

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

March 13, 2024

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:10 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Lopez

Director's absent: O'Connor

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director Hendrix to approve the regular board meeting minutes from 2/14/2024. Director Lopez seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Lopez)

APPROVAL OF INVOICES:

- Director Lopez made a motion to Approve and pay the invoices for the month. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Lopez)

❖ **Chairman's Report**

- None

❖ **Parks Report**

- Plans continue for the Pavilion and Restroom to be constructed in the spring.
 - Preliminary photos and plans available in the office
- A request for \$76,013 was submitted for reimbursement to the CA Natural Resources Agency for the Green Infrastructure Grant.
 - This reimbursement has taken a couple months, but it should be processed this week. Payment is usually 40-45 days after that.
- Stewardship Enhancement Grant
 - This grant is administered by the Sierra NV Conservancy
 - The grant administrator has moved to a new position
 - It appears that we may not have a dedicated administrator from now on.
 - Hoping this does not adversely affect reimbursements.
 - Submitted a reimbursement request in January for \$9,740
 - Waiting to hear back on progress of this reimbursement

❖ **Fall River Lions Community Park**

- The board will vote on the Use Agreement that PG&E presented us with for the park.
 - Finding PG&E's involvement may be helpful with maintaining the park
 - Spoke with Dave Miller, Hydro Support Land Agent from PG&E on March 5th regarding the agreement.

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- Dave assures us that this agreement will not create issues getting things done at the park or making small improvements. They support community enrichment and benefit.
 - An email to Dave or Cheryl at PG&E will be required, so they can keep a record of changes.
- Dave will contact Alex Camy, PG&E Land Agent, about adding the area between the water and park to the landscape mitigation list.
 - This area is very overgrown and a fire danger.
 - Can also get trees trimmed, since they are within the PG&E area

❖ **Treasurers Report** (Copied from written report)

○ **Revenue**

- Operating revenue was \$58,911.95, which was about \$5,700 under the budgeted amount.
- At 66% through the fiscal year, the budget is still looking OK with total revenue at 62%.
 - The revenue shortfall is in water. Customers are using less this year, and the trend may continue with the amount of rain we have been getting.
 - Both revenue and expenses are below budget. It is preferable to be above the budgeted amount in revenue, but it is difficult to predict how a rate increase is going to impact the budget.

○ **Employee Expenses**

- Employee expenses were \$32,438, which was about \$2,800 under the budgeted amount.
 - 60% for the year

○ **Operating Expenses**

- The operating expenses were \$15,322, which at the budgeted amount.
 - 65% for the year

○ **Total Expense are at 62% for the year**

○ **Summary**

- Net income for the year, *after* depreciation and Grant activities is \$285,434
 - Without the grant activity the net income is \$52,150

❖ **Operations Report** (Copied from written report)

- Bill and Joseph helped the Maintenance team at the school district repair a gas leak located near the portable classrooms. .
- Bill and Joseph did an energy assessment walkthrough with Brian Hoffman from the CRWA. This assessment will hopefully provide the district with some money saving tips as well as avenues to pursue to acquire new equipment for the district.
- Working with Amber, Joseph has written a grant through the Burney Regional Community Fund to hopefully, get the district some much needed money for some safety equipment.
- Bill Rodeski attended a weeklong class in Sacramento to obtain his backflow certification, he successfully completed the class and passed his 2-part test. He is now officially licensed to test backflow devices in the state.
- Joseph Huston Is has been studying diligently for his D-3 test and has officially be3n given a test date, He is scheduled to sit on the 22nd of this month.

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- DOT and CA numbers for the f450 are in progress waiting on the government to get back to us. We need the DOT number to get the CA number.
- Joseph has completed a 2-day Cal-OSHA class in Redding at the Centerville water district on safety. He has ensured that the district is up to code on all our safety needs and requirements.
- Bill and Joseph have completed the EAR report for the year.
- Bill and Joseph have been running well 2 off and on for the last 2 weeks to get some solid running numbers from this source. We have had success in this and feel confident that it is producing a quantity of water that is beneficial to the district.
- Fire Hydrants have been flushed, and meters have been read and the drought report is completed for January.
- Water loss for the month was 9 GPM, this is a 0% change from last month.
- Bacti samples for the month were negative.

❖ **Manager Report** (Copied from written report)

General Comments:

Continuing Education: Bill Rodeski attended a 5 day Backflow Device training and testing seminar in Sacramento the last week of February. Bill passed all testing and is now a Sate Certified Tester for Backflow devices. Another skill set he has acquired to increase his value to the district. His certificate is on displayed in the entry to the business office.

