

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

October 11, 2023

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:00 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Kunkel

Director's absent: O'Connor

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director Kunkel to approve the Regular from 9/13/2023. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

APPROVAL OF INVOICES:

- Director Hendrix made a motion to Approve and pay the invoices for the month. Director Kunkel seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

REPORTS:

❖ **Chairman's Report**

- None

❖ **Parks Report**

- Two Rivers Park
 - The Calfire work crew is removing the noxious weeds and weed eating at Two Rivers Park 10/9-10/13 and will work extra days the week of the 16th if necessary.
 - The park is closed to the public during work.
 - Green Infrastructure Grant
 - Construction on the access road and parking area is almost complete.
 - The interpretive signs are on the final draft.
 - Ginger Amoroso, Mary Mike and their crew were able to complete the trail at Two Rivers West in Two weeks.
 - It looks wonderful and is a nice little $\frac{3}{4}$ mile hike that everyone should go and enjoy!
 - Will have some sort of ribbon cutting once the road is complete, and signs are in place.
 - Per Capita Grant
 - In planning stage with Gregory Engineering
 - Stewardship Council Grant

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- In planning stage with Gregory Engineering
- Fall River Lions Community Park
 - Quicksilver Electric installed motion light switches in the bathrooms
 - Trees will be planted this week
 - Scott Nelson is going to clean up and even out the area where the willow trees were removed.
 - Topsoil and grass seed will be placed after this.
- General
 - The Stewardship Council Board of Directors made a trip to the area. They funded the Floyd Buckskin Memorial Trail, Two Rivers Park Planning and the Current Enhancement grant. Their support has been instrumental in the whole park system.
 - Ginger Amoroso and Amber Beck met with the board and spoke about the different projects.
 - Everyone walked part of the new Two Rivers West Trail.
- ❖ **Treasurers Report**
- **General**
 - Singleton Auman visited the office for the annual audit on October 5-6. The final audit is typically finished within a couple months.
- **Revenue**
 - Operating revenue was \$77,730, which was about \$6,000 under the budgeted amount.
 - The cooler weather likely impacted normal watering during this time of year.
 - I have received comments from customers about cutting back watering because of the higher prices.
 - The golf course is also using a lot less this year.
 - Bulk water billing of \$2,250 is not showing on this months reports, but I did add it to the above total.
- **Employee Expenses**
 - Employee expenses were \$31,556 which was about \$3,000 under the budgeted amount.
- **Operating Expenses**
 - The operating expenses were \$16,590, which was about \$700 under budget.
- **Summary**
 - Net income for the year, *after* depreciation and Grant activities is \$116,532.74
- ❖ **Operations Report**
 - Following the earthquake Joe and Bill repaired a small leak located in front of the Fall River Coffee Co.
 - Joe and Bill attended a CALTAP fair located in Redding last month. This event checked a few boxes for the operators. We were able to get some needed CEU's and gather valuable information about regulation that is coming soon.

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- Following the earthquake, Joe and Bill went to Burney for 3 days to assist their operations team in repairing and replacing pipes. This was not only a valuable learning experience, but it built a good working relationship with the Burney Water District.
- Bill and Joe changed a few more meters.
- Joe and Bill ordered some more meter box lids for the district. These will be necessary to have on hand when the snowplows start to run.
- The Lovejoy coupler at the booster station has been replaced.
- Firewood has been split and stacked in the shop.
- The September drought report has been completed.
- Fire Hydrants have been flushed, and meters have been read.
- Water loss for the month was 9% (14 GPM), this is a 4% increase from last month (10 GPM)
- Bacti samples for the month were negative.

Manager Report (Copied from the written Report by Cecil Ray)

Administrative: Following the earthquake Burney Water District experienced several water distribution leaks. They were short of available staff and needed assistance. I authorized Bill and Joe to help them for three long days, which included some material from our stock which is being replaced.

Bridge Loan – NO CHANGE -Rural Community Assistance Corporation – RCAC – Waiting to initiate once we need major funds for the McArthur Well Improvement Project.

LAFCO – 2021 Annexation – Gregory Engineering is preparing metes and bounds description of the annexation area which should be completed by mid-November. At the last LAFCO meeting we were granted an extension on our application. With the metes and bounds we should be able to present for completion our application acceptance at the December LAFCO meeting.

