

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

November 15, 2023

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:02 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, O'Connor

Director's absent: Kunkel

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director O'Connor to approve the Regular from 10/11/2023. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

APPROVAL OF INVOICES:

- Director Hendrix made a motion to Approve and pay the invoices for the month. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

REPORTS:

❖ **Chairman's Report**

- The Safety Deposit box fee is coming due. The board consensus is that it is no longer needed and Amber can see what the process is to close it out.

❖ **Parks Report**

○ Two Rivers Park

- The Cal fire Intermountain Camp work crew did an amazing job of weed removal at Two Rivers Park
 - They also worked on the West side above the new access road.
 - Cleared dead wood and brush for fire safety.
 - Trenched an area for Nelson Construction to install Erosion Control Pad
 - The annual Shasta Land Trust site monitoring took place while they were working. They approved the amount of brush/trees that were being removed.
 - The SLT was happy with the progress being made at both sites
- Green Infrastructure Grant
 - Construction on the access road and parking area is complete.
 - An erosion control pad was installed on the slope above the access road to help with any future erosion.
 - The interpretive signs should be headed to the fabricator in November.

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- Signs will likely be installed in early spring.
- The concrete pads are ready for the signs
- Per Capita Grant
 - In planning stage with Gregory Engineering
- Stewardship Council Grant
 - In planning stage with Gregory Engineering
- Fall River Lions Community Park and Floyd Buckskin Memorial Trail
 - Nothing new to report
- Would like the Boards opinion on keeping the gate to Two Rivers West closed for the winter?
 - The board agrees that it would be a good idea to keep the gate closed during the winter.

❖ **Treasurers Report**

○ **Revenue**

- Operating revenue was \$69,584 which was about \$4,000 under the budgeted amount.
 - At 33% through the fiscal year, the budget is still on track with Operating Revenue at 35% and Total Revenue at 34%

○ **Employee Expenses**

- Employee expenses were \$31,995 which was about \$2,300 under the budgeted amount.

○ **Operating Expenses**

- The operating expenses were \$31,136 which was about \$2,000 over budget.
 - ACWA dues of \$6,100 are not budgeted until January, but used the invoice date, which put them on the books early.

○ **Summary**

- Net income for the year, *after* depreciation and Grant activities is \$106,807

❖ **Operations Report**

○ **System**

- Joe and Bill went to Bieber to witness the sewer jetting project they were doing.
- New trees and topsoil have been placed at Lions Park.
- The generator at the Bridge St lift station overheated and with the assistance of Cecil and Ron Shannon we were able to install a bleed line and repair the issue with the heat exchanger. The air filter has been changed and new coolant added.
- Trash has been picked up at the ponds.
- The air vent at the intake has been tarped and sealed for the winter.

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- Working with the Cal fire con crew we have hauled at least 8 trailer loads of firewood out from the new trail at Two Rivers East. This wood is staged at the tanks and is currently being processed to burn for the upcoming winter season. W
- There has been an ongoing issue with the transducer located at lift station 3 (Napa) We were able to identify the issue and it is now fixed.
- We changed 2 meters this last month, 1 at Fort Crook and the other on the highway which required a new meter, box and lid.
- The September drought report has been completed.
- Michael Burgess from the SWRCB came for a walkthrough. He had a few minor issues with our operating procedures and with the position of our well vents. All issues have been addressed and he is pleased with the water distribution operations.
- Fire Hydrants have been flushed, and meters have been read and the drought report is completed.
- Water loss for the month was 12% (12 GPM), this is a 3% increase from last month (14 GPM)
- Bacti samples for the month were negative.

Manager Report (Copied from the written Report by Cecil Ray)

- LAFCO – 2021 Annexation – Gregory Engineering via sub-contractor Shasta Land Surveying delivered the metes and bounds description of the annexation area which has been forward to George Williamson at LAFCO. George will prepare the Certificate of Completion and Board of Equalization Filing Form. Formally it may need to be presented to the LAFCO Board at their December meeting, but it is done after several years in process.
- Test Well Project @ Curve Street
 - Enloe Drilling and Pumps, Inc. (Arley Enloe) began drilling the well east of the FRM Elementary School 1 November and reached 600 feet depth 9 November. As per the hydrogeologist Bonnie Lampley's (Lawrence and Assoc.) recommendation a Change Order to drill another 100 feet was finalized/approved by Randy Marx, UEI, and drilling should resume late today. Drilling may stop short of 700 feet if a solid rock zone is hit. Regardless, Arley feels he should be at 700 feet Thursday night. The borehole will then be opened to 14 inches to receive the casing. Although Bonnie has not made a final decision, in general terms, the well will have 8 inch screened casing from 550 feet to bottom depth which will have a sized gravel pack around the screened casing with 8 inch solid casing above that with both bentonite and concrete seals up to the surface. Once Bonnie completes well design the casing material will be ordered which should arrive in two weeks.
 - If we have a full 150 feet from 550-700 feet (bgs)(below ground surface) Bonnie is confident, we will have 400 GPM. Quality is unknown, but the sand/gravel formation is encouraging for quality.

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- “Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources):
Grant Manager: Tara George -
 - Tara made a site visit on 8 November to discuss grant project progress, observe well drilling and interface with Pagie Cibart, Pace’s lead engineer on the well infrastructure project and me. This interface was good for us to meet, allowing her to obtain a visual as to what we want to build from PGE power source location through water connection to our distribution system. The design has stopped until the well drilling and testing is completed.

- Wastewater System Expansion (McArthur) Project:
 - We are in communication with Craig Harrington (Inter-Mountain News) to write an informational article about the Sewer Expansion Project to inform the public that we will be sending mailers seeking their support, making phone calls, and knocking on doors to achieve the same. My goal is to have this start happening before the end of November.
 - The real property in McArthur for the sewer project lift station and construction staging area has been purchased and the deed recorded 31 October 2023.

- Water System Improvement Project: -
 - Changes: Project has now been moved to Small Community Drinking Water Unit
New Project Manager: Francine Fua, With Jody Hack (my assumption) as Unit Head
Per my last communication with Francine she stated, “As of right now, the Agreement is with contracts ready to draft.”
 1. I am hopeful this can be done in a month. I will keep inquiring.

- McArthur Well – “Well No. 1 Improvements”: DWR, Lead Person: Ashley Gilreath with AnnMarie Ore as her direct Supervisor
 - New funding Agreement is in the last stages of formatting, and I am hopeful we will see it signed in December.

- McArthur Well Improvement and combined design with this generator is proceeding. 60% Electrical Design is completed.

- Equipment Purchase - US Department of Agriculture (USDA)
 - Chassis has been delivered to Scelzi and Service Body is under construction. Exact delivery date unknown.

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OLD BUSINESS:

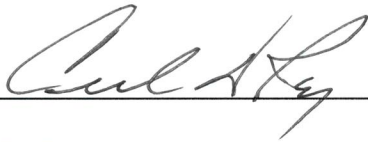
- None

NEW BUSINESS:

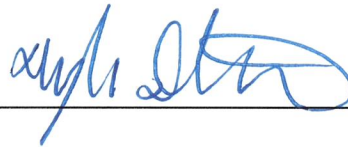
- ❖ Consider candidates and vote for Shasta Lafco Alternate and Regular Special District Member Seats
 - One candidate for the Alternate Seat : Rosemary Smith
 - The board continues to support Fred Ryness for the Regular Seat
 - Chairman DeWitt made a motion to vote for Rosemary and Fred Ryness. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

Regular Meeting Adjourned at 6:30 PM

Submitted,



Cecil D. Ray
Board Secretary and General Manager



Tyler DeWitt
Board President