

AGENDA

**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
September 13, 2023, at 6:00 PM**

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

APPROVAL OF MINUTES: Approval of Minutes for Regular Meeting on 8/16/23(D) (A)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman Report: Tyler DeWitt

Parks & Rec Report: Amber Beck

Financial Report: Amber Beck

Approve Invoices (I) (D) (A)

Operations Report: Bill Rodeski

Manager Report: Cecil Ray

OLD BUSINESS:

- None

NEW BUSINESS:

- Consider Resolution 2023-08 –DWR for the McArthur Well #1 Improvement Project (A)(D)(I)

ADJOURNMENT OF MEETING

DRAFT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

August 16, 2023

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:00 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, O'Connor, Kunkel

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director O'Connor to approve the Regular from 7/12/2023. Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Kunkel, Hendrix, O'Connor)

APPROVAL OF INVOICES:

- Director Hendrix made a motion to Approve and pay the invoices for the month. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Kunkel, Hendrix, O'Connor)

REPORTS:

❖ **Chairman's Report**

- Chairman DeWitt informed the board that he received a phone call from Jamie Shannon at Central States Water Recourses asking about buying the District. They appear to be a company who buys water/sewer utilities for profit and have atrocious reviews. Chairman DeWitt wanted everyone to beware that these companies are out there willing to prey on communities.

❖ **Parks Report**

○ **Two Rivers Park**

○ Green Infrastructure Grant

- Nelson Construction will begin the access road/parking area construction on September 1st
 - Delaying the construction to September 1st saved the District the time and expense of having a bird survey done by Enplan.
- Installation of the irrigation system and planting has been delayed until spring – after the pavilion and bathroom are in place.

○ Per Capita Grant

- Gregory Engineering completed a survey of the park area and has completed a new conceptual layout. Amber and Cecil will be meeting with Gregory Engineering on Wednesday the 16th to go over the concept and discuss the bathroom and pavilion options (Stewardship Council Enhancement Grant).

DRAFT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

- Stewardship Council Grant
 - See above
- **Fall River Lions Community Park**
 - The spring riders were installed by Bill and Joe.
 - The small community members are enjoying the equipment! Have had several positive reports.
 - The Fall River WoodBatts are playing under the lights on Tuesday nights.
 - The artwork for the new sign is complete; waiting to hear back from Signations in Redding about the cost and timeframe for a new sign.
- **Floyd Buckskin Memorial Trail**
 - Ginger Amoroso has volunteered to do trail maintenance, along with two wonderful community members. Mitch Gooch and Reaad have both volunteered to help with trail maintenance and are both frequent users of the trail.
 - Signs have been purchased to remind hikers to pick up after themselves and their dogs.
 - There is a need for a garbage can at the trail entrance. Would like to discuss it with the parks committee.
 -

❖ **Treasurers Report**

○ **General**

- Amber is working with an accountant to clean up the balance sheet and make adjusting entries for the 2023 fiscal year.
- The MIP accounting software is available in a cloud-based version. Amber has viewed a demo and had a consulting meeting with MIP. There are many benefits to converting over to the cloud, including visually improved reports and simplified entry and tasks.

○ **Revenue**

- Operating revenue was \$90,705, which was about \$135 under the budgeted amount.

○ **Employee Expenses**

- Employee expenses were \$15,903, which was about \$4,000 under the budgeted amount.

○ **Operating Expenses**

- The operating expenses were \$14,704 which was about \$1,300 under budget.
 - Note that the Utilities are budgeted for the same amount the entire year. During the summer, they may be higher than budgeted, but the winter costs will even the expense out.

○ **Summary**

- Net income for the year, *after* depreciation and Grant activities is \$31,127

❖ **Operations Report**

❖ **System**

- Installation of a teeter totter and two spring riders has been completed at Two Rivers Park. All playground equipment for the park is now installed.

DRAFT

**REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING**

- o Bill and Joe helped the IMF with the installation of 2 new pumps at the wet well located outside the Skuce Pavilion.
- o A leak located in front of Shirley French’s shop on Mechanic ST in Fall River has been repaired. Due to a drop in water pressure within our system, fire hydrants in the area were flushed, water samples were taken and sent to the lab. Bacti samples came back negative.
- o A leak on HWY 299 located just NE of Fall River Coffee has been repaired. This leak did not require us to drop pressure and therefore did not require us to sample.
- o A leak located on Sierra Center Drive has been repaired. This leak was also able to be repaired without dropping pressure and therefore did not require us to take samples.
- o Bill and Joe went door to door to inform several residents of an upcoming environmental survey that would be taking place on or around their property. This task was met with only a single voice of resistance.
- o Joe escorted Enplan around to several addresses in McArthur to do the environmental survey. This met with 1 more disgruntled resident. This is one more checked box for the state.
- o July drought report has been completed.
- o Fire Hydrants have been flushed, and meters have been read.
- o Water loss for the month was 7% (16 GPM), this is a 5% decrease from last month (19 GPM)
 - o Bacti samples for the month were negative.

