



AGENDA

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING August 14, 2024, at 6:00 PM

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

APPROVAL OF MINUTES: Approval of Minutes for Regular Meeting on 7/17/2024 (D) (I) (A)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman Report: Tyler DeWitt

Parks & Rec Report: Amber Beck

Treasurers Report: Amber Beck

Approve Invoices (I) (D) (A)

Operations Report: Bill Rodeski

Manager Report: Cecil Ray

OLD BUSINESS:

- Surplus Equipment Sealed Bids (D) (I) (A)

NEW BUSINESS:

- Review Intermountain Fair MOU – Meter Disconnect at Skuce (D) (I) (A)

Closed Session

- Employee Matters – Contract Negotiation (D) (I) (A)

End Closed Session

- Results of Closed Session

ADJOURNMENT OF MEETING

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

July 17, 2024

CALL TO ORDER:

Chairman DeWitt called the Regular Board Meeting to Order at 6:00 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, O'Connor, Lopez

Director's absent: None

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director O'Connor to approve the regular board meeting minutes from 6/12/2024 and the special meeting minutes from 6/12/2024. Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)

APPROVAL OF INVOICES:

- Director Hendrix made a motion to Approve and pay the invoices for the month. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, O'Connor, Lopez)

❖ **Chairman's Report**

- None

❖ **Parks Report** (Copied from written report)

○ **Two Rivers Park**

- Plans continue for the Pavilion and Restroom to be constructed by September.
- The Grant Loan for \$200,000 is in the final stages and hope to pass the MOU tonight. If it is not available, we will need to schedule a special meeting at the Boards convenience.
- Pavilion
 - The building permit was submitted to the county, but because of the processing time, the pavilion construction may be delayed until the beginning of August.
 - CoreTen has been contracted to complete the site work for the pavilion.
 - They started on Tuesday July 16th and should be finished within a week.
 - Waiting to hear from Romtek on the date for constructing the pavilion
 - Because of the delay from the building permit, they have bump the construction to August.
- Restroom (No change from last month)
 - Unfortunately CXT has not been timely with the final plans, which we need in order to apply for the building permit.
 - This may cause a significant delay, but hopefully it will still be completed this year.
 - Site work will be completed closer to the time of delivery

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- Two Rivers West
 - Coast Counties Construction, along with help from our Operations crew, created a rock barrier and installed a gate on the south side of the property by the Full Gospel Church.
 - This should help with unwanted traffic into the property, and destruction of the trail.
 - Game cams have been installed in various locations to detect any issues
 - A mountain lion, fox (regular visitor), bob cat and deer, have been spotted on the cameras.
 - The Ajumawi and Native Plants signs
 - Scott also added more rocks at the beginning of the road because of the issue we encountered a couple months ago when someone was able to pull them out to avoid the gate.
 - Signs were installed at the gate and beginning of the trail, along with a sign on Grand Rapids directing people to the hiking trail.
 - Two Rivers West is nearly complete, with the exception of two picnic tables!
- Lions Park
 - There was a leak inside the concrete of the old drinking fountain. There was no way to repair it, so the entire fountain was removed.
 - We are planning to replace it soon
- ❖ **Treasurers Report** (Copied from written report)
- **Fiscal Year**
 - June 30th marked the end of the Fiscal Year Ending 2024 (FYE 2024). The revenue and expense numbers will not change very much, but there are a couple adjusting entries left to be completed before the fiscal year is closed. I will include a **final** wrap up of the fiscal year in August or September.
- **Revenue**
 - Operating revenue: \$95,179
 - Water: \$68,617 Actual - \$64,469 Budget
 - Sewer: \$21,975 Actual - \$22,598 Budget
 - Approximately \$5,000 over the budgeted amount for the month.
 - 94% for the year
 - **Water: FYE 2024 \$609,300 Actual - \$659,298 Budget**
 - **Sewer: FYE 2024 \$252,401 Actual - \$256,126 Budget**
 - **Total Revenue was 95% of the budgeted amount for FYE 2024 (\$47,300 under budget)**
- **Employee Expenses**
 - Total Employee expenses: \$33,325
 - Approximately \$1,900 under the budgeted amount.
 - **94% for the year (\$27,863 under budget)**
- **Operating Expenses**
 - Total operating expenses: \$10,740

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- Approximately \$5,000 under the budgeted amount.
 - **85% for the year (\$34,454 under budget)**
- **Total Expense were 91% of the budgeted amount for FYE 2024 (\$62,317 under budget)**

○ **Summary**

- With Income under the budgeted amount and Expenses also under, the net income for FYE 2024 was \$15,017 over the budgeted amount.
- Net income for the year, *after* depreciation and Grant activities: \$618,983
 - Net income without grant activity and depreciation: \$296,649
- Depreciation has not been calculated for June, as the actual annual depreciation still needs to be determined.
 - This is one of the adjusting entries that will be made to close out the fiscal year

GRANT ACTIVITY

○ **Reimbursements Requested – Likely Receive in July**

\$66,544.00 – REQ #1 SWRCB – Water Planning Grant (\$36,934 will go to us, the rest is due to Pace)

○ **Received in June**

\$21,146.50 – REQ#9 CA Natural Resources Agency (Green Infrastructure Grant)

\$14,366.15 - REQ#5 Sierra NV Conservancy (Stewardship Council Enhancement Grant)

\$7,040.25 (7,822.50 Requested – 10% Retainage) - REQ#2 CA State Parks (Per-Capita Grant)

Total: \$43,335.15

* All Parks grant invoices must be paid to be reimbursed. At this time, Water grants invoices can be held for reimbursement.

