINUTES: Approval of Minutes for Regular Meeting on 6/14/23(D) (A)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman Report:

Tyler DeWitt

District Engineer Report:

Paul Reuter via Zoom

Parks & Rec Report:

Amber Beck

Financial Report:

Amber Beck

Approve Invoices (I) (D) (A)

Operations Report:

Bill Rodeski

Manager Report:

Cecil Ray

OLD BUSINESS:

- None

NEW BUSINESS:

- Consider Resolution 2023-07 - Authorizing Application to The Director Of Industrial Relations (A)(D)(I)

ADJOURNMENT

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REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

June 14, 2023

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:02 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Kunkel, O'Connor
Absent: None

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director Kunkel to approve the Regular and Special Meeting Minutes from 5/17/23. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O'Connor)

APPROVAL OF INVOICES:

- Director Hendrix made a motion to Approve and pay the invoices for the month. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O'Connor)

➤ **REPORTS:**

❖ **Chairman's Report**

- Valley Hardware says the trees bought for the Lions park are fine at the store for a while.

❖ **Parks Report**

○ **General**

- Nick Riddle – Mt Shasta Engineering has been the engineer for the parks for the last several years. Nick is scaling back his engineering business and hired Jess Gregory of Gregory Engineering to assist with the Green Infrastructure project. Gregory Engineering will be taking over all the Two Rivers Park projects, barring any objections from the board.

○ **Two Rivers Park**

▪ **Green Infrastructure Grant**

- Erica Fielder Designs is working on the final drafts of the interpretive signs. Anyone who wants to see them, please let me know.
- The Grant Administrator for the State is working on an advance request that will cover construction costs. Hoping to get it in July.
- The bids received for the project are included in the packet this month.
 - Hoping to award the contract in June
 - Have yet to determine start date for construction, but likely in August

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- Operations has been working on restoring water and sewer service to the park.
 - Packway was hired to scrape the cinder rocks from the center park areas.
This will help with installation of the water lines and planting of the area by McEntire Landscaping in late summer/early fall.
- Benches and table have been ordered but are not expected until late fall
- Per Capita Grant
 - Will fund a bathroom on active side of the park
 - In planning stage with Gregory Engineering
- Stewardship Council Grant
 - Will fund a large pavilion along with other amenities and improvements on Watershed donated lands within Two Rivers Park.
 - The District was granted an additional \$100,000 which makes this a \$550,000 grant.
 - Additional line items include a Utility Vehicle for park/trail maintenance and monitoring along with improvements to the active parking area.
- ❖ **Fall River Lions Community Park**
 - The new sign for the park is being designed.
 - Should receive three drafts for selection in the next two weeks
 - There is money set aside for the sign from the Rotary donation
 - McConnell Grant
 - The LED lights have been installed at the park
 - Intermountain Little League plans to play Friday night games at the park!
 - Operations will be installing the spring riders and musical instrument
 - This has been difficult because of the daily precipitation
 - Two sycamore trees have been purchased from Valley Hardware
 - Loni Blunt has removed the stumps and the trees will be planted asap
- ❖ **Treasurers Report**
 - **General**
 - **May 2023 - 92% through the Fiscal Year**
 - Savings
 - A resolution for savings allocations should be presented at the July board meeting. It is recommended that the finance committee meet with GM Ray and Amber Beck to discuss the specifics before the meeting.
 - **Revenue**
 - Operating revenue was \$65,157, which was about \$1,000 over the budgeted amount.
 - Total Revenue is 94% of the budgeted amount.
 - Water usage is down for this time of year, likely because of the wonderful rainy weather.
 - The golf course has yet to need water from the intake in Glenburn
 - **Employee Expenses**
 - Employee expenses were \$31,000, which was about \$5,000 under the budgeted amount.

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REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

