

AGENDA

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING February 12, 2025, at 6:00 PM

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

APPROVAL OF MINUTES: Approval of Minutes for Regular Meeting on 1/15/25(D) (I) (A)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman Report

Parks & Rec Report: Amber Beck

Treasurers Report: Amber Beck

Approve Invoices (D) (I) (A)

Operations Report: Joseph Huston

Manager Report: Cecil Ray

OLD BUSINESS:

- None

NEW BUSINESS

- Consider Resolution 2025-03 SWRCB Pine Grove Mobile Home Park Water System Consolidation Project (D) (I) (A)

ADJOURNMENT OF MEETING

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

January 15, 2025

CALL TO ORDER:

Vice Chairman Hendrix called the Regular Board Meeting to Order at 6:00 pm

ROLL CALL OF DIRECTORS:

Director's present: Hendrix, Harper, Lopez

Director's absent: DeWitt and O'Connor

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director Lopez to approve the regular board meeting minutes from 12/11/2024 and special meeting minutes from 12/17/2024. Director Harper seconded, and the motion passed unanimously with a vote of 3 ayes (Hendrix, Harper, Lopez)

APPROVAL OF INVOICES:

- Director Lopez made a motion to approve and pay the invoices for the month. Director Harper seconded, and the motion passed unanimously with a vote of 3 ayes (Hendrix, Harper, Lopez)

Parks Report (Copied from written report)

- Two Rivers Park
 - Joseph and Bill have placed straw wattles (long rolls of straw) for erosion control along the west side of the park, along with covering the existing pile of soil.
 - McEntire Landscaping placed the topsoil before the weather turned, and this will contain any runoff that may occur because of the rain and snow.
 - CXT
 - We hope to have a revised invoice for the restroom by the time of the board meeting.
 - CXT is adjusting the original invoice because they put an outlet in the restroom, which we did not want.
 - The ADA handrails for the sides of the drinking fountain were not delivered with the restroom.
 - They were delivered on 1/6/25 and will be installed by Lee One construction in the spring.
 - Electrical
 - PG&E required the district to install our own power pole adjacent to the existing pole.
 - Excel Electric performed the work in 5 hours and did a great job. They also covered and disconnected the outlet that was installed in the restroom by mistake.
 - The power will be hooked up by PG&E soon.

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

❖ **Fall River Lions Park**

- The voltage regulator on the new zero turn mower at the Lions Park has been recalled.
 - Tom Martin will take it to Pape sometime this winter to have it replaced.

❖ **Reimbursement Requests**

- Green Infrastructure Grant: Request #11 Emailed on 1/7/25 \$26,420.00
- Stewardship Enhancement Grant: Request #9 Emailed on 1/3/25 \$41,043.26
- Per Capita Grant: #5 Pending updated CXT Restroom Invoice, will be approximately \$129,000 and will close out the grant. Because of the way the match works, we will still have approximately \$13,000 remaining to spend on the apron and approaches to the restroom. The estimate from the contractor is an additional \$12,260 to finish the project – Which includes approaches to the pavilion and other work covered by the Enhancement Grant.

Treasurers Report (Copied from written report)

○ **Summary**

- The final audit is complete, and copies are available for the board members.
- Total revenue is over the budgeted amount for the year at 51%
- Total Expenses are right on budget at 50%
- The District is where it should be halfway through the fiscal year, and we have been adding to the Reserves every month as budgeted.
 - The Capital Reserve account balance is \$501,496 as of December 31st, \$200,000 of which is the Parks grant loan.
 - Once the Wastewater Construction Grant begins, we can apply for a reimbursement of approximately \$175,000 that will go directly into the reserve account.

○ **50% through the fiscal year**

○ **Revenue**

- Operating revenue: \$65,617
 - Approximately \$1,000 over the budgeted amount for the month.
 - 53% for the year
- Total Revenue: \$65,803
 - 51% for the year

○ **Employee Expenses**

- Total Employee expenses: \$34,586
- Approximately \$1,400 under the budgeted amount.
 - 49% for the year

○ **Operating Expenses**

- Total operating expenses: \$18,431
 - About \$6,000 under the budgeted amount.
 - 52% for the year

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

- **Total Expenses: \$53,016**
 - \$7,500 under the budgeted amount
 - 50% for the year
- Net Income including Depreciation and Grant Activities is \$697,887. Without the grants included it is \$21,141