❖ **Operations Report** (Copied from written report)

- Joseph and Bill have continued to work on the state mandated Lead service line inventory.
- Mowing and weed eating has continued throughout the last month at several locations.
- Joseph, Mary and Bill all have completed their Sexual harassment for managers and board members
- Tested the backflow device at the ponds. This device has failed, and replacement parts have been ordered.
- Sprayed wasps at the well and at the ponds. Joe and Bill both got stung.
- Two more meters in the district have been changed out this month. One because it was running in reverse, and the other was leaking and analog.
- Bill and Joseph have been working with Scott Nelson (Coast County Construction) up at Two Rivers east trail to build a rock barrier and install a gate around CSD property
- Jeremy from JPIA came up for a site visit. He was pleased with the progress that the district had made since his last visit.

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- Emergency flashing lights have been added to the front of the Ford F-450.
- Had a leaking drinking fountain located at Lions Park. Joe and Bill removed the drinking fountain as the leak was located within the drinking fountain structure itself and not on the service line. The service line was capped and buried.
- At the request of JPIA we had our pressure tanks inspected by HSB. All tanks that qualified for inspection have passed and we are good for another 4 years.
- Joe has passed his written DMV testing for his class A license. He plans to take driving school later on in the fall.
- Fire Hydrants have been flushed, and meters have been read and the drought report is completed for June
- Water loss for the month was 27 GPM/ 12% (this is 4% more than last month)
- Bacti samples for the month were negative.

❖ **Managers Report**

General Comments: I continue to recover from a broken hip. This process is much longer than I anticipated, and I have been advised by the orthopedic surgeon to be patient as full recovery may be months ahead. Amber Beck, Bill Rodeski, and Joseph Huston continue to keep the district functioning routinely without issue. My primary focus has been on on-going projects.

Continuing Education: Joseph Huston has tested and has an in-training permit for a commercial driving license.

Administrative:

Bridge Loan - Rural Community Assistance Corporation – RCAC – Now that we have awarded a contract for the McArthur Well Improvements we will need to proceed with this loan in the coming weeks. I will be in contact with Mike Archer.

LAFCO – 2021 Annexation – This annexation is complete. The final map we provided to LAFCO has been accepted by them. A listing of the new parcels they are to add to tax rolls has been provided to us. All related documents are in our internal electronic file record from CSD formation to present.

Grants:

1. Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx

- Following successful test pumping of the FR Cemetery Well including quantity and quality analysis hydrogeologist Bonnie Lampley concluded a second well could be drill next to the first well at the FR Elem School site. Her conclusions were this second well would not impact the Cemetery or other neighboring wells, water quality would be better than the first well, it should meet DDW drinking water standards, be in a shallower aquifer, and not require water treatment.
- After consultation with the funding agency regarding cost associated with treating water from the first well as opposed to drilling costs for a second well, approval to proceed with the second well was received.
- If all well permits and Change Orders can be completed this week drilling could commence next week.
- Second well will be located 40 feet north-northwest of the first well.

2. “Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources): Grant Manager: Tara George -

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2. **Diamond Mapping:** No activity
3. **Blueprints/Record Plans/Documents:**
Gerald Stone continues to make diligent progress on this huge project. Gerald continues to take plans to Ellis in Redding for scanning.
4. **Engineering Support:** Continuous communication with Paul Reuter, P.E. (President/Managing Engineer); Bryan Gentiles, P.E. (Electrical); and Paige Cibart, P.E. (Civil) at PACE and Kip Lybarger – Altec Engineering regarding ongoing projects.
5. **McArthur Well IH Standby Engine Rehab:**
Rehab – Is on hold due to available time.

OLD BUSINESS:

- None

NEW BUSINESS:

- ❖ Consider Resolution 2024-05 McArthur Well Grant Authorization
 - Authorization needs to be formalized for the signing of all documents pertaining to this grant
- ❖ Director Hendrix made a motion to approve Resolution 2024-05. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)
- ❖ Consider Resolution 2024-06 Workplace Violence Prevention Policy
 - The District is required to have an active WVPP
 - Joseph Huston has been working with JPIA to get the District in full compliance with all policies that are required.
 - This is a new policy, created with a general template with all the required information
 - Director Lopez noticed a few errors
 - The grammar or typing errors will be corrected
 - The section that required an employee name instead of the template name will be edited to add Joseph Huston.
 - Chairman DeWitt made a motion to approve Resolution 2024-06 with the edits mentioned. Director Lopez seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)
- ❖ Consider Resolution 2024-07 Confined Space Procedures
 - The District is required to have active and up to date Confined Space Procedures
 - Joseph Huston has been working to get the District in full compliance with all policies and procedures related to safety and operations.
 - Director Hendrix made a motion to approve Resolution 2024-07. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)
- ❖ Consider MOU for Parks Grant Loan
 - The Stewardship Enhancement Grant is for a total of \$550,000
 - It is a reimbursable grant, meaning the District needs to pay first and then wait for reimbursement.
 - The District does not have the funds to pre-pay large invoices for items such as the pavilion construction.