Manager Report (Copied from the written Report by Cecil Ray)

General Comments:

Unfortunately, recently the Burney community experienced an event which required a “Boiled Water Notice” to their customers. Following this event, I met with our staff to reevaluate our routine procedures and inspections to prevent such an occurrence and our emergency response plan. This requires a multiple phased approach – prevention, treatment as needed, communication with impacted customers, and continuous honest dialogue. Amber has been instrumental in phone communication by researching and implementing an auto-dial voice message system. We have used it successfully during recent water line leak repairs.

We will continue to upgrade our plans and procedures to prevent and prepare for such events. I have a consultant on retainer to address Hazard Analysis of Critical Control Points (HACCP) as we look at exposure-to-contamination points within our system.

I attempted to take a two week vacation in the weeks prior to this meeting. I was able to take 6 days of the 10 planned. Your staff performed during my absence in a diligent and professional manner addressing water leak emergencies along with their daily district-wide routines with minimal input me. I am planning to continue to take earned vacation as circumstances permit.

Continuing Education: None

Administrative:

Bridge Loan – NO CHANGE -Rural Community Assistance Corporation – RCAC – Waiting to initiate once we need major funds for the McArthur Well Improvement Project.

LAFCO – 2021 Annexation – Jess Gregory, Gregory Engineering, at my request has agreed to provide us with an estimate to prepare a metes and bounds description of the annexation area to satisfy the State Board of Equalization requirements to complete this annexation. With this description we can finalize this annexation as presented and approved by LAFCO. If we do not plan to complete this by early November 2023, we will need

DRAFT

**REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING**

LAFCO to request an extension from the State Board of Equalization. I await the Gregory estimate and will keep you informed.

Grants:

1. Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx

The UEI contracting department is working on the contract to drill the well and the first draft should be to Arley Enloe within a few days. Our project is at the top of UEI list per direction from State DFA. I speculate we could begin drilling in October.

2. “Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources): Grant Manager: Tara George - NO CHANGE

Design is basically on hold until the well is completed. Our 3rd reimbursement requests for engineering expenses to date have been sent to DWR for payment along with the initial Progress Report from Pace on the project. Design has stopped until the well drilling and testing is completed. We have received reimbursement for our 1st request.

3. Wastewater System Expansion (McArthur) Project:

The State required supplemental environmental on-the-ground private property surveys to be completed on approx. 50 parcel locations. To not create any conflicts staff prepared an information brochure as to why the survey was needed, telephoned, and visited door-to-door requesting permission to enter their property distributing the brochure. This effort proved successful and allowed the surveys to be done in one day. My staff deserves all the credit for this success as I was minimally involved.

Once Enplan completes their supplemental report at the time it is submitted a representative from Senator Dahle’s office wants to start tracking and pushing the application funding process.

I will be addressing you in Agenized Closed Session on a matter related to this project.

4. Water System Improvement Project: - NO CHANGE

**Changes: Project has now been moved to Small Community Drinking Water Unit
New Project Manager: Francine Fua, With Jody Hack (my assumption) as Unit Head**

This change neither I or Paul know the reason or if it will help us speed the application along. This will be the 3rd lead person on this project application.

5. McArthur Well – “Well No. 1 Improvements”: Sierra Institute/DWR, Lead Person: Zoe Watson

We have a signed final draft “amended” agreement. which hopefully will be signed by all in a couple weeks.

Of the 8 Reimbursement Requests we have submitted we have received payment on 5 to date.

The project design element has stopped while we wait for Backup Generator funding decisions. See comments below.

Backup Generator Funding Program: RCAC Grant Lead Person: Andrew Reynolds (NEW)

Andrew Reynolds the lead for RCAC has been working with Pace Bryan Gentiles, Electrical Engineer, to complete the project plan. The conclusion to date to fall within funding limits is to install a permanent generator at the McArthur Well and obtain a

DRAFT

**REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING**

portable generator for the Golf Course Sub-Division Booster Station. Later it may be possible to make this portable generator permanent. This decision was made with my input to maximize grant utilization. This will require the District to self-fund or obtain grants to install a generator at the office to operate the SCADA hub. Without involving Pace in design, it may be possible to install a natural gas fired generator for approx. \$25K. I have a lead on a \$10K grant that would help with costs.

While we wait for the final decision the design for McArthur Well Improvements has stopped.

6. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx

Slow progress is being made as more elements have been added to this project. We Zoom meet again on 17 August (tomorrow) to discuss progress.

OLD BUSINESS:

- None
-

NEW BUSINESS:

- ❖ Consider participation in the JPIA CTE Program
 - This is a free program offered by JPIA. It is essentially a promise to adhere to best practices to reduce insurance costs and losses.
 - The District can apply for an annual grant.
- Director O'Connor made a motion to participate in the JPIA CTE Program. Director Kunkel seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Kunkel, Hendrix, O'Connor)
- ❖ District Reserve Account
 - ❖ The Policy and Procedure Committee, consisting of Director Hendrix and Director Kunkel need to meet to create a reserve policy for the District.
 - ❖ The Finance Committee, consisting of Director Hendrix and Director O'Connor need to meet after the Policy Committee to create resolution for the reserve amounts to be saved for the year.
 - ❖ Amber Beck will coordinate meetings for the committees.

Regular Meeting Closed at 6:50

Open - Closed Session

Results of Closed Session:

Director Kunkel made a motion to give GM Ray authorization to sign documents for the real estate negotiation on APN 032-050-006-000, make a \$50,000 cash offer with \$500 down, and a 60-day escrow. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor and Kunkel)

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

Regular Meeting adjourned at 6:58

Submitted,

Approved 8/16/2023

Cecil D. Ray
Board Secretary and General Manager

Tyler DeWitt
Board President

Parks Report

September 13,2023

❖ Two Rivers Park

- Green Infrastructure Grant
 - Construction on the access road and parking area began on Tuesday September 5th at Two Rivers West. They have cleared trees and rocks and seem to be on schedule for completion by the end of the month.
 - The interpretive signs are on the final draft.
 - The puncture vine has erupted at the main Two Rivers Park. Cecil and Amber are working on ways to eradicate.
- Per Capita Grant
 - In planning stage with Gregory Engineering
- Stewardship Council Grant
 - In planning stage with Gregory Engineering

❖ Fall River Lions Community Park

- Quicksilver Electric is installing motion light switches in the bathrooms
- Trees will be planted this month

❖ Floyd Buckskin Memorial Trail

- Mary Mike and volunteers did trail maintenance at the end of August. They cleaned up and did some weed removal.

Treasurers Report

For September 2023

❖ **General**

- Since working with Pat Lavine, an accountant with over 30 years of experience with the program, it has been determined that creating a new database is the best way to clean up the Districts books. With 4 different people working in the system, plus the auditors adjusting entries, there are unused accounts along with messy old entries. This will not delete or undo anything! We will be starting with trial balances from the end of the 2023 fiscal year. The old database will always be available for reference.
- With the changing times moving to the cloud version of the MIP Accounting system is inevitable, and because of the creation of a new database, this is the best time to transfer over.

Some Cloud Benefits:

- Automatic updates and backups – no need for IT to do these
- Auto bank reconciliation which will save time add security
- Easy to create charts for board meetings
- Faster/easier budget entry
- Streamlined reporting and printing of these reports – easier for auditors and monthly reporting
- Drag and drop attachment capability
- Log in on different computers without additional install – Can log in and show charts and reports at meeting if necessary
- Create ACH payments – more secure payments - save board members time and staff time vs Check signing

❖ **Revenue**

- Operating revenue was \$88,126, which was about \$9,000 under the budgeted amount.
- The cooler weather likely impacted normal watering during this time of year.

❖ **Employee Expenses**

- Employee expenses were \$31,404 which was about \$3,000 under the budgeted amount.

❖ **Operating Expenses**

- The operating expenses were \$11,000, which was about \$4,000 under budget.
 - Utilities were over \$2,600 under budget due to a solar credit.

❖ **Summary**

- Net income for the year, *after* depreciation and Grant activities is \$78,714

OPERATIONS REPORT 9.13.23

❖ System

- Cleaning and mowing have been completed at the solar array in McArthur.
- Joe and Bill assisted the maintenance team from the school district with repairing 3 separate leaks throughout their system at both schools.
- Joe and Bill went to the dump this last month, eliminating some old light fixtures and trash from both the shop and the area around the storage tanks.
- The Napa lift station has been flushed and cleaned. Unfortunately, this caused the pumps to become clogged with debris and grease. Both pumps were removed from the wet well, cleaned and cleared. Operation is back to normal.
- Joe and Bill exercised some valves between Main St and Bridge St in hopes of locating one that may have been closed.
- Joe and Bill are attending the Cal-Tap conference in Redding tomorrow.
- Joe moved the firetruck back to the shop for the time being.
- Joe and Bill located our Chlorination plan, reviewed, and posted it for any possible future emergency situations.
- The August drought report has been completed.
- Fire Hydrants have been flushed, and meters have been read.
- Water loss for the month was 5% (10 GPM), this is a 2% decrease from last month (16 GPM)
- Bacti samples for the month were negative.