- Compensation insurance is negative because of a class action settlement check for \$1,049.00
- Employee expenses are 82% of the budgeted amount.
- **Operating Expenses**
 - The operating expenses were \$13,288 which was about \$8,000 under budget
 - Operating expenses are 70% of the budgeted amount.
- **Net Income**
 - Net income for the year, *after* depreciation is and Grant activities is \$192,999
- ❖ **Operations Report**
 - The stump grindings at the lion's park have been picked up and moved to the ponds to be used later.
 - The solar array next to the well has been mowed.
 - The tanks have started getting mowed and shrubs cut down around them.
 - A screen on tank 1 vent was replaced with smaller screen size to stop bugs from getting in this was required by the state.
 - The lid on top of tank 2 has a new gasket put on that the state asked us to do.
 - April and May drought reports are done.
 - Mowed the road at the ponds to the head works.
 - Found the clean out for the sewer at the 2 rivers park so we now know where they are and are putting boxes around them.
 - Got a hot tap in for the water line still need to set the meter and run water line into the park.
 - Booster pumps stopped working in the auto position Cecil has taken that project on.
 - The well had a problem with a relay so it wasn't working in auto we and resolved that issue and it is working correctly now.
 - The screen at the well was cleaned and the needles on the Cla-valve adjusted for opening and closing of the well.
 - There was a leak on Bridge St that was fixed. Because we had our vac trailer on hand ready to use, we were able to find the leak and put a repair clamp on it within 4 Hours, so we saved a lot of water from being lost.
 - Meters were read this month with no problems.
 - Water loss for the month is 440,000 9% 10 GPM.
 - Bacti samples for the month were negative.

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REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

❖ **Manager Report (Copied from the written Report by Cecil Ray)**

General Mgr. Report

General Comments:

Continuing Education: None

Administrative:

Bridge Loan – NO CHANGE -Rural Community Assistance Corporation – RCAC – Waiting to initiate once we need major funds for the McArthur Well Improvement Project.

LAFCO – 2021 Annexation – No Change - Pine Grove Mobile Home Park Project TA grant Work Plan has been amended to include funding to help cover costs to properly prepare an annexation submittal to the State Board of Equalization by end of this year.

Grants:

1. **Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx**

A contract has not been awarded to drill the well. Randy Marx, UEI – Sac State is still seeking DFA funding approval as Work Plan/Budget has been modified, again. UEI contract with driller should follow within 4-6 weeks. I have emailed DFA to please approve as soon as possible. I speculate we could begin drilling in August.

2. **“Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources): Grant Manager: Tara George**

On 1 June 2023 our Grant Manager changed from Nancy Snodgrass to Tara George. Design is basically on hold until the well is completed. Our 1st and 2nd reimbursement requests for engineering expenses to date have been sent to DWR for payment along with the initial Progress Report from Pace on the project. Design has stopped until the well drilling and testing is completed.

3. **Wastewater System Expansion (McArthur) Project:**

On 1 June 2023 Paul Reuter and I received an email from Cheng Vue regarding the grant funding timeline for this project. Now that we have the environmental package complete it will take 6 months to review it along with continuing to review the Technical Package submittals. Although we thought we were being “fast-tracked” and “expedited” in reviews it may be 10 months to have a grant agreement. To inquire as to help from Senator Dahle I have arranged a 21 June meeting with his regional representative Bruce Ross for Paul Reuter and me to review the entire application, so he has a full project grant application understanding. The Senator through Bruce is willing to assist in any way possible to speed the process. However, Bruce needs to have a complete background understanding to make his efforts most fruitful.

4. **Water System Improvement Project:**

Changes: Project has now been moved to Small Community Drinking Water Unit
New Project Manager: Francine Fua, With Jody Hack (my assumption) as Unit Head

This change neither I or Paul know the reason or if it will help us speed the application along. This will be the 3rd lead person on this project application.

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5. McArthur Well – “Well No. 1 Improvements”: Sierra Institute/DWR, Lead Person: Zoe Watson

We have a final draft “amended” agreement which hopefully will be signed by all in a couple weeks.

Of the 7 Reimbursement Requests we have submitted we have received payment on 4 to date.

The project design element has stopped while we wait for Backup Generator funding decisions. See comments below.

Backup Generator Funding Program: RCAC Grant Lead Person: Andrew Reynolds (NEW)

Hamish Kellam is leaving RCAC and has been replaced on this project by Andrew Reynolds. When the final funding for this grant was being reviewed by DFA the \$500,000 funding limit was discovered to have to include funds for RCAC’s grant administration. Therefore, until DFA and RCAC establish that amount we are in limbo as to what amount we will have for generator(s). Bryan Gentiles with Pace is in direct communication with Andrew. Once we know a dollar amount available to us Bryan will have to review/adjust his project estimates. We may not be able to fund a second generator at the office.

While we wait for this decision the design for McArthur Well Improvements has stopped.

6. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx

Randy Marx, Sac State, UEI, has revised the project Work Plan for the project including some funding for the Pine Grove Park annexation submittal issues and a door to door interviewing/surveying of property owners along Williams Rd for water quality issues and potential interest in inclusion in project. This survey will be done by another group from Sac. State. We Zoom meet again on 15 June to discuss progress.

