

AGENDA

**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
February 14, 2024, at 6:00 PM**

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

APPROVAL OF MINUTES: Approval of Minutes for Regular Meeting on 1/17/2024 (D) (I) (A)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman Report: Tyler DeWitt

Parks & Rec Report: Amber Beck

Treasurers Report: Amber Beck

Approve Invoices (I) (D) (A)

Operations Report: Bill Rodeski

Manager Report: Cecil Ray

OLD BUSINESS:

- None

NEW BUSINESS:

- Consider Ordinance 2024-01 – Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (D) (I) (A)
- Consider acceptance of PG&E License Agreement for the Fall River Lions Park (LD# 2137-05-10017) (D) (I) (A)

ADJOURNMENT OF MEETING

REGULAR BOARD MINUTES
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January 17, 2024

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, O'Connor, Hendrix
Director's absent: None

VISITORS: Tamara Lopez

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- ❖ A motion was made by Director O'Connor to approve the regular board meeting minutes from 12/15/2023 with the correction of replacing Kunkel with Hendrix in the Roll Call of Directors Present. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)

APPROVAL OF INVOICES:

- ❖ Director Hendrix made a motion to Approve and pay the invoices for the month. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)
- ❖ **Chairman's Report**
 - None
- ❖ **Parks Report**
 - Two Rivers Park
 - The Interpretive signs have arrived.
 - Everyone involved did a wonderful job, and they are beautiful.
 - Installation will be dependent on the progress at the park
 - The two West side signs will be installed in early spring and a ribbon cutting ceremony will be planned where we can unveil the signs and trail.
 - Plans continue for the Pavilion and Bathroom to be constructed in the spring.
 - We received an estimate from Romtek for the Pavilion (including delivery), and installation, which is within the grant budget.
 - Waiting to hear about the additional \$100,000 grant for the park.
 - The Stewardship Council is in the process of transferring their remaining funds to the Sierra Nv. Conservancy, who is handling our current \$450,000 Enhancement Grant (which is funding the Pavilion among smaller things).
 - They will determine who gets the remaining funds.
 - A request for \$76,013 was submitted for reimbursement to the CA Natural Resources Agency for the Green Infrastructure Grant.
 - The advance of \$95,000 for the construction at Two Rivers West had to be reconciled

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before we could submit another request. Because all transactions must be cleared through the bank before they are reimbursed, it requires up from payment by the District.

- The \$76,013 will go directly back into the operating account when received.

- Fall River Lions Community Park

- It was brought to our attention that PG&E owns the Lions park. There was likely a long-ago agreement between the District and PG&E, but neither of us has it.
 - PG&E has sent a license agreement for us to continue running the park as usual
 - The District may get reimbursement for the willow tree removal, since it was on PG&E property
 - The process will likely take some time

- ❖ **Treasurers Report**

- **Revenue**

- Operating revenue was \$58,569, which was about \$8,000 under the budgeted amount.
 - At 50% through the fiscal year, the budget is still on track with Operating Revenue at 49%.

- **Employee Expenses**

- Employee expenses were \$44,369, which was about \$4,000 under the budgeted amount.
 - There were 3 payroll dates in December

- **Operating Expenses**

- The operating expenses were \$27,645 which was almost \$12,000 over budget.
 - This was due to the Auditing invoice being paid (which was budgeted for in November)

- **Summary**

- Net income for the year, *after* depreciation and Grant activities is \$99,712

- ❖ **Operations Report** (Copied from written report)

- The shop has been cleaned and organized.
- Our state required Asbestos sample has been completed and reported to the state.
- Due to a transducer malfunction on storage tank #1, we had an overflow which caused a significant water loss. The issue seemed to be an anomaly and seems to be operating correctly. The overflow caused a wash out to the road below the tank which has been repaired. We adjusted the SCADA setting on the tank to prevent any future issues.
- Burning has begun at the ponds. We still have more to get through and will continue to burn when the weather permits.
- The wastewater report for the 4th quarter has been completed and sent to the state.
- Joseph has completed his wastewater OIT and is officially a state licensed wastewater operator.
- The disinfection plan has been updated and is posted in the office.
- At the time this report is being read, we should have our new company truck here.
- Meter lids are being replaced.