❖ Summary

- Our goals for the month include .
- Prepare for cooler months ahead i.e., firewood, equipment, inventory
- Valve exercising and cleaning.
- Get the Backhoe oil changed.

INVOICES FOR July 2023

INVOICES FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon.com	Prime, Park, Shop, Maintenance, Heat Exch	\$573.19	\$573.19
Amber Beck	MSC - Lovejoy, Fence Topper Lions Park (Grant Funded), Monitor and Chair for Remote work	\$987.70	\$987.70
Ed Staub & Sons	Fuel Charges	\$648.26	\$648.26
Joseph Huston	Boot Reimbursement 2024	\$250.00	\$250.00
Lagerlof, LLP	Property Purchase	\$35.00	\$35.00
McMaster-Carr Supply Co.	McArthur Well Heat Exchange - Parts	\$466.74	\$466.74
Mitch Holscher	McArthur Heat Exchange -Welding,Fabrication/Parts	\$10,243.67	\$10,243.67
Napa Auto Parts	Booster Station/Shop	\$62.55	\$62.55
Pace Supply Corp	Repair Clamps	\$196.61	\$196.61
Pat Lavine	New Database, Cloud and Balance Sheet	\$225.00	\$225.00
US Postmaster	Prepaid postage deposit for 2023-2024	\$2,700.00	\$2,700.00
Valley Best Hardware	Shop Supplies and Maintenance	\$143.49	\$143.49
Total		\$16,532.21	
Due as of 08/31/2023			\$16,532.21

PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	August-23	\$633.76	\$0.00
F&M Bank - Solar Lease Payment	August-23	\$2,017.00	\$0.00
Frontier - Internet/Telephone	August-23	\$435.11	\$435.11
Internal Revenue Service	August-23	\$5,617.33	\$0.00
Joseph Huston - Cell Phone	August-23	\$35.00	\$0.00
JPIA - Dental/Vision/Life	August-23	\$547.78	-\$547.78
Pers - Employee Health	August-23	\$6,295.35	\$0.00
Pers Retirement	August-23	\$2,769.96	\$0.00
Pace Analytical- Water Testing	August-23	\$167.04	\$0.00
Pers Unfunded Liability	August-23	\$3,058.00	\$0.00
PG&E	August-23	\$436.17	\$0.00
Starlink	August-23	\$120.00	\$120.00
State Fund - Final Bill	August-23	\$59.73	\$0.00
William Rodeski - Cell Phone	August-23	\$674.86	\$0.00
Zoom	August-23	\$15.99	\$0.00
Cecil Ray - Stipened	August-23	\$300.00	\$0.00
Total		\$23,183.08	\$7.33
Due as of 08/31/2023			\$7.33

Grant Reimbursable - Not Paid Includes Previous Invoices

VENDOR	FOR	AMOUNT	Not Paid
Pace Engineering	McArthur Sewer Improvements	\$4,194.00	\$28,218.00
Pace Engineering	Well No. 1 Improvements	\$7,543.50	\$19,746.20
Pace Engineering	FRM Well No. 1	\$1,819.38	\$10,212.63
Gregory Engineering, Inc.	Grant Expenses	\$7,044.60	\$7,044.60
Erica Fielder Studio	Interperative Signage - Draft 3	\$3,240.00	\$3,240.00
Total		\$23,841.48	\$68,461.43

Due as of 08/31/2023 **\$85,000.97**
Total Amount for the month of June: **\$40,381.02**

Fall River Valley Community Services District
Aged Payables by Due Date - Aged Payables for BM
Aging Date - 8/1/2023
From 8/1/2023 Through 8/31/2023