7. Equipment Purchase - US Department of Agriculture (USDA)

On May 23, 2023, Bids were solicited for a Ford F-450 4X4 Chassis with a custom service body spec’d with detailed input from Operations Staff. Due to estimates received while preparing specs. a crane was not included. However, the service body will be manufactured to accept a crane in the future when funding becomes available.

Of the four vendor email bids solicited only one responded with a bid or any communication. Crown Motors bid \$122,757 for the complete unit. The USDA grant amount will be \$75,000 with the District’s portion \$47,757.

The chassis build and body build is unknown. Guessing 4-6 months.

Projects:

1. Solar/McArthur Well:

The installation is complete, on-line, accepted by PGE, and in the net metering program as 16 May. All accounts and payment processes have been established with Chico Electric Leasing/ F&M Bank. We have not seen credits shown on our bills due to known internal PGE accounting delays, however the credit start date will still be 16 May.

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Solar - “Fall River Valley Well Infrastructure Project”

No Change - Chico Electric has prepared an application for 33KW of solar at this site under the same PGE program we have at the McArthur Well site. Currently all indications are we are in a good acceptance position with PGE. They have received more applications than their staff can process timely, thus, they appear to be modifying internal policy.

OLD BUSINESS:

- None

NEW BUSINESS:

- Consider Awarding Contract for Two Rivers Park Phase 2 Improvements
 - o The District received to bids for the construction of an access road and supporting amenities.
 - Pat Nelson Construction had the lower bid, which was within the budget of the Green Infrastructure Grant.
 - Mt. Shasta/Gregory Engineering vetted each bid and recommends the District award Pat Nelson Construction the contract.
 - Director O’Connor made a motion to award the contract to Pat Nelson Construction. Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O’Connor)
- Consider New Engineering Contract with Gregory Engineering
 - o Mt. Shasta Engineering is winding down business. Nick Riddle hired Jess Gregory as a sub-engineer to help finish out projects.
 - Would like to enter a contract with Gregory Engineering for the remaining work to be done at Two Rivers Park.
 - Chairman DeWitt made a motion to enter a contract with Gregory Engineering. Director Kunkel seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O’Connor)
- Resolution 2023.06 Consent to Enter JPIA Programs
 - o Amber Beck researched moving from State Fund to JPIA for Workers Compensation Insurance. The District can save at least \$3,000 a year and JPIA has a good reputation.
 - Director O’Connor made a motion to approve resolution 2023.06. Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O’Connor)
- Consider 2023/2024 District Budget
 - o The finance committee met and recommend passing the budget presented.
 - Director Hendrix made a motion to approve the 2023/2024 District Budget. Director O’Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O’Connor)

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REGULAR BOARD MINUTES
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- Consider Pre-Authorized Invoices for the 2023/2023 Fiscal Year
 - o Pre-Authorized invoice list attached in board packet.
 - o Amber Beck requests the addition of F&M Bank Solar Loan Payment
 - Chairman DeWitt made a motion to approve the Pre-Authorized Invoices for 2023/2024 with the addition of F&M Bank Solar Loan Payment. Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Kunkel, O'Connor)

Regular Meeting adjourned at 7:12

Submitted,

Approved 7/12/2023

Cecil D. Ray
Board Secretary and General Manager

Tyler DeWitt
Board President

Parks Report

July 12, 2023

❖ Two Rivers Park

- Green Infrastructure Grant
 - An advance request for \$95,330 was submitted on the 17th of June. It was received on the 29th and deposited into savings until needed for construction costs.
 - The construction contract was awarded to Nelson Construction.
 - A start date has not been determined, but likely August.
 - Operations will be able to install the water connection once the survey is received from Jess Gregory. It was conducted at the end of June.
- Per Capita Grant
 - In planning stage with Gregory Engineering
- Stewardship Council Grant
 - In planning stage with Gregory Engineering

❖ Fall River Lions Community Park

- The Fall River Wood Bats Softball club is playing at the park every Tuesday through the summer. They donated \$700 to the park fund!
- The equipment should be installed this month, along with the planting of the trees.
- Received a rough draft of the sign design and should receive an updated version soon.

Treasurers Report

For June 2023

❖ **General**

- **June marks the end of the fiscal year**
- These are preliminary numbers, since there are usually late invoices. Total annual numbers will be updated next month.

❖ **Revenue**

- Operating revenue was \$75,856, which was about \$4,000 over the budgeted amount.
 - The golf course has yet to need water from the intake in Glenburn
- Total Operating Revenue is 103% of the budgeted amount.

❖ **Employee Expenses**

- Employee expenses were \$45,208, which was about \$9,000 over the budgeted amount due to it being a 3 pay day month.
- Employee expenses are 92% of the budgeted amount.