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- Golden State Financial offers loans up to \$200,000 with no interest or fees
- Director Lopez made a motion to approve the MOU with Golden State Financial, signed by Chairman DeWitt. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)

- ❖ Consider Pre-Approved Invoices for the FYE 2025
 - The pre-approved invoices attached in the board packet
 - There have been no additions since the last approval
 - Chairman DeWitt made a motion to approve the Pre-Approved invoices for FYE 2025. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)

- ❖ Consider Pay Schedule for FYE 2025
 - The only change in the pay schedule from the previously approved:
 - Removal of Wastewater Supervisor – No longer needed within the District since both operators have their license
 - Increase in Laborer rate to comply with California minimum wage
 - Director Hendrix made a motion to approve the Pay Schedule for FYE 2025. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)

- ❖ Assign Committee Members for Policies and Procedures, Finance and Parks
 - Policies and Procedures
 - Director Lopez and Director O'Connor
 - Director O'Connor and Director Hendrix
 - Director Lopez and Chairman DeWitt

- ❖ Elect Board Chairman and Vice Chairman
 - Director O'Connor made a motion for Tyler DeWitt to continue as Chairman of the Board. Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)
 - Chairman DeWitt made a motion to appoint Director Hendrix as Vice Chairman of the board. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, O'Connor, Lopez)

Regular Meeting Adjourned at 6:26 PM

Submitted,

Cecil D. Ray
Board Secretary and General Manager

Tyler DeWitt
Board President

OPERATIONS REPORT 08.14.24

❖ System

- The new light bar for the Dodge has been installed. This is the final stage of the safety grant written by Amber and Joseph.
- The bungee cords that supported the trees at Lions Park have disintegrated, so Amber and Bill propped them back up with a couple of tree support kits.
- Joseph has been working with Gerald to bring dirt to the park trail. This site is being built up to place a picnic table in the area
- The backflow device at the ponds that failed testing last month has been repaired and has passed inspection.
- Joseph and Bill have excavated the 6" pipe heading into the Skuce building at the fairgrounds. This line will be cut and capped. The district will no longer provide water to its fire suppression system inside the Skuce building.
- Evan from Enplan was up to do an archaeological survey on the virgin ground around our meter boxes as part of the planning grant for the water project. Joseph and Bill assisted him in locating the meter boxes
- The front of the CSD building has been washed and the Bridge St lift station has been cleaned inside and out.
- The LCRI is ongoing. We still do not anticipate this survey being completed by its due date in Oct and will contact the state for an extension.
- We finally have a DOT# The address issue with the government has been resolved.
- There is a main line water leak located in front of the forest service building, we have called in a request for line location and have a plan to address this leak on the first of next week.
- Fire Hydrants have been flushed, meters have been read and the drought report is completed for July
- Water loss for the month was 39 GPM/ 15% this is 3% more than last month)
- Bacti samples for the month were negative.

❖ GOALS FOR NEXT MONTH

- Repair the leak on the highway in front of the forest service building.
- Continue to work on the LCRI
- Complete an application for a CA# through the CHP

Parks Report

August 14, 2024

❖ Two Rivers Park

- Plans continue for the Pavilion and Restroom
- The Grant Loan for \$200,000 check should arrive this month
- Pavilion
 - CoreTen has completed the site work for the pavilion
 - Romtec will begin construction of the pavilion August 26th
- Restroom
 - We have applied for the building permit
 - Working to get a definite date from CXT on the delivery time
 - Core Ten will be submitting a cost estimate for the site work
 - They did a wonderful job on the pavilion site work and were a pleasure to work with.
 - Landscaping
 - The grant that pays for most of the landscaping ends January 2025
 - This work has been delayed many times, because of the pavilion and restroom installation.

❖ Two Rivers West

- The game camera in the parking lot was stolen
 - It was secured with a python cable
 - If anyone has ideas on how to install and protect a camera, let us know
- Recycled plastic picnic tables have been ordered
 - Gerald Stone is leveling the ground at the trail head
 - One table will be placed at the trail head and the other at a prepared area along the trail.

Treasurers Report

For July 2024

❖ *Notes*

- *The Budget vs Actual Expenses report is now broken down into the three different funds (Water, Sewer and Parks)*

❖ *Revenue*

- Operating revenue: \$101,920
 - Approximately \$9,000 over the budgeted amount for the month.
 - 11% for the year
- Total Revenue: \$103,964
 - 10.76% for the year

❖ *Employee Expenses*

- Total Employee expenses: \$35,390
- Approximately \$3,000 under the budgeted amount.
 - 8% for the year

❖ *Operating Expenses*

- Total operating expenses: \$16,686
 - Nearly \$5,000 under the budgeted amount.
 - 7% for the year

❖ Total Expenses: \$52,076

- Approximately \$8,000 under the budgeted amount

❖ Net Income including Depreciation and Grant Revenue is \$230,037

❖ *Summary*

- Grant Revenue (as well as water/sewer revenue) is accounted for prior to receiving funds.
 - There is \$196,377 due to the District in Grant Requests for July 2024
 - \$129,833 - REQ#5 Sierra NV Conservancy (Stewardship Council Enhancement Grant)
 - \$66,544.00 – REQ #1 SWRCB – Water Planning Grant (\$36,934 will go to us, the rest is due to Pace)
 - Both should be received by the end of August
 - There is an additional retainage amount due from the Green Infrastructure Parks Grant in the amount of \$18,360.
 - Reimbursable upon grant completion in January