Operations Report (Copied from written report)

- We are experiencing some more manhole blockage issues at the elementary school. We have been called to deal with this at least 2 times since our last meeting. We were convinced that this issue was somewhat resolved when we repaired the crevice and aggregate issue back in 2021. This is something we will have to keep a close eye on in the future and may need to revisit in the spring
- Bill and Joseph took the Dodge to Crown Motors in Redding to be serviced. This service included a 100k mile maintenance as well as an oil leak repair and a transmission cooling valve replacement. While in Redding, we took the Ford to Anderson to pick up waddles for water runoff prevention at Two Rivers Park. Those waddles and top-soil tarps were placed at the park.
- Bill and Joe assisted Ben Babcock from the fairgrounds in identifying and repairing a leak located on the downstream side of their 2” meter located across from Ingram Hall.
- Lovejoy couplers at the booster station have been replaced. We have a tentative plan in place to get with Ron Shannon and address the pump leveling issues that we believe are causing these couplers to fail at a faster rate than industry norm.
- While doing routine generator motor tests at the Bridge St lift station, Bill and Joseph noticed an issue with the transfer switch not transferring back to PG&E power after its run cycle. Mark Thomas of Quicksilver Elec was contacted to come and diagnose what may have caused the anomaly. With no obvious answer to the issue, he suggested we exercise the timer offset on occasion to ensure that it’s functioning properly
- Bill attended a CRWA class in Cottonwood on grant funding process. This was a good opportunity to network and gain valuable knowledge.
- The drought report is complete, fire hydrants have been flushed and equipment has been run for the month.
- The water loss for the month was 11 GPM, representing 15%, a 1% increase from last month. This number may be skewed due to an offset of meter reading dates
 - Bacterial samples for the month returned negative.
- **GOALS FOR NEXT MONTH**
 - Joe is studying for his Wastewater 2 exam. Bill is continuing his Project Management training course
 - Complete and submit the annual surface water report to the SWRCB
 - Meter, box and lid replacement

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

Manager Report

General Comments:

Drilling of the #2 “Test” (Production) Well off Burney St. near the Fall River Mills Elementary School will be commencing today. Enloe Drilling and Pump (Arley Enloe) has all equipment staged to commence. Estimated time to completion 3-4 weeks.

Wastewater System Expansion Grant – We have been informed application is processing, and we should be receiving funding agreement estimated to be second quarter 2025. The on-ground design effort will be challenging to complete prior to winter weather.

Continuing Education:

- Joseph Huston is taking a remote class for water certificate upgrade.

Administrative:

- **McArthur Well Improvement Construction Inspections** – Construction has stopped at the site until all material is available to proceed. I have been informed the new pump has been delivered to the sub-contractor.

Bridge Loans

- Once the WW Expansion Project is funded the District will be facing the challenge of cashflow funding during the project construction phase. This will require some early planning for a solution.

Grants:

1. Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx

- Arley Enloe finally received a contractor for Well #2 last week. He immediately finished move-in of this equipment.
- Packway Materials expanded gravel for drilling pad last Monday.
- Kip Lybarger had previously staked location for #2 Well.
- CSD staff have provided meter and hoses to the site for drilling water.
- Once the drilling, flow testing and quality testing are successfully completed in about 3-4 weeks depending on the weather we will need to apply for a revision to our operating permit with DDW. We have been provided with a revision application via Mike Burgess, our DDW Inspector.

2. “Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources): Grant Manager: Tara George; Alica Helfrick – will be a temporary replacement for Tara during her maturity leave period.

- To meet funding deadlines for completion of construction preliminary design efforts continue with assumptions quality will be good and capacity at 250 GPM+/- . This is a daily communication effort with Pace Engineer lead by Paige Cibart.
- We will have to be aggressive to complete all the improvements by the end of 2025.

3. Wastewater System Expansion (McArthur) Project:

Cheng Vue – SWRCB – DFA – Project Manager; Jame Garcia – Cheng Vue Supervisor

- Per Cheng Vue the Financial Package of our application has been reviewed and accepted. He is now reviewing the last details for the Technical Package.

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

- Cheng has informed us his updated goal is to have a funding agreement in the second quarter 2025.