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- Operators are back to studying for new certs. Joseph is working to acquire his D-3 and Bill is focusing on becoming certified in backflow prevention. Both operators are working on the class A drivers' permit.
- Fire Hydrants have been flushed, and meters have been read and the drought report is completed.
- Water loss for the month was 11 GPM, this is a 6% change from last month.
- Bacti samples for the month were negative.

❖ **Manager Report** (Copied from written report)

○ **General**

- **Bridge Loan** -Rural Community Assistance Corporation – RCAC – I was in communication with Mike Archer today regarding this loan. Once we update some previous submittals to him, we can proceed in initiating this bridge loan to handle our timely payments to the successful bidder for the McArthur Well Improvement Project while we wait for grant reimbursements.
- **LAFCO – 2021 Annexation** – This annexation is complete with the State Board of Equalization and the LAFCO Board. We may be able to obtain some reimbursement for our costs from Shasta County since we annexed parcels that are owned by the County. I will follow-up on that possible.
- George Williamson has retired as Executive Director of Shasta LAFCO. I have not met his replacement.

○ **Grants**

- **Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx**
 - As of 13 December 2023 the 8 “casing has been installed. Screened casing from approx. 650 ft – 550 ft with solid casing above that to 3 ft above the surface. The screened section has been surrounded with a sized gravel filter pack. 3-5 ft above this gravel is a bentonite seal upon which a grout concrete was placed around the solid casing to the surface (approx. 17 yards of concrete
 - The well requires further development using an installed submersible pump.
 - Twice the contractor's generator for pump power has failed. As of today, the generator is offsite for repair. Development will resume as soon as possible
- **“Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources): Grant Manager: Tara George -**
 - The design has stopped until the well drilling and testing is completed
- **Wastewater System Expansion (McArthur) Project:**
 - Following recent publication of an article by Craig Harrington in the Inter-Mountain News mailers requesting return of “Letter of Intent” to connect to the new sewer were mailed. We have received approx. 15 responses to date. We will monitor this as we plan our next steps seeking support for the project. Another “Town Hall” may be needed.
- **Water System Improvement Project:**
 - Changes: Project has now been moved to Small Community Drinking Water Unit
 - New Project Manager: Francine Fua
 - This planning grant is on track to have an agreement in place in 3-4 months.

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- **McArthur Well – “Well No. 1 Improvements”:** DWR, Lead Person: Ashley Gilreath with AnnMarie Ore as her direct Supervisor
 - New funding Agreement to complete the design and construction of this project was executed on December 12, 2023, for \$710,579. 90% design plans are in review and the goal is to have 100% plans and ready for bidding by the end of January. I will be meeting with Pace engineers for my final comments/edits this Friday in Redding.
 - McArthur Well Improvement and combined design with this generator is proceeding. 90% Electrical Design is completed.
- **Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx**
 - UEI has contracted internally within Sac State to have property owners within the triangle of Lewis Rd, Williams Rd and Hwy that lie outside the PGMHP to find out if they want to connect to the FRVCSD water system if it was offered to them. Depending upon their response this may expand the scope of the project. Pace Engineering is under contract with UEI to proceed with the design once the scope of the project is defined from this survey. I have a Zoom call tomorrow to progress finalizing consultant contracts.
- **Equipment Purchase - US Department of Agriculture (USDA) Partial Grant Funded**
 - The new F-450 Ford Service Truck was delivered last week. This purchase effort working with USDA and multiple bidders/vendors has taken over a year. It is in the West end of the shop if you want to examine it.
- **Projects**
- **Solar/McArthur Well:**
 - Operating as designed. Maybe in the summer with assistance from CalFire crews we can install weed fabric and gravel under the panels to eliminate weed control.
- **McArthur Well IH Standby Engine Rehab:**
 - Rehab Continues – Via some former maritime contacts we had an engine exhaust piping insulation blanket package donated to us by the Honolulu Shipyard. At the end of the rehab, we will install them. Plumbing the supply and discharge cooling water continues slowly due to more pressing needs for my time.