Submitted by,
Amber Beck, Board Treasurer

INVOICES FOR JULY 2024

INVOICES FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon.com	Office Supplies	\$94.62	\$94.62
Amber Beck	Office Door Closer	\$52.33	\$52.33
Bavco	RD114-975XLR Rpr Kit	\$96.67	\$96.67
California Rural Water	Annual Membership	\$631.00	\$0.00
Ed Staub and Sons	Fuel	\$590.85	\$590.85
Go Daddy	SSL 2 Years	\$199.98	\$0.00
Joseph Huston	Class A Permit	\$98.00	\$0.00
Intermountain News	Subscription - 5 Years	\$199.00	\$0.00
MaintainX Inc.	Annual Membership	\$780.00	\$0.00
McArthur Farm Supply	Fence/Gate at Two Rivers West - Grant Expense	\$1,039.79	\$1,039.79
Napa Auto Parts	Vehicle Maintenance and General Repairs	\$208.63	\$208.63
Ron Shannon	Vac Trailer and Diaphragm Pump Repairs	\$440.00	\$0.00
Shasta Lafco	Annual Share of Operating Costs	\$1,691.73	\$0.00
Underground Service Alert	Annual Membership	\$300.00	\$300.00
USPS	Stamps, priority mail	\$311.70	\$0.00
Valley Hardware	Park and Shop	\$261.24	\$261.24
Total		\$6,995.54	
Due as of 7/31/2024			\$2,644.13

PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	Due as of 7/31/2024	\$861.94	\$0.00
Coastal - Printer Lease	Due as of 7/31/2024	\$327.34	\$327.34
F&M Bank - Solar Lease Payment	Due as of 7/31/2024	\$2,017.00	\$0.00
Frontier - Internet/Telephone	Due as of 7/31/2024	\$448.88	\$0.00
Internal Revenue Service	Due as of 7/31/2024	\$6,020.99	\$0.00
Joseph Huston - Cell Phone	Due as of 7/31/2024	\$35.00	\$0.00
JPIA - Dental/Vision/Life	Due as of 7/31/2024	\$551.28	\$0.00
JPIA - QTR 4 Work Comp and Excess Crime	Due as of 7/31/2024	\$1,202.02	\$1,368.31
Pers - Employee Health	Due as of 7/31/2024	\$6,974.88	\$0.00
Pers Retirement	Due as of 7/31/2024	\$3,331.09	\$0.00
Pace Analytical- Water Testing	Due as of 7/31/2024	\$181.02	\$0.00
Pers Unfunded Liability	Due as of 7/31/2024	\$3,444.42	\$0.00
PG&E	Due as of 7/31/2024	\$3,935.17	\$0.00
Starlink	Due as of 7/31/2024	\$120.00	\$0.00
William Rodeski - Cell Phone	Due as of 7/31/2024	\$35.00	\$0.00
Cecil Ray - Stipened	Due as of 7/31/2024	\$300.00	\$0.00
Total		\$29,786.03	\$1,695.65
Due as of 7/31/2024			\$1,695.65

Grant Reimbursable - (Not Paid Includes Previous Invoices)

VENDOR	FOR	Current	Not Paid
Pace Engineering	2268.06 - Water System Improvements	\$26,238.79	\$55,994.11
Pace Engineering	2268.07 McArthur Sewer Improvements	\$715.38	\$63,489.15
Pace Engineering	2268.08 IRWM Well No. 1 Improvements	\$9,129.25	\$19,891.00
Pace Engineering	2268.09 FRM Well No. 1	\$708.75	\$1,663.25
Coast Counties Construction	Fence/Gate/Boulders at Two Rivers West	\$8,100.00	\$0.00
Core Ten Resources Inc	Pavilion Pad Construction	\$54,326.21	\$36,192.21
Ginger Amoroso	Cultural Monitoring TRW	\$70.00	\$0.00
KC Engineering Co.	Compaction Testing for Two Rivers Park	\$597.85	\$597.85
Romtec	Pavilion - Up to 100% Manufacturing	\$3,629.46	\$3,629.46
Gregory Engineering	Parks	\$9,106.45	\$0.00
Norman Mike	Cultural Monitoring TRW	\$455.00	\$0.00
Richard Winn Jr.	Cultural Monitoring TRP-Pavilion Pad Construction	\$1,330.00	\$0.00
		\$114,407.14	\$181,457.03
Due as of 7/31/2024			\$185,796.81
Total APAmount for the month: \$118,746.92			

Fall River Valley Community Services District
Aged Payables by Due Date
Aging Date - 7/1/2024
From 7/1/2024 Through 7/31/2024