❖ **Operating Expenses**

- The operating expenses were \$14,704 which was about \$8,000 under budget.
 - Under budget mostly due to lower utility expense because of solar at the well.
- Operating expenses are 75% of the budgeted amount.

❖ **Summary**

- Net income for the year, *after* depreciation and Grant activities is \$308,676
- Total Expenses were 85% of Budget for the year and Revenue was 104%

July 12, 2023

Amber Beck, FRVCSD Treasurer

OPERATIONS REPORT 7.12.23

❖ System

- The irrigation system leak at Lyons Park has been repaired.
- Joe and Bill have been assisting with a wet well issue at the Fairgrounds. We pumped the well and helped to install a new shutoff valve.
- Mark Thomas from Quicksilver Electric has installed a timer on the air compressor located at the booster station. This will allow air to be pumped into the tank for a pre-determined amount of time each day.
- Bill and Joe installed and buried the water meter and installed a valve can over the wastewater clean-out for Two Rivers Park.
- Two more of our “hate list” analog meters have been removed and replaced with digital meters.
- Several meter lids and touch read sensors have been replaced.
- June drought report has been completed.
- Second quarter 2023 wastewater report is completed and has been sent to the state.
- Weed maintenance at the sewer ponds has continued throughout the last month.
- Bill attended a 3-day leadership conference in Tahoe.
- Water loss for the month 12%
- Bacti samples for the month were negative.

❖ Summary

- Our goals for the month include .
- Continue to change out analog meters and lids.
- Run the water line to the top of Two Rivers Park.
- Get the Backhoe oil changed.
- Investigate leak across the street from the elementary school.
- Install playground equipment at the park.
- Do an inspection of the park after the equipment is installed.

Fall River Valley Community Services District
Aged Payables by Due Date - Aged Payables for BM
From 6/1/2023 Through 6/30/2023

Vendor Name	Invoice/Credit Description	Current	1 - 30	31 - 60	61 - 90	Over 90	Total
			Days Past Due	Days Past Due	Days Past Due	Days Past Due	
Amazon.com	Office Supplies - Park Lock	239.11	0.00	0.00	0.00	0.00	239.11
BZB Logging	Stump Grinding - Lions Park	900.00	0.00	0.00	0.00	0.00	900.00
Ed Staub & Sons	Fuel Charges	745.59	0.00	0.00	0.00	0.00	745.59
Frontier Communications	Telephone/Internet	434.88	0.00	0.00	0.00	0.00	434.88
Joint Powers Insurance Authority	Annual Excess Crime - Member F006	782.00	0.00	0.00	0.00	0.00	782.00
	Employee Dental, Vission and Life	(547.78)	0.00	0.00	0.00	0.00	(547.78)
MT Shasta Engineering	Interperative Signage and Design	6,119.75	0.00	0.00	0.00	0.00	6,119.75
Napa Auto Parts	Supplies	279.52	0.00	0.00	0.00	0.00	279.52
Pace Analytical Services LLC	Water Testing	167.04	0.00	0.00	0.00	0.00	167.04
Pace Engineering	2268.07 McArthur Sewer Improvements	2,106.25	4,293.75	5,818.75	11,806.25	0.00	24,025.00
	2268.08 IRWM Well No. 1 Improvements	12,202.70	10,517.75	0.00	0.00	0.00	22,720.45
	2268.09 FRM Well No. 1	8,393.25	0.00	0.00	0.00	0.00	8,393.25
Pace Supply Corp	Brass Nipple	99.57	0.00	0.00	0.00	0.00	99.57
Packway	Two Rivers Park - Ground Work	2,736.50	0.00	0.00	0.00	0.00	2,736.50
Singleton Auman PC	Final Audit Billing	1,100.00		0.00	0.00	0.00	1,100.00
Starlink	Internet Service	120.00	0.00	0.00	0.00	0.00	120.00
State Compensation Insurance Fund	Coverage for 6.05.23-7.05.23	598.25	0.00	0.00	0.00	0.00	598.25
UsaBlueBook	Test Ball Plug	45.95	0.00	0.00	0.00	0.00	45.95
Valley Best Hardware	Maintenace Supplies	312.64	0.00	0.00	0.00	0.00	312.64
William Rodeski	CSDA Summit	<u>914.29</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>914.29</u>
Report Total		<u>37,749.51</u>	<u>14,811.50</u>	<u>5,818.75</u>	<u>11,806.25</u>	<u>0.00</u>	<u>70,186.01</u>