OLD BUSINESS:

- None

NEW BUSINESS:

- ❖ Consider new Director to fill seat left vacant by Director Kunkel
 - One community member applied to fill the remainder of the term that ends December 2024.
 - Director Hendrix made a motion to appoint Tamara Lopez to the FRVCSD Board to fill the seat left vacant by Cherie Kunkel. Director O’Connor seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O’Connor)

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- ❖ Consider closing Plumas bank safety deposit box
 - The board doesn't feel this is necessary, as there is nothing of substance kept in the box.
 - Director Hendrix made a motion to close the safety deposit box at Plumas Bank. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)
- ❖ Resolution 2024-01 Updated signers for the Plumas bank accounts
 - Director Kunkel is a signer on the bank accounts and needs to be removed.
 - Director Hendrix and Chairman DeWitt will remain signers.
 - They will need to go to Plumas and sign a new signature card.
 - Director O'Connor made a motion to pass Resolution 2024-01 to update the signers on the Plumas bank accounts. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)
- ❖ Consider amended Pre-Approved Invoice List
 - Microsoft 365 business is now being used and needs to be added to the pre-approved list
 - Abila MIP Cloud is now being used and needs to be added to the pre-approved list
 - Both are being billed monthly but Amber is going to try to get them switched to an annual payment which cuts down on time spent entering and paying invoices each month.
 - Director Hendrix made a motion to approve the amended Pre-Approved invoice list. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor)
- ❖ Discuss the California Uniform Public Construction Cost Accounting Act and the benefits of opting in
 - A list of FAQ is provided in the board packet for the Directors to review.
 - Will allow work costing \$60,000 or less to be performed by purchase order, District workforce or contract.
 - Allows for an informal bidding process of projects \$200,000 or less – expediated contracting for projects.
 - District can withdraw from the act at any time.
 - Opting in will require the District to pass a resolution and file a copy with the State Controller's Office.
 - The resolution will be added to the February board agenda for approval.

Regular Meeting Adjourned at 6:40 PM

Submitted,

Cecil D. Ray
Board Secretary and General Manager

Tyler DeWitt
Board President

Parks Report

February 14, 2024

❖ Two Rivers Park

- Plans continue for the Pavilion and Restroom to be constructed in the spring.
 - Amber is working with Gregory Engineering on the details and contracts for both the pavilion and restroom.
 - Purchasing the pavilion from Romtec out of Oregon (funded by the Stewardship Enhancement Grant)
 - They will handle design, fabrication and installation
 - The pavilion will be 20' x 30' steel with a metal roof
 - Planning to hire a local contractor to wrap the beams with rock, which will coordinate with the restroom.
 - Purchasing the restroom from CXT (funded by the CA Per Capita Grant)
 - Like Romtec they will handle design, fabrication and installation.
 - The building will be a 10'6' x 12' single ADA restroom with a separate utility area which will also house the controls for the irrigation system.
 - The District will hire a contractor to prepare the sites for installation
 - Preliminary photos and plans available in the office
 - A request for \$76,013 was submitted for reimbursement to the CA Natural Resources Agency for the Green Infrastructure Grant.
 - There has been another change in grant administrator (the third time this year), so this has delayed the reimbursement.

❖ Fall River Lions Community Park

- The board will vote on the Use Agreement that PG&E presented us with for the park.
- Thank you letter to the Lions
 - The Lions (Tom Martin) have picked up our trash from the District office for the last year. Please sign the thank you card to show our appreciation. This has saved the District a reasonable amount of money considering the price of garbage service and even tags.

Treasurers Report

For January 2024

❖ **Revenue**

- Operating revenue was \$59,992, which was about \$7,000 under the budgeted amount.
- Total Revenue was \$88,781 with Shasta County property tax revenue of \$28,770.
 - This is received in January and April, with this being the largest amount. It is split between the sewer and parks funds.
- At 58% through the fiscal year, the budget is still looking OK with total revenue at 56%.