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon.com	Office Supplies	94.62	0.00	0.00	0.00	0.00	94.62
Amber Beck	Auto Door Closer for Back Office	52.33	0.00	0.00	0.00	0.00	52.33
Bavco	RD114-975XLR Rpr Kit	96.67	0.00	0.00	0.00	0.00	96.67
Coastal Business Systems	Printer Lease Payment	327.34	0.00	0.00	0.00	0.00	327.34
Core Ten Resources Inc	TRP Pavilion - Balance of Contract	36,192.21	0.00	0.00	0.00	0.00	36,192.21
Ed Staub & Sons	Fuel Charges	590.85	0.00	0.00	0.00	0.00	590.85
Joint Powers Insurance Authority	QTR 4 Work Comp	0.00	1,368.31	0.00	0.00	0.00	1,368.31
KC Engineering Co.	Compaction Testing - TRP	597.85	0.00	0.00	0.00	0.00	597.85
McArthur Farm Supply Inc	Concrete for TRW Fence	34.28	0.00	0.00	0.00	0.00	34.28
	Fencing for TRW	257.39	0.00	0.00	0.00	0.00	257.39
	Gate, Wire, Posts and Concrete for TRW Fence	748.12	0.00	0.00	0.00	0.00	748.12
Napa Auto Parts	Vehicle Maintenance and General Repairs	208.63	0.00	0.00	0.00	0.00	208.63
Pace Engineering	2268.06 - Water System Improvements	26,383.79	5,884.88	23,725.44	0.00	0.00	55,994.11
	2268.07 McArthur Sewer Improvements	715.38	318.25	7,611.00	789.00	54,055.52	63,489.15
	2268.08 Well No. 1 Improvements	9,129.25	10,761.75	0.00	0.00	0.00	19,891.00
	2268.09 FRM Well No. 1	708.75	401.00	330.00	223.50	0.00	1,663.25
Romtec Companies	Pavilion - Up to 100% Manufacturing	3,629.46	0.00	0.00	0.00	0.00	3,629.46
Underground Service Alert Of Northern California & Nevada	Annual Membership Fee	300.00	0.00	0.00	0.00	0.00	300.00
Valley Best Hardware	Park and Shop	261.24	0.00	0.00	0.00	0.00	261.24
Report Total		<u>80,328.16</u>	<u>18,734.19</u>	<u>31,666.44</u>	<u>1,012.50</u>	<u>54,055.52</u>	<u>185,796.81</u>

Budget vs Actual Expenses By Fund

	July 2024 Actual	July 2024 Budget	Total Budget	YTD Actual (07/01/2024 - 07/31/2024)	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities					
Water	72,826.41	70,729.60	641,747.63	72,826.41	11.34%
Sewer	22,130.45	21,540.64	253,326.27	22,130.45	8.73%
Outside/Container Revenue					
Water	6,359.00	0.00	12,750.00	6,359.00	49.87%
Utility Fees					
Water	405.84	400.00	4,800.00	405.84	8.45%
Sewer	198.52	200.00	2,800.00	198.52	7.09%
Total Operating Revenue	<u>101,920.22</u>	<u>92,870.24</u>	<u>915,423.90</u>	<u>101,920.22</u>	<u>11.13%</u>
Non Operating Revenue					
Taxes Revenue					
Sewer	732.19	840.00	24,860.49	732.19	2.94%
Parks & Recreation	1,260.00	1,260.00	25,681.64	1,260.00	4.90%
Interest Revenue					
Water	28.62	0.00	0.00	28.62	0.00%
Sewer	23.12	0.00	0.00	23.12	0.00%
Total Non Operating Revenue	<u>2,043.93</u>	<u>2,100.00</u>	<u>50,542.13</u>	<u>2,043.93</u>	<u>4.04%</u>
Total Revenue	<u>103,964.15</u>	<u>94,970.24</u>	<u>965,966.03</u>	<u>103,964.15</u>	<u>10.76%</u>
Expenses					
Employee Expense					
Wages					
Water	17,744.42	17,327.56	215,547.58	17,744.42	8.23%
Sewer	6,769.39	7,784.84	96,840.22	6,769.39	6.99%
Parks & Recreation	902.28	1,052.80	12,517.96	902.28	7.20%
Payroll Taxes					
Water	1,182.29	1,271.84	15,950.52	1,182.29	7.41%
Sewer	449.53	571.45	7,166.18	449.53	6.27%
Parks & Recreation	64.11	77.28	926.33	64.11	6.92%
Employee Health Insurance					
Water	4,059.84	4,076.10	51,550.62	4,059.84	7.87%
Sewer	1,562.74	1,584.65	16,719.12	1,562.74	9.34%
Parks & Recreation	149.66	112.25	1,393.26	149.66	10.74%
PERS- Retirement					
Water	1,775.35	2,740.66	16,393.67	1,775.35	10.82%
Sewer	658.98	557.29	6,403.25	658.98	10.29%
Parks & Recreation	71.01	82.86	935.09	71.01	7.59%
Total Employee Expense	<u>35,389.60</u>	<u>38,539.58</u>	<u>447,393.80</u>	<u>35,389.60</u>	<u>7.91%</u>
Operating Expense					
PERS Unfunded Liability 1595					
Water	1,963.07	1,963.50	21,015.00	1,963.07	9.34%
Sewer	654.35	654.50	7,005.00	654.35	9.34%
Outside Services					
Water	704.25	600.00	12,147.95	704.25	5.79%
Sewer	234.75	700.00	6,621.25	234.75	3.54%
Parks & Recreation	540.00	800.00	3,120.00	540.00	17.30%
Association Dues					
Water	1,742.05	2,175.00	5,532.75	1,742.05	31.48%
Sewer	580.68	725.00	1,844.25	580.68	31.48%
Insurance					
Water	1,500.00	1,500.00	16,974.75	1,500.00	8.83%