INVOICES FOR June 2023

INVOICES FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon.com	Office Supplies - Park Lock	\$239.11	\$239.11
BZB Logging	Stump Grinding - Lions Park	\$900.00	\$900.00
Ed Staub & Sons	Fuel Charges	\$745.59	\$745.59
Joint Powers Insurance	Annual Excess Crime - Member F006	\$782.00	\$782.00
Napa Auto Parts	Supplies	\$279.52	\$279.52
Pace Analytical Services LLC	Water Testing	\$167.04	\$167.04
Singleton Auman PC	Final Audit Billing	\$1,100.00	\$1,100.00
Valley Best Hardware	Maintenace Supplies	\$312.64	\$312.64
William Rodeski	CSDA Summit	\$914.29	\$914.29
Total		\$5,440.19	
Due as of 06/30/2023			\$5,440.19

PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	June-23	\$1,084.86	\$0.00
Frontier - Internet/Telephone	June-23	\$434.88	\$434.88
Internal Revenue Service	June-23	\$8,727.05	\$0.00
Joseph Huston - Cell Phone	June-23	\$35.00	\$0.00
JPIA - Dental/Vision/Life	June-23	\$547.78	-\$547.78
Pers - Employee Health	June-23	\$6,295.35	\$0.00
Pers Retirement	June-23	\$4,203.26	\$0.00
Pace Analytical	June-23	\$167.04	\$0.00
Pers Unfunded Liability	June-23	\$2,434.33	\$0.00
PG&E	June-23	\$2,498.39	\$0.00
Starlink	June-23	\$120.00	\$120.00
State Fund	June-23	\$598.25	\$598.25
William Rodeski - Cell Phone	June-23	\$35.00	\$0.00
Zoom	June-23	\$15.99	\$0.00
Total		\$27,197.18	\$605.35
Due as of 06/30/2023			\$605.35

Grant Reimbursable - Not Paid Includes Previous Invoices

VENDOR	FOR	AMOUNT	Not Paid
Pace Engineering	McArthur Sewer Improvements	\$2,106.25	\$24,025.00
Pace Engineering	Well No. 1 Improvements	\$12,202.70	\$22,720.45
Pace Engineering	FRM Well No. 1	\$8,393.25	\$8,393.25
Mt Shasta Engineering	Two Rivers Park - Green Infrastructure Grant	\$6,119.75	\$6,119.75
Two Rivers Park Misc	Stewardship Enhancement Grant	\$2,882.02	\$2,882.02
Total		\$31,703.97	\$64,140.47

Due as of 06/30/2023 **\$70,186.01**
Total Amount for the month of June: **\$37,749.51**

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 6/1/2023 Through 6/30/2023

	June 2023 Actual	June 2023 Budget	YTD Actual (07/01/2022 - 06/30/2023)	Total Budget	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities	75,199.39	68,411.00	729,347.48	715,701.00	101.90%
Outside/Container Revenue	0.00	2,500.00	18,481.29	12,750.00	144.95%
Utility Fees	656.23	600.00	6,877.85	7,000.00	98.25%
Total Operating Revenue	75,855.62	71,511.00	754,706.62	735,451.00	102.62%
Non Operating Revenue					
Taxes Revenue	83.22	0.00	56,826.09	48,850.00	116.32%
Interest Revenue	5.09	0.00	253.51	0.00	0.00%
Donations	700.00	0.00	900.00	0.00	0.00%
Total Non Operating Revenue	788.31	0.00	57,979.60	48,850.00	118.69%
Total Revenue	76,643.93	71,511.00	812,686.22	784,301.00	103.62%
Expenses					
Employee Expense					
Wages	34,766.61	25,739.68	312,635.33	333,270.89	93.80%
Payroll Taxes	2,385.13	1,904.77	23,129.26	24,662.06	93.78%
Employee Health Insurance	5,249.78	6,309.00	61,019.64	69,708.00	87.53%
PERS- Retirement Compensation Insurance	2,208.05 598.25	1,866.72 600.00	21,152.90 6,866.41	25,654.10 7,200.00	82.45% 95.36%
Total Employee Expense	45,207.82	36,420.17	424,803.54	460,495.05	92.25%
Operating Expense					
PERS Unfunded Liability 1595	2,434.33	2,473.00	29,561.96	29,676.00	99.61%
Legal & Accounting	0.00	600.00	22,836.70	23,200.00	98.43%
Outside Services	1,396.89	2,802.00	20,003.23	33,604.00	59.52%
Advertising & Promotions	0.00	40.00	0.00	480.00	0.00%
Permit Fees	0.00	696.00	13,232.34	19,375.00	68.29%
Association Dues	0.00	0.00	8,361.00	8,877.00	94.18%
Insurance	4,200.49	1,519.00	19,390.49	18,228.00	106.37%
Office Supplies	222.31	250.00	2,450.00	4,250.00	57.64%
Shop Supplies	0.00	375.00	2,202.75	4,500.00	48.95%
Postage	201.60	227.00	3,135.48	3,241.00	96.74%
Printing	0.00	150.00	0.00	1,800.00	0.00%
Bank Fees	0.00	20.00	110.00	240.00	45.83%
Equipment Rental	0.00	350.00	1,687.26	4,200.00	40.17%
Equipment/Tools	0.00	450.00	3,005.60	5,400.00	55.65%
Water Tests	167.04	80.00	1,863.70	1,600.00	116.48%
Truck Expense	51.66	600.00	952.13	7,200.00	13.22%
Maintenance & Repairs	783.58	2,711.00	16,190.90	32,520.00	49.78%
Garbage Fees	0.00	50.00	150.37	810.00	18.56%
Interest Expense	222.34	0.00	11,929.22	11,950.00	99.82%
Software License & Hardware Maint	15.99	300.00	8,704.29	9,400.00	92.59%