Joseph Huston completed a 2 day Cal-OSHA class in Redding a couple of weeks back to update us on our safety needs, requirements, and prep for emergencies. Joseph continues to build his skill set to keep us all safe and in compliance with regulators and our insurance company.

Administrative:

Bridge Loan -No Change - Rural Community Assistance Corporation – RCAC – Once we need this loan just prior to the construction phase of this project we have everything in place to proceed through our contact Mike Archer.

LAFCO – 2021 Annexation –

We have sent a bill to Shasta County for their portion of the costs and have yet to receive any funds or communication.

Grants:

1. Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx

- Due to the weather, the Test Well the concrete pour apron around the casing has yet to be completed.
- DDW required Test Well Water Samples have been taken and final results received by Bonnie Lampley. Some parameters are outside minimal DDW acceptable limits and water smells of hydrogen sulfide.
- Treatment for hydrogen sulfide is possible, but we do not have funds for that required infrastructure.
- Bonnie Lampley, Hydrogeologist, has received final water quality test result from the Fall River Cemetery Well although similar to our Test Well are encouraging that they have less iron, and lower pH. The water also does not have the (“rotten egg”) sulfide smell.
- Test Well Team is in discussion to test pump the FR Cemetery Well (impacted landowners have given their approval to our pumping plan) to determine well drawdown which will provide the Bonnie Lampley with the information she needs to determine if we drill a second shallow well

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near the first Test Well what the aquafer will yield and will this second well impact other wells in area. For this work to be done formal modifications to the project Work and Funding Plan will need to be completed.

- I am hopeful we will be able to proceed with this pump testing within a month.

Alternatives:

- Pace Engineering is being brought into the Team conversation to prepare some preliminary cost estimates for potential water treatment infrastructure and operational expenses to help with second well drilling justification.

2. “Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources): Grant Manager: Tara George -

The design has stopped until we know what well we will be using.

3. Wastewater System Expansion (McArthur) Project:

We continue to receive some responses to our mailer survey for support. We are at approx. 75% support.

We are having another Town Hall Meeting on Wednesday 13 March 2024, **6:00 PM**, Lions Hall, McArthur with Pace Engineering in attendance. We will have at least one Spanish speaking engineer at the meeting to answer questions. I have community members that are willing to speak supportively as they see this community project as a long term benefit to existing homes, businesses, and school as well as the only way any growth will happen.

During a Zoom meeting with the State (Cheng Vue and James Garcia) regarding our application it was mentioned that counter to what the policy states to it was implied the State no longer wants to fund sewer improvements on private property to businesses. This was a curve ball to both Paul Rueter and me. However, I ask specifically how schools would be addressed as to this change in funding. James stated that schools could be classified as “Residential” with a formula based on daily population. Briefly, according to my research, schools can now add 104 residences to our fundable number which adds \$13M to our fundable number. I have informed Cheng of same and we plan to have another Zoom soon to discuss.

Although the business issue remains, I believe many have a need and will find funds. I will continue to seek additional funding.

4. Water System Improvement Project: -

Project has now been moved to Small Community Drinking Water Unit

New Project Manager: Francine Fua

We have received this planning, design, and environmental grant for \$2,016,000.

As per your previous resolution authorization I signed the agreement, and it is fully executed. Immediate work has begun to facilitate beginning the environmental portion.

5. McArthur Well – “Well No. 1 Improvements”: DWR, Lead Person: Ashley Gilreath with AnnMarie Ore as her direct Supervisor

This project is out for bid. Bid opening will be 3:00 PM, 11 April 2024, at the CSD office.

We have at least two known interested contractors.

Backup Generator Funding Program: RCAC Grant Lead Person: Andrew Reynolds (NEW)

Generators were included in the above bid package.

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OLD BUSINESS:

- ❖ Consider acceptance of PG&E License Agreement for the Fall River Lions Community Park (LD#2137-05-10017)
 - The council for the District reviewed the agreement and had no major changes.
 - Amber has been assured by Dave Miller, PG&E Lead Hydro Support Agent, that approvals for basic park maintenance and improvements won't be marred with red tape.
 - Director Hendrix made a motion to approve the PG&E Agreement LD #2137-05-10017. Director Lopez seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Lopez)

NEW BUSINESS:

- ❖ Consider Resolution 2024-02 Interfund Account Journal Entries
 - Entries explained in resolution. Will not change net amount in the balance sheet, as it will just be transferring between funds (water/sewer/parks and payroll)
 - Director DeWitt made a motion to approve Resolution 2024-02. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Lopez)
- ❖ Sewer Town Hall Meeting
 - Town Hall Meeting for the septic to sewer project will be scheduled for March 20, 2024

Regular Meeting Adjourned at 7:07 PM

Submitted,



Cecil D. Ray
Board Secretary and General Manager



Tyler DeWitt
Board President