❖ **Employee Expenses**

- Employee expenses were \$34,440, which was about \$1,000 under the budgeted amount.
 - The District now has a part time employee assisting with tasks assigned by the GM.

❖ **Operating Expenses**

- The operating expenses were \$12,152, which was almost \$15,000 under budget.
 - This was mostly due to permit fee invoices being sent out late by the state

❖ **Summary**

- Net income for the year, *after* depreciation and Grant activities is \$218,589
 - That is high because of grant activity

Submitted by,
Amber Beck
Board Treasurer

OPERATIONS REPORT 02.14.24

❖ System

- Love joy on #2 pump at booster station had to be replaced.
- Got a vise mounted on the f450 and fire extinguisher mounted in it.
- The operations team attended 2 classes in Roseville traffic control and trenching and excavation Joseph needed these classes to complete the Professional development program through JPIA. As well as being very beneficial to us on how to safely work near the road and in trenches.
- Bill Rodeski is studying for his backflow tester certificate which is later this month.
- Joseph Huston Is studying for his D3 test.
- DOT and CA numbers for the f450 are in progress waiting on the government to get back to us. We need the DOT number to get the CA number.
- Got Flashing LED lights on the back of the Dodge working.
- Hung a road closed sign for winter at the park for Amber.
- Fire Hydrants have been flushed, and meters have been read and the drought report is completed for January.
- Water loss for the month was 9 GPM, this is a 0% change from last month.
- Bacti samples for the month were negative.

❖ Summary

- Our goals for the month include .
- Studying for tests.
- Put tool box liners in the F450 and tools in it.
- Write a grant for safety equipment.
- Get DOT and CA numbers

INVOICES FOR JANUARY 2024

INVOICES FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Abila MIP	Cloud Setup, Project Management	\$1,875.00	\$1,875.00
Amazon	Office Supplis, Signs	\$216.82	\$216.82
Amazon	Credit Memo for Return	-\$39.63	\$0.00
Crown Motors	Ford Truck \$75,051.65 Paid by USDA	\$120,791.17	\$0.00
Ed Staub and Sons	Fuel	\$194.95	\$194.95
Lagerlof	UPCCAA Review - Legal	\$140.00	\$0.00
Napa Auto	Trucks	\$196.53	\$196.53
Quill	Bathroom and office supplies	\$166.65	\$166.65
Singleton Auman	Final Audit Billing	\$1,300.00	\$1,300.00
SWRCB	Water System Fees 2024	\$1,576.88	\$0.00
USPS	Stamps and Priority for Crown Motors Check	\$75.65	\$0.00
Valley Hardware	Shop Supplies	\$149.44	\$149.44
William Rodeski	Backflow testing study book	\$61.38	\$61.38
Total		\$126,704.84	
Due as of 1/31/2024			\$4,160.77

PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	January-24	\$1,927.72	\$0.00
Coastal - Printer Lease	January-24	\$327.34	\$0.00
F&M Bank - Solar Lease Payment	January-24	\$2,017.00	\$0.00
Frontier - Internet/Telephone	January-24	\$424.65	\$0.00
Internal Revenue Service	January-24	\$5,563.83	\$0.00
Joseph Huston - Cell Phone	January-24	\$35.00	\$0.00
JPIA - Dental/Vision/Life	January-24	\$551.28	\$551.28
Microsoft 365 Subscription - Annual	January-24	\$633.87	\$0.00
Pers - Employee Health	January-24	\$6,974.88	\$0.00
Pers Retirement	January-24	\$2,705.53	\$0.00
Pace Analytical- Water Testing	January-24	\$181.02	\$0.00
Pers Unfunded Liability	January-24	\$3,058.00	\$0.00
PG&E	January-24	\$2,680.26	\$0.00
Starlink	January-24	\$120.00	\$0.00
State Fund - Final Bill	January-24	\$59.73	\$0.00
William Rodeski - Cell Phone	January-24	\$674.86	\$0.00
Zoom	January-24	\$15.99	\$0.00
MIP Cloud 2 months	January-24	\$396.68	\$198.34
Cecil Ray - Stipened	January-24	\$300.00	\$0.00
Total		\$28,647.64	\$749.62
Due as of 1/31/2024			\$749.62