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 6/1/2023 Through 6/30/2023

	June 2023 Actual	June 2023 Budget	YTD Actual (07/01/2022 - 06/30/2023)	Total Budget	YTD Percent Used
Education	0.00	100.00	543.64	1,200.00	45.30%
Mileage	707.50	250.00	1,903.63	3,000.00	63.45%
Fuel	745.59	850.00	4,737.13	9,300.00	50.93%
Telephone/Internet	1,074.88	540.00	7,496.53	6,605.00	113.49%
Utilities	2,498.39	7,139.00	53,010.37	69,749.00	76.00%
Miscellaneous Expense	(18.21)	400.00	2,327.82	4,800.00	48.49%
Donation	0.00	0.00	464.48	0.00	0.00%
Total Operating Expense	<u>14,704.38</u>	<u>22,972.00</u>	<u>236,251.02</u>	<u>315,205.00</u>	74.95%
Total Expenses	<u>59,912.20</u>	<u>59,392.17</u>	<u>661,054.56</u>	<u>775,700.05</u>	85.22%
Net Income	<u>16,731.73</u>	<u>12,118.83</u>	<u>151,631.66</u>	<u>8,600.95</u>	1,762.96%
Asset Expense					
Depreciation					
Depreciation Expense	12,231.00	0.00	146,772.00	0.00	0.00%
Total Depreciation	<u>12,231.00</u>	<u>0.00</u>	<u>146,772.00</u>	<u>0.00</u>	0.00%
Amortization					
Amortized Expense	642.00	0.00	7,704.00	0.00	0.00%
Total Amortization	<u>642.00</u>	<u>0.00</u>	<u>7,704.00</u>	<u>0.00</u>	0.00%
Total Asset Expense	<u>12,873.00</u>	<u>0.00</u>	<u>154,476.00</u>	<u>0.00</u>	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	95,330.00	0.00	311,520.57	0.00	0.00%
Total Grant Revenue	<u>95,330.00</u>	<u>0.00</u>	<u>311,520.57</u>	<u>0.00</u>	0.00%
Total Capital Activities	<u>95,330.00</u>	<u>0.00</u>	<u>311,520.57</u>	<u>0.00</u>	0.00%
Net Income Including Grant Activities	<u>99,188.73</u>	<u>12,118.83</u>	<u>308,676.23</u>	<u>8,600.95</u>	3,588.86%