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon.com	Prime, Park, Shop, Maintenance, Heat Exch	573.19	0.00	0.00	0.00	0.00	573.19
Amber Beck	MSC - Lovejoy, Fence Topper Lions Park, Monitor and Chair for Remote work	987.70	0.00	0.00	0.00	0.00	987.70
Ed Staub & Sons	Fuel Charges	648.26	0.00	0.00	0.00	0.00	648.26
Erica Fielder Studio	Interperative Signage - Draft 3	3,240.00	0.00	0.00	0.00	0.00	3,240.00
Frontier Communications	Telephone/Internet	435.11	0.00	0.00	0.00	0.00	435.11
Gregory Engineering, Inc.	Grant Expenses	7,044.60	0.00	0.00	0.00	0.00	7,044.60
Joint Powers Insurance Authority	Employee Dental, Vission and Life - September	(547.78)	0.00	0.00	0.00	0.00	(547.78)
Joseph Huston	Boot Reimbursement 2024	250.00	0.00	0.00	0.00	0.00	250.00
Lagerlof, LLP	Property Purchase	35.00	0.00	0.00	0.00	0.00	35.00
McMaster-Carr Supply Co.	McArthur Well Heat Exchange - Parts	466.74	0.00	0.00	0.00	0.00	466.74
Mitch Holscher	McArthur Heat Exchange - Welding, Fabrication and Parts	10,243.67	0.00	0.00	0.00	0.00	10,243.67
Napa Auto Parts	Booster Station/Shop	62.55	0.00	0.00	0.00	0.00	62.55
Pace Engineering	2268.07 McArthur Sewer Improvements	4,194.00	0.00	2,106.25	4,293.75	17,625.00	28,219.00
	2268.08 IRWM Well No. 1 Improvements	7,543.50	3,227.00	8,975.70	0.00	0.00	19,746.20
	2268.09 FRM Well No. 1	1,819.38	8,393.25	0.00	0.00	0.00	10,212.63
Pace Supply Corp	Repair Clamps	196.61	0.00	0.00	0.00	0.00	196.61
Pat Lavine	New Database, Cloud and Balance Sheet	225.00	0.00	0.00	0.00	0.00	225.00
Starlink	Internet Service	120.00	0.00	0.00	0.00	0.00	120.00

Fall River Valley Community Services District
Aged Payables by Due Date - Aged Payables for BM
Aging Date - 8/1/2023
From 8/1/2023 Through 8/31/2023

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
US Postmaster	Prepaid postage deposit for 2023-2024	2,700.00	0.00	0.00	0.00	0.00	2,700.00
Valley Best Hardware	Shop Supplies and Maintenance	143.49	0.00	0.00	0.00	0.00	143.49
Report Total		40,381.02	11,620.25	11,081.95	4,293.75	17,625.00	85,001.97

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 8/1/2023 Through 8/31/2023

	August 2023 Actual	August 2023 Budget	YTD Actual (07/01/2023 - 08/31/2023)	Total Budget	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities	85,130.25	94,307.66	172,739.93	895,073.90	19.29%
Outside/Container Revenue	2,334.20	2,500.00	4,850.85	12,750.00	38.04%
Utility Fees	661.92	625.00	1,240.13	7,600.00	16.31%
Total Operating Revenue	88,126.37	97,432.66	178,830.91	915,423.90	19.54%
Non Operating Revenue					
Taxes Revenue	0.00	0.00	2,233.18	50,542.13	4.41%
Interest Revenue	59.62	0.00	118.03	0.00	0.00%
Donations	0.00	0.00	525.00	0.00	0.00%
Miscellaneous	5.00	0.00	5.00	0.00	0.00%
Total Non Operating Revenue	64.62	0.00	2,881.21	50,542.13	5.70%
Total Revenue	88,190.99	97,432.66	181,712.12	965,966.03	18.81%
Expenses					
Employee Expense					
Wages	22,846.73	25,023.52	45,613.74	324,905.76	14.03%
Payroll Taxes	1,519.43	1,851.74	3,020.97	24,043.03	12.56%
Employee Health Insurance	5,249.78	5,300.00	10,499.56	69,663.00	15.07%
PERS- Retirement Compensation Insurance	1,728.70 59.73	1,719.05 600.00	3,260.44 657.98	23,732.01 5,050.00	13.73% 13.02%
Total Employee Expense	31,404.37	34,494.31	63,052.69	447,393.80	14.09%
Operating Expense					
PERS Unfunded Liability 1595	2,708.00	2,335.00	5,066.00	28,020.00	18.07%
Legal & Accounting	35.00	600.00	35.00	23,200.00	0.15%
Outside Services	774.15	1,824.00	1,653.03	21,889.20	7.55%
Permit Fees	96.00	696.00	96.00	17,375.00	0.55%
Association Dues	0.00	0.00	2,466.61	7,377.00	33.43%
Insurance	1,886.08	1,886.08	3,772.16	22,632.99	16.66%
Office Supplies	44.31	210.00	61.33	2,520.00	2.43%
Shop Supplies	172.22	220.00	196.83	2,640.00	7.45%
Postage	214.20	250.00	454.40	3,480.00	13.05%
Bank Fees	28.00	20.00	28.00	240.00	11.66%
Equipment Rental	0.00	100.00	0.00	1,200.00	0.00%
Equipment/Tools	379.12	200.00	465.82	2,400.00	19.40%
Water Tests	167.04	225.00	484.08	2,700.00	17.92%
Truck Expense	0.00	200.00	207.22	2,400.00	8.63%
Maintenance & Repairs	1,319.90	1,100.00	2,200.74	13,200.00	16.67%
Garbage Fees	0.00	40.00	0.00	480.00	0.00%
Interest Expense	222.34	223.00	444.68	14,626.00	3.04%
Software License & Hardware Maint	15.99	446.00	1,132.62	13,932.00	8.12%
Education	0.00	100.00	0.00	1,200.00	0.00%
Mileage	444.75	300.00	594.75	3,600.00	16.52%