Grant Reimburseable - (Not Paid Includes Previous Invoices)

VENDOR	FOR	Current	Not Paid
Pace Engineering	McArthur Sewer Improvements	\$2,833.38	\$53,495.02
Pace Engineering	Well No. 1 Improvements	\$12,551.25	\$25,922.75
Pace Engineering	FRM Well No. 1	\$768.75	\$3,224.75
Total		\$16,153.38	\$82,642.52

Due as of 1/31/2024

\$87,552.91

Total Amount for the month:** **\$21,063.77**

**(Different than Aged payables report because of ABILA "past due")

Fall River Valley Community Services District
Aged Payables by Invoice Date - Aged Payables for BM
Aging Date - 1/1/2024
From 1/1/2024 Through 1/31/2024

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Abila	Cloud Setup, Project Mgmt, Database Setup , Overview	0.00	1,875.00	0.00	0.00	0.00	1,875.00
Amazon.com	MIP Cloud Subscription	198.34	0.00	0.00	0.00	0.00	198.34
	Office Supplies and Park Road Sign	182.23	0.00	0.00	0.00	0.00	182.23
Ed Staub & Sons	LockWire and Pens	0.00	34.59	0.00	0.00	0.00	34.59
	Fuel Charges	194.95	0.00	0.00	0.00	0.00	194.95
Joint Powers Insurance Authority	Employee Dental, Vission and Life	551.28	0.00	0.00	0.00	0.00	551.28
Napa Auto Parts	Trucks	196.53	0.00	0.00	0.00	0.00	196.53
Pace Engineering	2268.07 McArthur Sewer Improvements	2,833.38	7,225.13	3,854.88	9,001.50	30,580.13	53,495.02
	2268.08 IRWM Well No. 1 Improvements	12,551.25	0.00	0.00	0.00	0.00	12,551.25
	2268.08 IRWM Well No. 1 Improvements	0.00	7,311.50	1,373.25	4,686.75	0.00	13,371.50
	2268.09 FRM Well No. 1	768.75	1,762.00	694.00	0.00	0.00	3,224.75
Quill	Bathroom Supplies, White out, Cleaners	152.31	0.00	0.00	0.00	0.00	152.31
	Pepto for Medicine Cabinet	14.34	0.00	0.00	0.00	0.00	14.34
Singleton Auman PC	Final Audit Billing for 2023	1,300.00	0.00	0.00	0.00	0.00	1,300.00
Valley Best Hardware	Shop Supplies	149.44	0.00	0.00	0.00	0.00	149.44
William Rodeski	Backflow Field Testing	61.38	0.00	0.00	0.00	0.00	61.38
	Book for Study						
Report Total		<u>19,154.18</u>	<u>18,208.22</u>	<u>5,922.13</u>	<u>13,688.25</u>	<u>30,580.13</u>	<u>87,552.91</u>