Fall River Valley Community Services District
 Balance Sheet
 As of 6/30/2023

	Current Year	
Assets		
Current Assets		
Cash & Cash Equivalents		
Petty Cash	300.00	1010
Operating Account-Checking	117,166.69	1020
Savings Account	248,313.99	1035
F&M Bank Security Deposit Acct	897.34	1036
USDA-Annual	16,168.32	1070
USDA-Short Lived Assets	8,728.70	1080
USDA-Debt Service	20,793.13	1090
USDA Grant Account - Checking	2,500.00	1111
Total Cash & Cash Equivalents	414,868.17	
Accounts Receivable		
Accounts Receivable Grants	18,107.34	1202
Accounts Receivable Water	58,331.84	1210
Accounts Receivable-Sewer	28,664.32	1220
Total Accounts Receivable	105,103.50	
Inventories		
Inventory	66,700.00	1410
Total Inventories	66,700.00	
Prepaid Expenses		
Prepaid Insurance Expenses	782.00	1400
Pre Paid Postage	167.46	1430
Total Prepaid Expenses	949.46	
Total Current Assets	587,621.13	
Long-term Assets		
Property & Equipment		
Land	218,731.00	1500
Building	114,464.28	1510
Equipment	525,067.35	1520
Parks System	595,627.26	1530
Water System	3,585,100.97	1540
Sewer System	1,696,606.09	1550
Amortized Asset	74,946.35	1560
Accumulated Depreciation	(3,567,420.40)	1570
Accumulated Amortization	(64,474.66)	1580
Total Property & Equipment	3,178,648.24	
Long-term Investments		
Construction In Progress	625,939.69	1590
Total Long-term Investments	625,939.69	
Total Long-term Assets	3,804,587.93	
Total Assets	4,392,209.06	
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts Payable	70,186.01	2000
AP Beginning Balance/Interim	(375.00)	2001
Total Accounts Payable	69,811.01	
Other Short-term Liabilities		
Customer Deposit Liabilities	4,968.90	2300
Other	(845.32)	
Total Other Short-term Liabilities	4,123.58	
Total Short-term Liabilities	73,934.59	
Long-term Liabilities		
Long-term Liabilities		
USDA Loan	425,967.21	2800
Solar Lease	255,302.94	2802
Total Long-term Liabilities	681,270.15	
Other Long-term Liabilities		

Fall River Valley Community Services District

Balance Sheet

As of 6/30/2023

	Current Year	
Pension Liability	<u>134,604.00</u>	2600
Total Other Long-term Liabilities	<u>134,604.00</u>	
Total Long-term Liabilities	815,874.15	
Other Accounts		
Balancing Accounts		
Due From Other Funds (PR)	(2,251,640.25)	1300
Deferred Outflows	(287,379.00)	1490
Accrued Interest Payable	375.00	2002
Empty	(35,999.15)	2151
Due to Payroll Fund	2,366,234.25	2199
Current Note Payable	52,294.40	2200
Deferred Inflow	149,580.00	2510
Empty	39,638.18	2900
Other	<u>(17,656.00)</u>	
Total Balancing Accounts	<u>15,447.43</u>	
Total Other Accounts	<u>15,447.43</u>	
Total Liabilities	<u>905,256.17</u>	
Net Assets		
Beginning Net Assets		
Net Assets		
Contributed Capital	2,160,678.36	3010
Net Income	1,485,110.48	3150
Land-Capital Expense	(10,000.00)	7500
Building-Capital Expense	(12,718.85)	7510
Equipment-Capital Expense	(118,647.10)	7520
Water System-Capital Expense	(3,530.73)	7540
Construction In Progress-	<u>(322,615.50)</u>	7590
Total Net Assets	<u>3,178,276.66</u>	
Total Beginning Net Assets	3,178,276.66	
Current YTD Net Income		
Donations	900.00	4700
Other	<u>307,776.23</u>	
Total Current YTD Net Income	<u>308,676.23</u>	
Total Net Assets	<u>3,486,952.89</u>	
Total Liabilities and Net Assets	<u><u>4,392,209.06</u></u>	

Fall River Valley Community Services District

Statement of Cash Flows

As of 6/30/2023

	Current Period
Cash Flows from Operating & Non-Operating A...	
Changes in Accounts Receivables-Grants	43,058.62
Grant Revenue	96,030.00
Changes in Accounts receivable-Operations	(10,720.15)
Interest & Dividends Received	5.09
Sales	75,855.62
Miscellaneous Receipts	(149.97)
Payments to Employees & Suppliers	(88,716.77)
Total Cash Flows from Operating & Non-Opera...	<u>115,362.44</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	<u>0.00</u>
Cash Flows from Financing Activities	
Net Cash from Long-term Debt Transaction	(1,794.66)
Total Cash Flows from Financing Activities	<u>(1,794.66)</u>
Beginning Cash & Cash Equivalents	301,300.39
Ending Cash & Cash Equivalents	<u><u>414,868.17</u></u>