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 8/1/2023 Through 8/31/2023

	August 2023 Actual	August 2023 Budget	YTD Actual (07/01/2023 - 08/31/2023)	Total Budget	YTD Percent Used
Fuel	648.26	591.25	1,060.89	5,989.00	17.71%
Telephone/Internet	775.11	715.00	1,550.22	8,735.00	17.74%
Utilities	436.17	2,725.00	4,395.55	32,304.00	13.60%
Miscellaneous Expense	299.40	400.00	299.40	4,800.00	6.23%
Donation	412.50	0.00	412.50	0.00	0.00%
Total Operating Expense	<u>11,078.54</u>	<u>15,406.33</u>	<u>27,077.83</u>	<u>236,940.19</u>	11.43%
Total Expenses	<u>42,482.91</u>	<u>49,900.64</u>	<u>90,130.52</u>	<u>684,333.99</u>	13.17%
Net Income	<u>45,708.08</u>	<u>47,532.02</u>	<u>91,581.60</u>	<u>281,632.04</u>	32.51%
Asset Expense					
Depreciation					
Depreciation Expense	14,203.00	0.00	28,406.00	0.00	0.00%
Total Depreciation	<u>14,203.00</u>	<u>0.00</u>	<u>28,406.00</u>	<u>0.00</u>	0.00%
Amortization					
Amortized Expense	642.00	0.00	1,284.00	0.00	0.00%
Total Amortization	<u>642.00</u>	<u>0.00</u>	<u>1,284.00</u>	<u>0.00</u>	0.00%
Total Asset Expense	<u>14,845.00</u>	<u>0.00</u>	<u>29,690.00</u>	<u>0.00</u>	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	0.00	0.00	16,821.92	0.00	0.00%
Total Grant Revenue	<u>0.00</u>	<u>0.00</u>	<u>16,821.92</u>	<u>0.00</u>	0.00%
Total Capital Activities	<u>0.00</u>	<u>0.00</u>	<u>16,821.92</u>	<u>0.00</u>	0.00%
Net Income Including Grant Activities	<u>30,863.08</u>	<u>47,532.02</u>	<u>78,713.52</u>	<u>281,632.04</u>	27.94%

Fall River Valley Community Services District

Balance Sheet
As of 8/31/2023

	<u>Current Year</u>	
Assets		
Current Assets		
Cash & Cash Equivalents		
Petty Cash	300.00	1010
Operating Account-Checking	121,788.77	1020
Savings Account	258,452.11	1035
F&M Bank Security Deposit Acct	5,366.04	1036
USDA-Annual	19,688.44	1070
USDA-Short Lived Assets	8,730.78	1080
USDA-Debt Service	20,798.07	1090
USDA Grant Account - Checking	<u>2,500.00</u>	1111
Total Cash & Cash Equivalents	437,624.21	
Accounts Receivable		
Accounts Receivable Grants	34,929.26	1202
Accounts Receivable Water	77,960.21	1210
Accounts Receivable-Sewer	<u>26,493.02</u>	1220
Total Accounts Receivable	139,382.49	
Inventories		
Inventory	<u>66,700.00</u>	1410
Total Inventories	66,700.00	
Prepaid Expenses		
Prepaid Insurance Expenses	4,481.44	1400
Pre Paid Postage	<u>2,284.20</u>	1430
Total Prepaid Expenses	<u>6,765.64</u>	
Total Current Assets	650,472.34	
Long-term Assets		
Property & Equipment		
Land	218,731.00	1500
Building	114,464.28	1510
Equipment	525,067.35	1520
Parks System	596,063.26	1530
Water System	3,596,061.15	1540
Sewer System	1,697,106.09	1550
Amortized Asset	74,946.35	1560
Accumulated Depreciation	(3,595,826.40)	1570
Accumulated Amortization	<u>(65,758.66)</u>	1580
Total Property & Equipment	3,160,854.42	
Long-term Investments		
Construction In Progress	<u>649,812.39</u>	1590
Total Long-term Investments	<u>649,812.39</u>	
Total Long-term Assets	<u>3,810,666.81</u>	
Total Assets	<u><u>4,461,139.15</u></u>	
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts Payable	85,001.97	2000
AP Beginning Balance/Interim	<u>(375.00)</u>	2001
Total Accounts Payable	84,626.97	
Other Short-term Liabilities		
Customer Deposit Liabilities	4,300.00	2300
Other	<u>(7,023.09)</u>	
Total Other Short-term Liabilities	<u>(2,723.09)</u>	
Total Short-term Liabilities	81,903.88	
Long-term Liabilities		
Long-term Liabilities		
USDA Loan	425,967.21	2800
Solar Lease	<u>251,713.62</u>	2802
Total Long-term Liabilities	677,680.83	
Other Long-term Liabilities		