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 1/1/2024 Through 1/31/2024

	January 2024 Actual	January 2024 Budget	Total Budget	YTD Actual (07/01/2023 - 01/31/2024)	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities	59,337.90	66,645.06	895,073.90	494,979.44	55.30%
Outside/Container Revenue	67.50	0.00	12,750.00	8,900.85	69.81%
Utility Fees	586.77	625.00	7,600.00	4,611.02	60.67%
Total Operating Revenue	59,992.17	67,270.06	915,423.90	508,491.31	55.55%
Non Operating Revenue					
Taxes Revenue	28,769.57	25,397.13	50,542.13	33,291.39	65.86%
Interest Revenue	19.70	0.00	0.00	325.93	0.00%
Donations	0.00	0.00	0.00	525.00	0.00%
Miscellaneous	0.00	0.00	0.00	5.00	0.00%
Total Non Operating Revenue	28,789.27	25,397.13	50,542.13	34,147.32	67.56%
Total Revenue	88,781.44	92,667.19	965,966.03	542,638.63	56.18%
Expenses					
Employee Expense					
Wages	23,235.00	25,023.52	324,905.76	173,444.85	53.38%
Payroll Taxes	2,787.52	1,851.74	24,043.03	12,787.91	53.18%
Employee Health Insurance	5,772.24	6,309.00	69,663.00	37,270.92	53.50%
PERS- Retirement Compensation Insurance	1,346.63 1,298.87	1,719.05 385.00	23,732.01 5,050.00	11,531.68 3,049.52	48.59% 60.38%
Total Employee Expense	34,440.26	35,288.31	447,393.80	238,084.88	53.22%
Operating Expense					
PERS Unfunded Liability 1595	2,358.00	2,335.00	28,020.00	16,856.00	60.15%
Legal & Accounting	1,440.00	1,800.00	23,200.00	15,325.00	66.05%
Outside Services	0.00	1,824.00	21,889.20	8,274.05	37.79%
Permit Fees	1,576.88	9,815.00	17,375.00	10,568.88	60.82%
Association Dues	0.00	0.00	7,377.00	8,571.61	116.19%
Insurance	0.00	1,886.08	22,632.99	9,430.40	41.66%
Office Supplies	164.72	210.00	2,520.00	312.69	12.40%
Shop Supplies	316.09	220.00	2,640.00	1,431.73	54.23%
Postage	509.80	250.00	3,480.00	1,987.15	57.10%
Bank Fees	0.00	20.00	240.00	88.00	36.66%
Equipment Rental	0.00	100.00	1,200.00	196.02	16.33%
Equipment/Tools	0.00	200.00	2,400.00	1,309.85	54.57%
Water Tests	181.02	225.00	2,700.00	1,614.56	59.79%
Truck Expense	196.53	200.00	2,400.00	654.23	27.25%
Maintenance & Repairs	(22.12)	1,100.00	13,200.00	8,544.03	64.72%
Garbage Fees	0.00	40.00	480.00	29.62	6.17%
Interest Expense	222.34	223.00	14,626.00	13,014.02	88.97%
Software License & Hardware Maint	1,357.89	2,246.00	13,932.00	10,248.57	73.56%
Education	61.38	100.00	1,200.00	244.83	20.40%
Mileage	198.74	300.00	3,600.00	1,393.49	38.70%

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 1/1/2024 Through 1/31/2024

	January 2024 Actual	January 2024 Budget	Total Budget	YTD Actual (07/01/2023 - 01/31/2024)	YTD Percent Used
Fuel	146.21	339.50	5,989.00	3,596.06	60.04%
Telephone/Internet	764.65	715.00	8,735.00	4,961.22	56.79%
Utilities	2,680.26	2,700.00	32,304.00	14,262.61	44.15%
Miscellaneous Expense	0.00	400.00	4,800.00	1,415.20	29.48%
Donation	0.00	0.00	0.00	412.50	0.00%
Total Operating Expense	12,152.39	27,248.58	236,940.19	134,742.32	56.87%
Total Expenses	46,592.65	62,536.89	684,333.99	372,827.20	54.48%
Net Income	42,188.79	30,130.30	281,632.04	169,811.43	60.29%
Asset Expense					
Depreciation					
Depreciation Expense	14,994.00	0.00	0.00	104,960.00	0.00%
Total Depreciation	14,994.00	0.00	0.00	104,960.00	0.00%
Amortization					
Amortized Expense	642.00	0.00	0.00	4,494.00	0.00%
Total Amortization	642.00	0.00	0.00	4,494.00	0.00%
Total Asset Expense	15,636.00	0.00	0.00	109,454.00	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	94,199.60	0.00	0.00	158,231.97	0.00%
Total Grant Revenue	94,199.60	0.00	0.00	158,231.97	0.00%
Total Capital Activities	94,199.60	0.00	0.00	158,231.97	0.00%
Net Income Including Grant Activities	120,752.39	30,130.30	281,632.04	218,589.40	77.61%