4. Water System Improvement Project: -

Project has now been moved to Small Community Drinking Water Unit

New Project Manager: Francine Fua

\$2,016,000 Planning and Design Grant

- Jen Collins, Pace Engineering, has been assigned as the Lead Engineer on this project.
- Once Keith Krantz, Pace Civil Engineer, returns from vacation he and Marius van Zyl will continue with the detailing the water infrastructure and future improvement design.
- We will continue to support that effort as required.

5. McArthur Well – “Well No. 1 Improvements”: DWR, Grant Manager, Meghan Burkhart with AnnMarie Ore as her direct Supervisor

- No contractor on-site activity since 6 December 2024 concrete pour for the Standby generator, VFD, and pump pedestal.
- The replacement pump has been delivered to a subcontractor in Chico.
- The plan currently is to change out the pump in March per Devin – MDS.
- The prime contractor poured the concrete foundations **Backup Generator Funding Program: RCAC Grant Lead Person: Andrew Reynolds**
 - Deliverable delivery date is unknown.

Land Purchase from Maher under Option to Purchase

- No major updates since last month’s notes below.
- Pace continues to work on legal descriptions and plat maps for review to complete existing ingress/egress easement modifications with the US Department of Agriculture and Mr. Maher.
- These easements are within the Maher/USDA Conservation agreement and can be completed prior to any purchase date.

6. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx

- Project continues.
- 50% of the project design and final Project Tech Memo needs to be completed with previous comment input.
- Construction funding application has been initiated in combination with Pace Engineering and UEI.
- Next Project Zoom meeting scheduled 23 January 2025

Projects:

1. Pit River Bridge – Easement Negotiations with Shasta County

- a. No communication from John. I need to reach out.

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

- I have had communication with John Heath, Shasta County, Deputy Director Public Works as to status of the County’s Block Grant funding application. Mid November he had nothing to report and stated he would let me know when funding has been committed.

2. Blueprints/Record Plans/Documents:

- Gerald Stone continues to make diligent progress on this huge project which we estimate to be 99.5% complete.
- I have task Gerald to prepare some shop drawings for improvements to the McArthur Well Pumphouse insulation, vent openings, structural blocking, and siding prior to MDS returning to install pump and electrical upgrades.
- Although Pace has some of these drawings/records once this project is complete the full record will be shared with them for their archival records to use in on-going and future design efforts.

OLD BUSINESS:

- None

NEW BUSINESS:

- ❖ Consider Resolution 2025-01 Water System Improvements Grant Authorizing Resolution
 - Required to apply for the construction portion of the Water System Improvements
 - Director Hendrix made a motion to approve Resolution 2025-01. Director Lopez seconded, and the motion passed unanimously with a vote of 3 ayes (Hendrix, Harper, Lopez)
- ❖ Consider Resolution 2025-02 Update to On-Call Policy
 - The policy has not been updated since 2018. The cost of everything, including wages has increased significantly in the 7 years since.
 - The only changes:
 - Weekly rate from \$200 to \$300
 - Monthly phone reimbursement from \$35 to \$50
 - Director Hendrix made a motion to approve Resolution 2025-02. Director Lopez seconded, and the motion passed unanimously with a vote of 3 ayes (Hendrix, Harper, Lopez)

No need for a closed session

Regular Meeting Adjourned at 6:26

Submitted,

Cecil D. Ray
Board Secretary and General Manager

Brett Hendrix
Board Vice President

OPERATIONS REPORT 02.12.25

○ **System**

- D.O.T inspections on the F450 and Vac trailer have been completed. We are working on setting up a schedule to inspect all equipment every 3 Months.
- Bill was called by the Hospital to test their fire protection Backflow devices.
- Lovejoy couplers at the booster station have been leveled as best as they can be we will continue to watch them closely.
- The road to the Napa Lift station got washed out. We put gravel down and got the culvert cleaned out so hopefully it won't happen again.
- A Grant for a Vibratory plate and jumping compactor has been written. This would be great equipment for the District to have and be used every time we fix a leak.
- Joseph completed preemployment drug test required for the D.O.T. and we have everything in compliance for our next CHP inspection.
- Bill has completed the surface water report for the year. We have 3 other reports due by April 1ST so we are actively working on those.
- 3 Meter box lids were replaced this month.
- The drought report is complete, fire hydrants have been flushed and equipment has been run for the month.
- The water loss for the month was 9 GPM, representing 13%, a 2% decrease from last month. This number may be skewed due to an offset of meter reading dates
 - Bacterial samples for the month returned negative.