	July 2024 Actual	July 2024 Budget	Total Budget	YTD Actual (07/01/2024 - 07/31/2024)	YTD Percent Used
Sewer	500.00	500.00	5,658.24	500.00	8.83%
Office Supplies					
Water	70.97	150.00	1,890.00	70.97	3.75%
Sewer	23.65	50.00	630.00	23.65	3.75%
Shop Supplies					
Water	85.62	157.50	1,980.00	85.62	4.32%
Sewer	28.64	52.50	660.00	28.64	4.33%
Postage					
Water	228.85	308.50	2,610.00	228.85	8.76%
Sewer	73.00	166.60	870.00	73.00	8.39%
Parks & Recreation	9.85	14.70	0.00	9.85	0.00%
Water Tests					
Water	220.46	250.00	2,700.00	220.46	8.16%
Vehicle Expense					
Water	150.17	1,125.00	1,800.00	150.17	8.34%
Sewer	50.05	375.00	600.00	50.05	8.34%
Maintenance & Repairs					
Water	162.06	750.00	6,000.00	162.06	2.70%
Sewer	0.00	650.00	6,000.00	0.00	0.00%
Parks & Recreation	29.84	300.00	1,200.00	29.84	2.48%
Interest Expense					
Water	222.34	0.00	14,626.00	222.34	1.52%
Software License & Hardware Maint					
Water	980.49	846.00	10,449.00	980.49	9.38%
Sewer	326.83	282.00	3,483.00	326.83	9.38%
Education					
Water	73.50	150.00	900.00	73.50	8.16%
Sewer	24.50	50.00	300.00	24.50	8.16%
Mileage					
Water	112.50	262.50	2,700.00	112.50	4.16%
Sewer	37.50	87.50	900.00	37.50	4.16%
Fuel					
Water	420.82	525.00	4,400.00	420.82	9.56%
Sewer	140.27	175.00	1,100.00	140.27	12.75%
Parks & Recreation	29.76	40.00	489.00	29.76	6.08%
Telephone/Internet					
Water	591.66	592.50	6,551.25	591.66	9.03%
Sewer	197.22	197.50	2,183.75	197.22	9.03%
Utilities					
Water	2,794.04	1,300.00	18,000.00	2,794.04	15.52%
Sewer	909.71	1,000.00	12,000.00	909.71	7.58%
Parks & Recreation	231.42	200.00	2,304.00	231.42	10.04%
Miscellaneous Expense					
Water	31.18	122.00	2,880.00	31.18	1.08%
Sewer	10.39	128.00	960.00	10.39	1.08%
Parks & Recreation	0.00	100.00	960.00	0.00	0.00%
Total Operating Expense	16,686.44	21,540.80	236,940.19	16,686.44	7.04%
Total Expenses	52,076.04	60,080.38	684,333.99	52,076.04	7.61%
Net Income	51,888.11	34,889.86	281,632.04	51,888.11	18.42%
Asset Expense					
Depreciation					
Depreciation Expense					
Water	9,817.00	0.00	0.00	9,817.00	0.00%
Sewer	5,297.00	0.00	0.00	5,297.00	0.00%
Parks & Recreation	2,849.00	0.00	0.00	2,849.00	0.00%

	July 2024 Actual	July 2024 Budget	Total Budget	YTD Actual (07/01/2024 - 07/31/2024)	YTD Percent Used
Total Depreciation	<u>17,963.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,963.00</u>	<u>0.00%</u>
Amortization					
Amortized Expense					
Water	265.47	0.00	0.00	265.47	0.00%
Total Amortization	<u>265.47</u>	<u>0.00</u>	<u>0.00</u>	<u>265.47</u>	<u>0.00%</u>
Total Asset Expense	<u>18,228.47</u>	<u>0.00</u>	<u>0.00</u>	<u>18,228.47</u>	<u>0.00%</u>
Capital Activities					
Grant Revenue					
Grant/Loan Inflow					
Water	66,544.00	0.00	0.00	66,544.00	0.00%
Parks & Recreation	129,833.39	0.00	0.00	129,833.39	0.00%
Total Grant Revenue	<u>196,377.39</u>	<u>0.00</u>	<u>0.00</u>	<u>196,377.39</u>	<u>0.00%</u>
Total Capital Activities	<u>196,377.39</u>	<u>0.00</u>	<u>0.00</u>	<u>196,377.39</u>	<u>0.00%</u>
Net Income Including Grant Activities	<u>230,037.03</u>	<u>34,889.86</u>	<u>281,632.04</u>	<u>230,037.03</u>	<u>81.67%</u>

* Budgeted expenses with a zero balance for the year have been hidden on the report. The total of those expenses are still included in the "Total Budget" column.