Fall River Valley Community Services District
Balance Sheet
As of 1/31/2024

	Current Year
Assets	
Current Assets	
Cash & Cash Equivalents	161,851.10
Accounts Receivable	175,552.67
Inventories	70,230.28
Prepaid Expenses	14,278.45
Total Current Assets	421,912.50
Long-term Assets	
Property & Equipment	3,463,778.08
Construction in Progress	1,133,704.80
Total Long-term Assets	4,597,482.88
Total Assets	5,019,395.38
Liabilities	
Short-term Liabilities	
Accounts Payable	87,552.91
Other Short-term Liabilities	2,001.76
Total Short-term Liabilities	89,554.67
Long-term Liabilities	
Long-term Liabilities (Lease/Loan)	659,644.41
Pension Liability	134,604.00
Total Long-term Liabilities	794,248.41
Other Accounts	
Balancing Accounts	39,940.23
Total Balancing Accounts	39,940.23
Total Other Accounts	39,940.23
Total Liabilities	923,743.31
Net Assets	
Beginning Net Assets	
Net Assets	3,877,062.67
Current YTD Net Income	
	218,589.40
Total Current YTD Net Income	218,589.40
Total Net Assets	4,095,652.07
Total Liabilities and Net Assets	5,019,395.38

Fall River Valley Community Services District
Check/Voucher Register
1020 - Operating Account-Checking
From 1/1/2024 Through 1/31/2024

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Check Amount</u>
2024.01 Solar	Solar Lease Payment	Farmers & Merchants ...	2,017.00
4283	System Generated Check/Voucher	Abila	198.34
4284	System Generated Check/Voucher	Association Of Californ...	6,105.00
4285	System Generated Check/Voucher	Cecil Ray	474.00
4286	System Generated Check/Voucher	Joint Powers Insuranc...	1,298.87
4287	System Generated Check/Voucher	Joseph Huston	35.00
4288	System Generated Check/Voucher	Lagerlof, LLP	140.00
4289	System Generated Check/Voucher	State Water Resource...	1,576.88
4290	System Generated Check/Voucher	Valley Best Hardware	88.55
4291	System Generated Check/Voucher	William Rodeski	35.00
4292	System Generated Check/Voucher	Crown Motors	120,791.17
4293	System Generated Check/Voucher	Erica Fielder Studio	270.00
DEBIT E0500QS6...	Microsoft 365 for 2024	Microsoft	583.87
DEBIT USPS 202...	Stamps and Priority Mail PMT to Crown Mo...	US Postmaster	75.65
EFT 0-645-773-840	Payroll Liabilities for 2024.01.12	Employment Develop...	974.66
EFT 0-778-595-856	Payroll Liabilities for 2024.01.26	Employment Develop...	953.06
EFT 0012185666...	Utilities	Pacific Gas & Electric	2,132.39
EFT 0162689557...	Utilities	Pacific Gas & Electric	2,680.26
EFT 1000000173...	Retirement Contribution Plan - 27147 PD 2...	Public Employees Reti...	1,233.63
EFT 1000000173...	Retirement Contribution Plan - 27147 PD 2...	Public Employees Reti...	1,471.90
EFT 10307263	Fuel Charges	Ed Staub & Sons	366.36
EFT 17391193	Employee Health	Public Employees Reti...	6,974.88
EFT 17402149	Unfunded Liability	Public Employees Reti...	2,358.00
EFT 17598545-6...	Internet	Starlink	120.00
EFT 2024.01 Fro...	Telephone/Internet	Frontier Communicati...	424.65
EFT 22048786	Water Testing	Pace Analytical Servic...	181.02
EFT 302948	6 Sign Panels and Pedestals - Final Pmt	IZone Imaging	3,611.07
EFT 35648851	Printer Lease	Coastal Business Syst...	327.34
EFT 52766247	Payroll Liabilities for 2024.01.12	Internal Revenue Serv...	2,870.88
EFT 70607696	Payroll Liabilities for 2024.01.26	Internal Revenue Serv...	2,692.95
EFT ASFUAQEH	Engineering	Gregory Engineering, ...	3,787.50
EFT E0500QHD61	Microsoft 365 Subscription	Microsoft	50.00
PR202401	Employee: Beck; Pay Date: 1/12/2024	Amber Beck	2,076.17
PR202402	Employee: Huston; Pay Date: 1/12/2024	Joseph M. Huston	1,929.70
PR202403	Employee: Ray; Pay Date: 1/12/2024	Cecil D. Ray	1,684.71
PR202404	Employee: Rodeski; Pay Date: 1/12/2024	William D. Rodeski	1,986.57
PR202405	Employee: Beck; Pay Date: 1/26/2024	Amber Beck	2,150.92
PR202406	Employee: Huston; Pay Date: 1/26/2024	Joseph M. Huston	1,939.12
PR202407	Employee: Ray; Pay Date: 1/26/2024	Cecil D. Ray	1,595.92
PR202408	Employee: Rodeski; Pay Date: 1/26/2024	William D. Rodeski	2,054.47
REF 1L3L-JX6F-Q...	Credit Memo for Return	Amazon.com	(39.63)
Report Total			<u>182,277.83</u>