○ **GOALS FOR NEXT MONTH**

- Joseph is studying for his Wastewater 2 exam. Bill is continuing his Project Management training course.
- Complete and submit the CCR, EAR and Volumetric reports to the SWRCB.
- Clean the shop/ organize

Parks Report

2/12/2025

❖ Two Rivers Park

- No construction is scheduled until spring, due to the weather
- Electrical
 - PG&E hooked up the power to the park
 - The overhead streetlight is now illuminating the area by the restroom
- I received a quote from Barco Products for 5 regular 6' picnic tables and one 6' ADA picnic table for the pavilion.
 - Galvanized frame and evergreen barco board seats and tabletop with a 50 year warranty.
 - Barco board is a recycled plastic product
 - Will be paid for by the Green Infrastructure grant.
 - The quote is \$8,070, which includes \$1,845 for shipping. I did get the price reduced by about \$900 by dealing with a sale rep instead of ordering through the site.

❖ Reimbursement Requests

- See page 10 of the board packet

Treasurers Report

For January 2025

❖ Summary

- A New Report detailing grant activity will be included in the monthly board packet when applicable.
 - We have \$525,698 out for reimbursement as of 2/4. See report on page 10.
- **We are 58% through the fiscal year**
- Total revenue is over the budgeted amount for the year at 61%
- Total Expenses are just under budget at 57%

❖ Revenue

- Operating revenue: \$64,768
 - Approximately \$700 under the budgeted amount for the month.
 - 61% for the year
- Total Revenue: \$95,131
 - 61% for the year

❖ Employee Expenses

- Total Employee expenses: \$38,145
- Approximately \$345 over the budgeted amount
 - The monthly budget did not account for the increase of SDI at the beginning of each year.
 - 57% for the year

❖ Operating Expenses

- Total operating expenses: \$12,417
 - About \$5,000 under the budgeted amount.
 - 57% for the year

❖ Total Expenses: \$50,563

- About \$5,000 under the budgeted amount
 - 57% for the year

- ❖ Net Income including Depreciation and Grant Activities is \$1,208,289. Without the grants included it is \$174,889

Submitted by,
Amber Beck, Board Treasurer

Grant Activity as of 2/04/2025

	Accounts Receivable Grants	Accounts Payable Grants
Water		
Water System Improv	280,746.00	(280,746.00)
Well No. 1 Improvements	45,967.25	(17,801.25)
FRM #1 Primary Well DWR	<u>16,478.10</u>	(19,781.75)
Total Water	<u>343,191.35</u>	<u>(318,329.00)</u>
Parks		
Green Infrastructure	47,907.37	0.00
Per Capita	93,557.00	0.00
Enhancement	41,043.26	0.00
Total Parks & Recreation	<u>182,507.63</u>	<u>0.00</u>
TOTAL	<u>525,698.98</u>	<u>(318,329.00)</u>
Total Increase to Cash on Hand	\$207,369.98	
Total Transfer Back into Savings (Park Grant Loan)	-\$100,000.00	
Total Increase to Operating Account	<u>\$107,369.98</u>	

*The amount owed for the **Wastewater Grant** has been omitted since it will not be payable until the District Receives the grant.
Amount owed to Pace (Engineering and Environmental work): \$85,522
Other related invoices already paid (Engineering, Environmental and Land Purchase): \$175,022
If the District receives the grant, the first request as of 2/4/25 will be \$260,544. \$175,022 will go into the District Reserves.

INVOICES FOR JANUARY 2025

INVOICES FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon	Office Supplies and McArthur Well Rehab	\$452.21	\$452.21
Amber Beck	Tax Bandits- Filing of QTR 4 941	\$5.95	\$0.00
Aqua Metric	Wall Charger for Meter Reader	\$158.54	\$158.54
Cecil Ray	Reimbursement for Repairs	\$180.25	\$180.25
Ed Staub	Fuel	\$385.77	\$385.77
Joseph Huston	WW2 Class	\$229.99	\$0.00
Microsoft	Annual 365	\$750.00	\$0.00
USA BlueBook	Replacement Cap for LDO101xx	\$245.85	\$245.85
William Rodeski	Pproject Mgmt Class, Mileage and Meal	\$233.59	\$129.99
Woodssong Computing	File Recovery	\$122.50	\$122.50
Compliance and Associates	DOT Compliance Annual	\$350.00	\$0.00
Total		\$3,114.65	
Due as of 1/31/2025			\$1,675.11

PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	Due as of 1/31/2025	\$2,201.66	\$0.00
Coastal - Printer Lease	Due as of 1/31/2025	\$334.71	\$0.00
F&M Bank - Solar Lease Payment	Due as of 1/31/2025	\$2,017.00	\$0.00
Frontier - Internet/Telephone	Due as of 1/31/2025	\$384.69	\$0.00
Internal Revenue Service	Due as of 1/31/2025	\$6,143.63	\$0.00
Joseph Huston - Cell Phone	Due as of 1/31/2025	\$50.00	\$50.00
JPIA - Dental/Vision/Life	Due as of 1/31/2025	\$555.90	\$0.00
JPIA - Work Comp	Due as of 1/31/2025	\$1,352.13	\$0.00
Pers - Employee Health	Due as of 1/31/2025	\$7,722.61	\$0.00
Pers Retirement	Due as of 1/31/2025	\$3,124.32	\$0.00
Pace Analytical- Water Testing	Due as of 1/31/2025	\$188.26	\$0.00
Pers Social Security Annual Fee	Due as of 1/31/2025	\$50.00	\$0.00
Pers Unfunded Liability	Due as of 1/31/2025	\$2,617.42	\$0.00
PG&E	Due as of 1/31/2025	\$2,865.62	\$0.00
Starlink	Due as of 1/31/2025	\$120.00	\$0.00
William Rodeski - Cell Phone	Due as of 1/31/2025	\$50.00	\$0.00
Cecil Ray - Stipened	Due as of 1/31/2025	\$300.00	\$0.00
Total		\$30,077.95	\$50.00
Due as of 1/31/2025			\$50.00

Grant Reimbursable - (Not Paid Includes Previous Invoices)

VENDOR	FOR	Current	Not Paid
Pace Engineering	2268.06 - Water System Improvements	\$280,746.41	\$280,746.41
Pace Engineering	2268.07 McArthur Sewer Improvements	\$2,301.25	\$85,557.40
Pace Engineering	2268.08 IRWM Well No. 1 Improvements	\$17,408.75	\$17,408.75
Pace Engineering	2268.09 FRM Well No. 1	\$18,309.00	\$19,013.00
		\$318,765.41	\$402,725.56
Due as of 1/31/2025			\$404,450.67
Total APAmount for the month:		\$320,490.52	

Fall River Valley Community Services District
Aged Payables by Due Date

From 1/1/2025 Through 1/31/2025

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon.com	Office Supplies and ARPA Grant Expense	452.21	0.00	0.00	0.00	0.00	452.21
Aqua-Metric Sales, Co	Wall Charger for Meter Reader	158.54	0.00	0.00	0.00	0.00	158.54
Cecil Ray	Bost Station and McArthur Well - Repair Parts Reimb	180.25	0.00	0.00	0.00	0.00	180.25
Ed Staub & Sons	Fuel Charges	385.77	0.00	0.00	0.00	0.00	385.77
Pace Engineering	2268.06 - Water System Improvements	280,746.41	0.00	0.00	0.00	0.00	280,746.41
	2268.07 McArthur Sewer Improvements	2,301.25	1,066.75	10,063.25	8,637.00	63,489.15	85,557.40
	2268.08 Well No. 1 Improvements	17,408.75	0.00	0.00	0.00	0.00	17,408.75
	2268.09 FRM Well No. 1	18,309.00	0.00	381.25	322.75	0.00	19,013.00
Public Employees Retirement System	SS Admin 218 - Annual Fee	50.00	0.00	0.00	0.00	0.00	50.00
UsaBlueBook	Replacement Cap for LDO101xx	245.85	0.00	0.00	0.00	0.00	245.85
William Rodeski	Project Mgmt Course	129.99	0.00	0.00	0.00	0.00	129.99
Woodssong Computing	File Recovery	122.50	0.00	0.00	0.00	0.00	122.50
Report Total		<u>320,490.52</u>	<u>1,066.75</u>	<u>10,444.50</u>	<u>8,959.75</u>	<u>63,489.15</u>	<u>404,450.67</u>

Fall River Valley Community Services District
Statement of Revenues and Expenditures - *BM Budget vs Actual
From 1/1/2025 Through 1/31/2025