Fall River Valley Community Services District
Balance Sheet
As of 7/31/2024

	Current Year
Assets	
Current Assets	
Cash & Cash Equivalents	352,159.13
Accounts Receivable	332,079.41
Inventories	70,230.28
Prepaid Expenses	(797.98)
Total Current Assets	753,670.84
Long-term Assets	
Property & Equipment	3,621,045.76
Construction in Progress	1,082,166.33
Total Long-term Assets	4,703,212.09
Total Assets	5,456,882.93
Liabilities	
Short-term Liabilities	
Accounts Payable	185,796.81
Other Short-term Liabilities (net zero fund adjustments)	(412,089.70)
Total Short-term Liabilities	(226,292.89)
Long-term Liabilities (Lease/Loan)	
USDA Loan	407,329.17
Solar Lease	232,127.36
Total Long-term Liabilities (Lease/Loan)	639,456.53
Pension Liability	252,335.00
Total Long-term Liabilities	891,791.53
Other Accounts	
Balancing Accounts	
Deferred Outflows	(134,559.94)
Accrued Fringe-Vacation	13,239.50
Current Note Payable	61,620.08
Deferred Inflow	31,609.00
Other	2,910.90
Total Balancing Accounts	(25,180.46)
Total Other Accounts	(25,180.46)
Total Liabilities	640,318.18
Net Assets	
Beginning Net Assets	
Net Assets	4,586,527.72
Current YTD Net Income	
	230,037.03
Total Current YTD Net Income	230,037.03
Total Net Assets	4,816,564.75
Total Liabilities and Net Assets	5,456,882.93

Fall River Valley Community Services District

Statement of Cash Flows

As of 7/31/2024

	<u>Current Period</u>
Cash Flows from Operating & Non-Operating ...	
Changes in Accounts Receivables-Grants	(196,377.39)
Grant Revenue	196,377.39
Changes in Accounts receivable-Operations	(12,745.98)
Interest & Dividends Received	51.74
Sales	101,920.22
Miscellaneous Receipts	(501.29)
Payments to Employees & Suppliers	(122,714.95)
Total Cash Flows from Operating & Non-Oper...	<u>(33,990.26)</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	<u>0.00</u>
Cash Flows from Financing Activities	
Net Cash from Long-term Debt Transaction	(1,794.66)
Total Cash Flows from Financing Activities	<u>(1,794.66)</u>
Beginning Cash & Cash Equivalents	
	<u>387,944.05</u>
Ending Cash & Cash Equivalents	<u><u>352,159.13</u></u>

Fall River Valley Community Services District
Check/Voucher Register
1020 - Operating Account-Checking
From 7/1/2024 Through 7/31/2024

Check Number	Check Description	Vendor Name	Check Amount
2024.07 Solar	Solar Lease Payment	Farmers & Merchants ...	2,017.00
4354	System Generated Check/Voucher	California Rural Water...	631.00
4355	System Generated Check/Voucher	Cecil Ray	300.00
4356	System Generated Check/Voucher	The Intermountain Ne...	199.00
4357	System Generated Check/Voucher	Joint Powers Insuranc...	781.00
4358	System Generated Check/Voucher	Keystone Designs	540.00
4359	System Generated Check/Voucher	Quicksilver Electric	312.90
4366	System Generated Check/Voucher	Romtec Companies	43,541.36
4367	System Generated Check/Voucher	Shasta LAFCO	1,691.73
4368	System Generated Check/Voucher	Valley Best Hardware	83.47
4369	System Generated Check/Voucher	William Rodeski Yevonne	219.84
4370	System Generated Check/Voucher	Kantz	138.41
4371	System Generated Check/Voucher	Totally Trucks	617.71
4372	System Generated Check/Voucher	Joint Powers Insuranc...	421.02
4373	System Generated Check/Voucher	Joseph Huston	98.00
4374	System Generated Check/Voucher	Joint Powers Insuranc...	551.28
4375	System Generated Check/Voucher	Coast Counties Constr...	8,100.00
4376	System Generated Check/Voucher	Ginger Amoroso Norman	70.00
4377	System Generated Check/Voucher	Mike	455.00
4378	System Generated Check/Voucher	Ron Shannon	440.00
4379	System Generated Check/Voucher	Core Ten Resources Inc	18,134.00
4380	System Generated Check/Voucher	Richard Winn Jr.	1,330.00
DEBIT 2024.07.1...	Stamps x400	US Postmaster	292.00
DEBIT 2024.07.1...	Priority - Romtec and IRS	US Postmaster	19.70
DEBIT 3199761362	Standard SSL Renewal - 2 Years	Go Daddy Employment	199.98
EFT 0-761-370-384	Payroll Liabilities for 2024.07.12	Develop... Employment	408.75
EFT 1-438-709-520	Payroll Liabilities for 2024.07.26	Develop... Public	411.62
EFT 1000000175...	Retirement Contribution Plan - 27147 PD 2...	Employees Reti... Public	1,534.57
EFT 1000000175...	Retirement Contribution Plan - 27147 PD 2...	Employees Reti... Ed	1,796.52
EFT 11084701	Fuel Charges	Staub & Sons Gregory	470.25
EFT 1658	Engineering Services - Parks - SC Enhance...	Engineering, ... Gregory	4,241.25
EFT 1659	Engineering Services - Parks - Per Capita ...	Engineering, ... Gregory	1,215.20
EFT 1660	Engineering Services - Parks - SC Enhance...	Engineering, ...	3,650.00
EFT 16TK-RQ46-...	Supplies	Amazon.com	195.04
EFT 17591488	Unfunded Liability	Public Employees Reti...	2,617.42
EFT 1993988730...	Utilities	Pacific Gas & Electric	3,935.17
EFT 2024 8DFD3...	Annual Fee	MaintainX Inc.	780.00
EFT 2024.07 BR	Cell Phone Reimbursement	William Rodeski Frontier	35.00
EFT 2024.07 Fro...	Telephone/Internet	Communicati... Joseph	448.88
EFT 2024.07 JH	Cell Phone Reimbursement	Huston	35.00
EFT 24282405349	Water Testing	Pace Analytical Servic...	220.46
EFT 24986368-6...	Internet	Starlink	120.00
EFT 2813736287	27147 Annual Unfunded	Public Employees Reti...	827.00
EFT 52258849	Payroll Liabilities for 2024.07.26	Internal Revenue Serv...	3,013.19
EFT 72170486	Payroll Liabilities for 2024.07.12	Internal Revenue Serv...	3,007.80
EFT SDI PMT	SDI Under Payment	Employment Develop...	41.57
PR202464	Employee: Beck; Pay Date: 7/12/2024	Amber Beck	2,317.32
PR202465	Employee: Huston; Pay Date: 7/12/2024	Joseph M. Huston Cecil	2,178.73
PR202466	Employee: Ray; Pay Date: 7/12/2024	D. Ray	1,599.61
PR202467	Employee: Rodeski; Pay Date: 7/12/2024	William D. Rodeski	2,259.55
PR202468	Employee: Stone; Pay Date: 7/12/2024	Gerald R. Stone	71.90
PR202469	Employee: Beck; Pay Date: 7/26/2024	Amber Beck	2,282.42
PR202470	Employee: Huston; Pay Date: 7/26/2024	Joseph M. Huston	2,166.68
PR202471	Employee: Ray; Pay Date: 7/26/2024	Cecil D. Ray	1,581.77
PR202472	Employee: Rodeski; Pay Date: 7/26/2024	William D. Rodeski	2,298.16
PR202473	Employee: Stone; Pay Date: 7/26/2024	Gerald R. Stone	107.86