Grants:

1. Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx

With the assistance of a consulting public works contracting attorney UEI finally submitted a contract to Arley Enloe for signature and performance bond processing.

There still exists some confusion as to the process for submittals, approvals, payments, etc.

On Monday 9 October Enloe, Kip Lybarger and myself surveyed the drill site to discuss preparations – temporary security fencing, site grading for equipment and need for drilling water. Enloe will start bringing equipment into the valley this week to begin drilling as soon as contract details are resolved.

2. “Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources): Grant Manager: Tara George - NO CHANGE

Design is basically on hold until the well is completed. Our 3rd reimbursement requests for engineering expenses to date have been sent to DWR for payment along with all required Progress Report from Pace on the project. We have received reimbursement for our three (3) requests. The design has stopped until the well drilling and testing is completed.

3. Wastewater System Expansion (McArthur) Project:

The State required supplemental environmental on-the-ground private property surveys of approx. 50 parcels locations have been done. We are still waiting for Enplan’s written report to submit to the State in the coming weeks.

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The real property you authorized me to proceed to purchase for this project is now in Escrow and the initial deposit paid. I had Jesse Lenaker, Survey Manager, at Pace Engineering review the Preliminary Title Report for any red flag issues and he found none. There is not a Record of Survey for the parcel. It is defined on a Town Plot Map. For our intended use this is not a problem. It is my intention, with your continued affirmative support to close the sale with our final payment in the next 30 days.

4. McArthur Well – “Well No. 1 Improvements”: DWR, Lead Person: Ashley Gilreath with AnnMarie Ore as her direct Supervisor

We are now in a new Grant Agreement drafting process with DWR and nearing completion with a slight increase in funding. We will not be able to formalize this agreement until November when DWR relationship is financially severed from Sierra Institute.

The project design element has restarted per comments below on Backup Generator. Backup Generator Funding Program: RCAC Grant Lead Person: Andrew Reynolds (NEW) Andrew Reynolds the lead for RCAC has been working with Pace Bryan Gentiles, Electrical Engineer, to complete the project plan. Following some zoom meetings with DWR and DFA an agreement in principle was reached how the well improvements and the backup generator projects could be designed and contracted together such that the separation of costs would be acceptable to funding agencies. The combined design is now proceeding. We could be at 60% design in 4 weeks.

5. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx

UEI is contracting internally within Sac State to have property owners within the triangle of Lewis Rd, Williams Rd and Hwy that lie outside the PGMHP to find out if they want to connect to the FRVCSD water system if it was offered to them. Depending upon their response this may expand the scope of the project.

6. Equipment Purchase - US Department of Agriculture (USDA)

Service Body Plans have been approved and build will start once truck chassis is delivered. Chassis delivery date is still unknown. I believe the UAW strike is having an impact on build.

Projects:

1. McArthur Well IH Standby Engine Rehab:

Rehab Continues - Engine cooling system project is proceeding. I operated the engine with temporary cooling water connections in and out of heat exchanger to prove design calcs. Stable internal thermostat engine temperatures were reached, cooling water flows and exit temperature was in range, and plumbing install will continue for fully automatic temperature control following this proof test. Alternator will need to be “upsized” for future pump house 12 VDC cooling fans. Rehab continues as time permits.

OLD BUSINESS:

- None

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NEW BUSINESS:

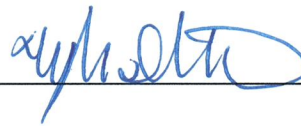
- ❖ Consider purchase of Parcel APN 032-050-006
 - The board previously authorized GM Ray to conduct all real estate negotiations regarding this parcel.
 - Placer title requires a resolution authorizing the purchase, finalizing and recording of all documents, including a certificate of acceptance.
 - Director Hendrix made a motion to Approve Resolution 2023-09 that details approval of purchasing, finalizing and recording of all documents, including a certificate of acceptance. Director Kunkel seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

Regular Meeting Adjourned at 6:41 PM

Submitted,



Cecil D. Ray
Board Secretary and General Manager



Tyler DeWitt
Board President