	January 2025 Actual	January 2025 Budget	Total Budget	YTD Actual (07/01/2024 - 01/31/2025)	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities	64,102.02	64,858.24	890,446.00	529,419.90	59.45%
Outside/Container Revenue	143.10	0.00	9,500.00	15,711.10	165.38%
Utility Fees	522.78	600.00	7,365.00	4,308.18	58.49%
Total Operating Revenue	<u>64,767.90</u>	<u>65,458.24</u>	<u>907,311.00</u>	<u>549,439.18</u>	<u>60.56%</u>
Non Operating Revenue					
Taxes Revenue	30,263.85	28,000.00	54,100.00	34,728.02	64.19%
Interest Revenue	99.72	0.00	0.00	598.96	0.00%
Donations	0.00	0.00	0.00	600.00	0.00%
Miscellaneous	0.00	0.00	0.00	1,492.04	0.00%
Total Non Operating Revenue	<u>30,363.57</u>	<u>28,000.00</u>	<u>54,100.00</u>	<u>37,419.02</u>	<u>69.17%</u>
Total Revenue	<u>95,131.47</u>	<u>93,458.24</u>	<u>961,411.00</u>	<u>586,858.20</u>	<u>61.04%</u>
Expenses					
Employee Expense					
Wages	25,783.55	26,163.92	339,094.16	194,532.37	57.36%
Payroll Taxes	3,088.76	1,920.44	24,889.52	14,478.91	58.17%
Employee Health Insurance	6,346.64	6,465.76	73,432.56	40,952.18	55.76%
PERS- Retirement	1,574.16	1,949.72	26,805.00	13,522.81	50.44%
Compensation Insurance	1,352.13	1,300.00	5,200.00	2,663.36	51.21%
Total Employee Expense	<u>38,145.24</u>	<u>37,799.84</u>	<u>469,421.24</u>	<u>266,149.63</u>	<u>56.70%</u>
Operating Expense					
PERS Unfunded Liability 1595	2,667.42	2,618.00	31,416.00	18,721.94	59.59%
Legal & Accounting	0.00	500.00	25,000.00	18,100.00	72.40%
Outside Services	478.45	2,100.00	25,200.00	6,741.21	26.75%
Permit Fees	0.00	1,800.00	11,400.00	5,720.32	50.17%
Association Dues	0.00	0.00	9,700.00	8,582.73	88.48%
Insurance	2,000.00	2,000.00	24,000.00	14,000.00	58.33%
Office Supplies	146.54	200.00	2,400.00	1,166.03	48.58%
Shop Supplies	0.00	210.00	2,520.00	950.33	37.71%
Postage	217.28	240.00	3,480.00	1,701.44	48.89%
Bank Fees	0.00	10.00	120.00	40.00	33.33%
Equipment/Tools	158.54	300.00	4,105.00	2,652.18	64.60%
Water Tests	188.26	250.00	3,000.00	2,804.94	93.49%
Vehicle Expense	0.00	300.00	4,800.00	404.22	8.42%
Maintenance & Repairs	426.10	1,600.00	19,300.00	4,144.77	21.47%
Interest Expense	222.34	0.00	11,201.55	12,757.93	113.89%
Software License & Hardware	1,084.71	1,038.00	15,798.00	12,526.60	79.29%
Maint					
Education	359.98	200.00	6,200.00	4,555.22	73.47%
Mileage	253.60	350.00	4,200.00	2,301.30	54.79%
Fuel	385.77	700.00	8,600.00	3,376.88	39.26%
Telephone/Internet	754.69	790.00	9,635.00	5,682.49	58.97%
Utilities	3,058.18	2,400.00	29,200.00	18,576.23	63.61%
Miscellaneous Expense	15.55	350.00	4,233.73	313.09	7.39%
Total Operating Expense	<u>12,417.41</u>	<u>17,956.00</u>	<u>255,509.28</u>	<u>145,819.85</u>	<u>57.07%</u>
Total Expenses	<u>50,562.65</u>	<u>55,755.84</u>	<u>724,930.52</u>	<u>411,969.48</u>	<u>56.83%</u>
Net Income	<u>44,568.82</u>	<u>37,702.40</u>	<u>236,480.48</u>	<u>174,888.72</u>	<u>73.95%</u>