Report Total

127,053.09

Memorandum of Understanding

Between

Fall River Valley Community Services District &

Intermountain Fair Heritage Foundation

Background Information:

The Fall River Valley Community Services District (CSD) provides metered potable water and unmetered fire suppression water services to the Intermountain Fairgrounds (IMF) in McArthur, CA.

It is the desire of the Intermountain Fair Heritage Foundation (IFHF) for the CSD to cease to provide potable water to the meter installed within the building and to provide unmetered sprinkler fire suppression water to the “Skuce Pavilion” (Skuce) located on the IMF.

It is the intention of the IFHF to supply potable water to the Skuce from the existing potable water meter at the IMF that supplies the Recreation Vehicle Park.

It is the intention of the IFHF to supply Skuce fire suppression water from their newly installed IMF non-potable water well and distribution system.

Parties Agree as Follows:

The CSD will assume ownership and maintenance of the approximate 750 linear feet of the approximate 850 linear foot installed 6 (six) inch water line that presently serves the Skuce pavilion with potable and fire sprinkler suppression water service which includes a single installed fire hydrant located approximately 100 feet south of the Skuce. This waterline originates from CSD water distribution system located on “A” Street in McArthur and will be altered as follows:

- The CSD will modify this line by cutting and blanking at a location approximately 750 feet from “A” Street the branch “T” that supplies the existing fire hydrant such that no water service will be available north toward the Skuce, yet the fire hydrant will remain fully functional.
- The 100 foot section of waterline removed from service for the Skuce by CSD shall be become property of the IMF for use or alteration as they need.

- This fire hydrant will be maintained per CSD policy in accordance with existing McArthur Fire District & Fall River Fire District agreements and future agreements with the Fall River Valley Fire District.
- Water from this hydrant will be available for IMF on-site fire suppression. For all other uses water uses from the hydrant by the IMF; county, federal, and state agencies; and private vendors shall be purchased from the CSD via CSD supplied portable meter.
- In exchange for labor and material provided by the CSD for this alteration to provide this alteration IFHF agrees to donated to the CSD the 2 (two) inch potable water meter installed within the Skuce.
- For a period of six months from the signature date of this MOU the IFHF retains the right to restore these water connections to their original configuration should this alteration not meet their needs as reconfigured. If this restoration option is exercised IFHF will pay all CSD material and labor costs for restoration.
- Following the forementioned six month period any requests for potable water meter and fire suppression service will be considered a “NEW” request for service. Connection and meter installation fees will be charged in accordance with CSD policy at the time of the request.

The signatures below certified their respective Boards have adopted and passed a motion to agree to this MOU and have included the date of the passed motion with their signature below.

Meeting Date: _____

Signature: _____

Henry Giacomini, Chairman/President

Tyler DeWitt, President

IFHF, Board of Directors

CSD, Board of Directors

Cecil D. Ray, Manager FRVCSD

530.945.6876

Board of Directors

Intermountain Fair Heritage Foundation

Subject: Removal of Water Services Skuce Pavilion

At the request of Dale and Brent I have agreed to the removal of this service even though it will be a substantial financial reduction in our income. I know you have a need to reduce your operating costs and are convinced this removal will not impact on you operationally in any way.

I will convince my Board to support your desires.

I have prepared the attached MOU so we can formalize this change in relationship so for posterity it is more than a verbal agreement. It is a simple agreement in draft form which should be discussed prior to my assumed formal passage in your August meeting.

From conversations with Dale this alteration will be complete before that meeting. Now is the time for you to discuss what I have drafted that would prevent anyone from agreeing to it verbally before the work begins. If there is, we need to have a conversation.

With Regards, Cecil