Fall River Valley Community Services District

Statement of Cash Flows

As of 1/31/2024

	<u>Current Period</u>
Cash Flows from Operating & Non-Operating ...	
Changes in Accounts Receivables-Grants	(94,199.60)
Grant Revenue	94,199.60
Changes in Accounts receivable-Operations	6,292.78
Interest & Dividends Received	19.70
Sales	59,992.17
Miscellaneous Receipts	(100.03)
Payments to Employees & Suppliers	(151,714.17)
Total Cash Flows from Operating & Non-Oper...	<u>(85,509.55)</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	<u>0.00</u>
Cash Flows from Financing Activities	
Net Cash from Long-term Debt Transaction	(1,794.06)
Total Cash Flows from Financing Activities	<u>(1,794.06)</u>
Beginning Cash & Cash Equivalents	
	249,154.71
Ending Cash & Cash Equivalents	<u><u>161,851.10</u></u>



FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT

24850 3rd Street, P.O. Box 427, Fall River Mills, Ca 96028 530-336-5263

ORDINANCE NO. 2024-01

AN ORDINANCE OF THE FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
ESTABLISHING INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC
CONSTRUCTION COST ACCOUNTING ACT

WHEREAS, the Uniform Public Construction Cost Accounting Act (Act) provides for informal bidding procedures for construction projects that have the potential to significantly reduce the administrative costs of bidding and allow for faster project completion, while still retaining a competitive process and containing project costs; and

WHEREAS, the District has elected to become subject to the uniform public construction cost accounting procedures under the Act, thereby allowing it to adopt informal bidding procedures for construction projects.

NOW, THEREFORE, the Board of Directors of Fall River Valley Community Services District does ordain as follows:

Section 1. Informal Bid Procedures. Construction projects (“Public Projects” as defined by the Act) and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

Section 2. Notice Inviting Informal Bids. Where a construction project is to be performed, which is subject to the provisions of this Ordinance, a notice inviting informal bids shall be mailed, emailed or faxed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. However, if the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

Section 3. Award of Contracts. The District General Manager, District Parks Manager or the President of the Board of Directors are each authorized to award informal construction contracts.

Section 4. This ordinance shall be a general regulation of the District and shall be published once in the Intermountain News, newspaper of general circulation within the District, and shall be effective on the fifth calendar day following such publication.

PASSED AND ADOPTED February 14, 2024, by the Board of Directors of the Fall River Valley Community Services District by the following vote:

AYES:
NOES:
ABSENT:

Tyler DeWitt
President of the Board of Directors FRVCSD

COUNTERSIGNED:

Cecil D. Ray
Secretary/ General Manager FRVCSD