Fall River Valley Community Services District

Balance Sheet

As of 8/31/2023

	Current Year	
Pension Liability	134,604.00	2600
Total Other Long-term Liabilities	134,604.00	
Total Long-term Liabilities	812,284.83	
Other Accounts		
Balancing Accounts		
Due From Other Funds (PR)	(2,313,684.96)	1300
Deferred Outflows	(287,379.00)	1490
Accrued Interest Payable	375.00	2002
Empty	(35,999.15)	2151
Due to Payroll Fund	2,428,278.96	2199
Current Note Payable	52,294.40	2200
Deferred Inflow	149,580.00	2510
Empty	39,638.18	2900
Other	(17,656.00)	
Total Balancing Accounts	15,447.43	
Total Other Accounts	15,447.43	
Total Liabilities	909,636.14	
Net Assets		
Beginning Net Assets		
Net Assets		
Contributed Capital	2,160,678.36	3010
Net Income	1,326,072.39	3150
Construction In Progress-	(13,961.26)	7590
Total Net Assets	3,472,789.49	
Total Beginning Net Assets	3,472,789.49	
Current YTD Net Income		
Donations	525.00	4700
Other	78,188.52	
Total Current YTD Net Income	78,713.52	
Total Net Assets	3,551,503.01	
Total Liabilities and Net Assets	4,461,139.15	

Fall River Valley Community Services District
Check/Voucher Register - BM Checks
From 8/1/2023 Through 8/31/2023

Check Number	Check Description	Vendor Name	Check Amount
2023.08.15 CB	Chargeback Fee - Lions Park Donation	Plumas Bank	10.00
4146	Valley Hardware - restored backup so not a void		0.00
4147	System Generated Check/Voucher	Amber Beck	59.40
4148	System Generated Check/Voucher	California Rural Water Associ	601.00
4149	System Generated Check/Voucher	Cecil Ray	1,373.91
4150	System Generated Check/Voucher	Copp's Irrigation, Inc.	196.65
4151	System Generated Check/Voucher	Gregory Engineering, Inc.	4,939.60
4152	System Generated Check/Voucher	Highway Garage	119.22
4153	System Generated Check/Voucher	Joint Powers Insurance Auth	420.00
4154	System Generated Check/Voucher	Joseph Huston	35.00
4155	System Generated Check/Voucher	MT Shasta Engineering	8,377.38
4156	System Generated Check/Voucher	Napa Auto Parts	231.90
4157	System Generated Check/Voucher	Pace Engineering	305.50
4158	System Generated Check/Voucher	Quicksilver Electric	700.88
4159	System Generated Check/Voucher	Shasta County Clerk	96.00
4160	System Generated Check/Voucher	Underground Service Alert O	300.00
4161	System Generated Check/Voucher	Valley Best Hardware	466.02
4162	System Generated Check/Voucher	William Rodeski	35.00
4163	System Generated Check/Voucher	Brianna Beck	412.50
4164	System Generated Check/Voucher	Pace Supply Corp	96.55
4165	System Generated Check/Voucher	Joint Powers Insurance Auth	547.78
4166	System Generated Check/Voucher	SWRCB	548.00
4167	System Generated Check/Voucher	Placer Title Company	500.00
EFT 0-654-438-368	Payroll Liabilities for 2023.08.11	Employment Development Di	338.40
EFT 1-189-208-032	Payroll Liabilities for 2023.08.25	Employment Development Di	336.46
EFT 100000017259056	Retirement Contribution Plan - 27147 PD 2023.08.11	Public Employees Retirement	1,329.01
EFT 100000017260910	Retirement Contribution Plan - 27147 PD 2023.08.11	Public Employees Retirement	1,440.95
EFT 1000994023	Work Comp Insurance	State Compensation Insuran	598.25
EFT 1001723619	Final Bill	State Compensation Insuran	59.73
EFT 1002419373	Health Insurance	Public Employees Retirement	6,294.72
EFT 12292030-29671-7	Internet	Starlink	120.00
EFT 17245390	Unfunded Liability	Public Employees Retirement	2,358.00
EFT 17250621	GASB 68	Public Employees Retirement	700.00
EFT 17257763	Employee Health Insurance	Public Employees Retirement	6,294.72
EFT 1KXC-T46W-9HGY	July Invoice	Amazon.com	41.63
EFT 2023.07 Fronter	Phone/Internet	Frontier Communications	435.11
EFT 21008319	Water Testing	Pace Analytical Services LLC	167.04
EFT 21148976	Water Testing - Mechanic St. Leak	Pace Analytical Services LLC	150.00
EFT 21224038	Water Testing	Pace Analytical Services LLC	167.04
EFT 214294539	Monthly Fee	Zoom	15.99
EFT 2294832776031	Monthly Utility Charges August 2023	Pacific Gas & Electric	436.17
EFT 234636918	Business Cards	Quill	29.58
EFT 234636918B	Toilet Paper	Quill	22.08
EFT 34602276	Printer Lease + 140 excess color	Coastal Business Systems	346.11
EFT 53762814	Payroll Liabilities for 2023.08.11	Internal Revenue Service	2,810.08
EFT 90832445	Payroll Liabilities for 2023.08.28	Internal Revenue Service	2,807.25
EFT 9556109	Fuel Charges	Ed Staub & Sons	412.63
PR202361	Employee: Beck; Pay Date: 8/11/2023	Amber Beck	1,981.85
PR202362	Employee: Huston; Pay Date: 8/11/2023	Joseph M. Huston	1,888.90