Fall River Valley Community Services District

Check/Voucher Register - BM Checks

1020 - Operating Account-Checking

From 6/1/2023 Through 6/30/2023

Check Number	Check Description	Vendor Name	Check Amount
2023.06 Solar	Solar Lease Payment	Farmers & Merchants B...	2,017.00
4110	System Generated Check/Voucher	Cecil Ray	1,126.88
4111	System Generated Check/Voucher	Cook Concrete Product...	840.84
4112	System Generated Check/Voucher	Fiona Hickey	73.47
4113	System Generated Check/Voucher	Joint Powers Insurance...	547.78
4114	System Generated Check/Voucher	Joseph Huston	70.00
4115	System Generated Check/Voucher	MT Shasta Engineering	4,505.25
4116	System Generated Check/Voucher	Napa Auto Parts	143.85
4117	System Generated Check/Voucher	Pace Engineering	25,326.50
4118	System Generated Check/Voucher	Pat Lavine	450.00
4119	System Generated Check/Voucher	UsaBlueBook	338.98
4120	System Generated Check/Voucher	Valley Best Hardware	902.70
4121	System Generated Check/Voucher	William Rodeski	70.00
4122	System Generated Check/Voucher	Brianna Beck	112.50
4123	System Generated Check/Voucher	Instrument Technology...	226.28
4124	System Generated Check/Voucher	Tim Mannix	525.00
4125	System Generated Check/Voucher	McMaster-Carr Supply ...	147.46
4126	System Generated Check/Voucher	Pace Supply Corp	2,650.90
EFT 0-279-387-616	Payroll Liabilities for 2023.06.02	Employment Developm...	359.74
EFT 0-393-380-832	Payroll Liabilities for 2023.06.15	Employment Developm...	346.03
EFT 04751769	Payroll Liabilities for 2023.06.15	Internal Revenue Service	2,808.74
EFT 1-561-637-856	Payroll Liabilities for 2023.06.30	Employment Developm...	379.09
EFT 10000001714...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,378.74
EFT 10000001717...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,398.30
EFT 10000001717...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,426.22
EFT 1000994021	Work Comp Insurance	State Compensation In...	598.25
EFT 1002372046	Health Insurance	Public Employees Retir...	6,295.35
EFT 16698651825...	05.15.23-06.12.23	Pacific Gas & Electric	2,498.39
EFT 16W3-L1TF-9...	Hose and Fittings	Amazon.com	442.27
EFT 17184534	Unfunded Accrued Liability Plan - 1595	Public Employees Retir...	2,434.33
EFT 2023.05 Fron...	Telephone/Internet	Frontier Communications	434.88
EFT 205869166	Monthly Fee	Zoom	15.99
EFT 34204190	Printer Lease	Coastal Business Systems	320.64
EFT 35073715	Payroll Liabilities for 2023.06.02	Internal Revenue Service	2,874.87
EFT 65065443	Payroll Liabilities for 2023.06.30	Internal Revenue Service	3,043.44
EFT 9296039	Fuel - May	Ed Staub & Sons	533.07
PR202341	Employee: Beck; Pay Date: 6/2/2023	Amber Beck	2,076.34
PR202342	Employee: Huston; Pay Date: 6/2/2023	Joseph M. Huston	2,127.00
PR202343	Employee: Ray; Pay Date: 6/2/2023	Cecil D. Ray	1,617.15
PR202344	Employee: Rodeski; Pay Date: 6/2/2023	William D. Rodeski	2,095.23
PR202345	Employee: Beck; Pay Date: 6/16/2023	Amber Beck	2,061.12
PR202346	Employee: Huston; Pay Date: 6/16/2023	Joseph M. Huston	1,906.75
PR202347	Employee: Ray; Pay Date: 6/16/2023	Cecil D. Ray	1,617.15
PR202348	Employee: Rodeski; Pay Date: 6/16/2023	William D. Rodeski	2,129.22
PR202349	Employee: Beck; Pay Date: 6/30/2023	Amber Beck	1,994.56
PR202350	Employee: Huston; Pay Date: 6/30/2023	Joseph M. Huston	2,224.47
PR202351	Employee: Ray; Pay Date: 6/30/2023	Cecil D. Ray	1,781.48
PR202352	Employee: Rodeski; Pay Date: 6/30/2023	William D. Rodeski	2,120.77
Report Total			91,414.97

RESOLUTION NO.: _____ DATED: _____

**A RESOLUTION AUTHORIZING APPLICATION
TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA
FOR A CERTIFICATE OF CONSENT TO SELF-INSURE
WORKERS' COMPENSATION LIABILITIES**

At a meeting of the _____
(Enter Name of the Board)

of the _____
(Enter Name of Public Agency, District, Etc.)

a _____ organized and existing under the
(Enter Type of Agency, i.e., County, City, School District, etc.)

laws of the State of California, held on the _____ day of _____, 20____,

the following resolution was adopted:

RESOLVED, that the above named public agency is authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure workers' compensation liabilities and representatives of Agency are authorized to execute any and all documents required for such application.

IN WITNESS WHEREOF: I HAVE SIGNED AND AFFIXED THE AGENCY SEAL.

X _____ DATE: _____
SIGNED: Board Secretary or Chair

Printed Name

Title

Agency Name

Affix Seal Here