Fall River Valley Community Services District
Check/Voucher Register - BM Checks
From 8/1/2023 Through 8/31/2023

PR202363	Employee: Ray; Pay Date: 8/11/2023	Cecil D. Ray	1,683.55
PR202364	Employee: Rodeski; Pay Date: 8/11/2023	William D. Rodeski	2,001.08
PR202365	Employee: Beck; Pay Date: 8/25/2023	Amber Beck	1,981.85
PR202366	Employee: Huston; Pay Date: 8/25/2023	Joseph M. Huston	1,914.36
PR202367	Employee: Ray; Pay Date: 8/25/2023	Cecil D. Ray	1,611.96
PR202368	Employee: Rodeski; Pay Date: 8/25/2023	William D. Rodeski	2,025.85
TR 2023.08 Solar	Solar Lease Payment	Farmers & Merchants Bank o	<u>2,017.00</u>
Report Total			<u>65,189.64</u>

Fall River Valley Community Services District

Statement of Cash Flows

As of 8/31/2023

	Current Period
Cash Flows from Operating & Non-Operating A...	
Changes in Accounts receivable-Operations	(963.37)
Interest & Dividends Received	59.62
Sales	88,126.37
Miscellaneous Receipts	(6,144.13)
Payments to Employees & Suppliers	(56,677.85)
Total Cash Flows from Operating & Non-Opera...	<u>24,400.64</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	(436.00)
Total Cash Flows from Investing Activities	<u>(436.00)</u>
Cash Flows from Financing Activities	
Net Cash from Long-term Debt Transaction	(1,794.66)
Total Cash Flows from Financing Activities	<u>(1,794.66)</u>
Beginning Cash & Cash Equivalents	415,454.23
Ending Cash & Cash Equivalents	<u><u>437,624.21</u></u>

RESOLUTION NO. 2023-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION
FOR THE **MCARTHUR WELL NO. 1 IMPROVEMENTS PROJECT**

WHEREAS, the Fall River Valley Community Services District proposes to implement the McArthur Well No. 1 Improvements Project;

WHEREAS, The Fall River Valley Community Services District has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, The Fall River Valley Community Services District intends to apply for grant funding from the California Department of Water Resources for the McArthur Well No. 1 Improvements Project;

THEREFORE, BE IT RESOLVED by the Board of Directors of the Fall River Valley Community Services District as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 240, § 80), the Fall River Valley Community Services District General Manager, or designee, is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources and take such other actions necessary or appropriate to obtain grant funding.
2. The Fall River Valley Community Services District General Manager, or designee, is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The Fall River Valley Community Services District General Manager, or designee, is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding and;
4. Furthermore, has Board of Directors' consent and authorization to use and accept DocuSign for all transactions between Department of Water Resources and the Fall River Valley Community Services District related to this grant.

CERTIFICATION: I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Fall River Valley Community Services at the meeting held on September 13, 2023, motion by _____ and seconded by _____, motion passed by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Tyler DeWitt
Board President, Fall River Valley CSD

Attest:

Cecil D. Ray
Board Secretary/General Manager, Fall River Valley CSD