Fall River Valley Community Services District
Statement of Revenues and Expenditures - *BM Budget vs Actual
From 1/1/2025 Through 1/31/2025

	<u>January 2025 Actual</u>	<u>January 2025 Budget</u>	<u>Total Budget</u>	<u>YTD Actual (07/01/2024 - 01/31/2025)</u>	<u>YTD Percent Used</u>
Asset Expense					
Depreciation					
Depreciation Expense	17,963.00	0.00	0.00	125,741.00	0.00%
Total Depreciation	17,963.00	0.00	0.00	125,741.00	0.00%
Amortization					
Amortized Expense	265.47	0.00	0.00	1,858.29	0.00%
Total Amortization	265.47	0.00	0.00	1,858.29	0.00%
Total Asset Expense	18,228.47	0.00	0.00	127,599.29	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	487,253.51	0.00	0.00	1,160,999.78	0.00%
Total Grant Revenue	487,253.51	0.00	0.00	1,160,999.78	0.00%
Total Capital Activities	487,253.51	0.00	0.00	1,160,999.78	0.00%
Net Income Including Grant Activities	513,593.86	37,702.40	236,480.48	1,208,289.21	510.94%

Fall River Valley Community Services District
Balance Sheet
As of 1/31/2025

	Current Year
Assets	
Current Assets	
Cash & Cash Equivalents	619,932.44
Accounts Receivable	592,625.38
Inventories	70,230.28
Prepaid Expenses	14,907.43
Total Current Assets	1,297,695.53
Long-term Assets	
Property & Equipment	3,526,662.47
Construction in Progress	1,077,847.33
Total Long-term Assets	4,604,509.80
Total Assets	5,902,205.33
Liabilities	
Short-term Liabilities	
Accounts Payable	404,450.67
Other Short-term Liabilities	(411,980.64)
Total Short-term Liabilities	(7,529.97)
Long-term Liabilities	
Long-term Liabilities (Lease/Loan)	630,619.57
Pension Liability	266,328.00
Total Long-term Liabilities	896,947.57
Other Accounts	
Balancing Accounts	154,383.69
Total Other Accounts	154,383.69
Total Liabilities	1,043,801.29
Net Assets	
Beginning Net Assets	
Net Assets	3,650,114.83
Total Beginning Net Assets	3,650,114.83
Current YTD Net Income	
	1,208,289.21
Total Net Assets	4,858,404.04
Total Liabilities and Net Assets	5,902,205.33

Fall River Valley Community Services District

Statement of Cash Flows

As of 1/31/2025

	<u>Current Period</u>
Cash Flows from Operating & Non-Operating ...	
Changes in Accounts Receivables-Grants	(449,067.33)
Grant Revenue	487,253.51
Changes in Accounts receivable-Operations	1,473.96
Interest & Dividends Received	99.72
Sales	64,767.90
Miscellaneous Receipts	(7.94)
Payments to Employees & Suppliers	(158,797.66)
Total Cash Flows from Operating & Non-Oper...	<u>(54,277.84)</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	<u>0.00</u>
Cash Flows from Financing Activities	
Net Cash from Long-term Debt Transaction	(1,794.66)
Total Cash Flows from Financing Activities	<u>(1,794.66)</u>
Beginning Cash & Cash Equivalents	676,004.94
Ending Cash & Cash Equivalents	<u><u>619,932.44</u></u>

Fall River Valley Community Services District
Check/Voucher Register
1020 - Operating Account-Checking
From 1/1/2025 Through 1/31/2025

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Check Amount</u>
4494	System Generated Check/Voucher	Pace Engineering	28,054.62
4495	System Generated Check/Voucher	Amber Beck	5.95
4496	System Generated Check/Voucher	Cecil Ray	419.93
4497	System Generated Check/Voucher	Excel Electric	7,900.00
4498	System Generated Check/Voucher	Joint Powers Insuranc...	555.90
4499	System Generated Check/Voucher	SJ Denham Inc	4,717.88
4500	System Generated Check/Voucher	Singleton Auman PC	1,000.00
4501	System Generated Check/Voucher	Valley Best Hardware	337.30
4502	System Generated Check/Voucher	Woodssong Computing	270.00
4503	System Generated Check/Voucher	Ellis Arts and Engineer...	40.80
4504	System Generated Check/Voucher	Joint Powers Insuranc...	1,352.13
4505	System Generated Check/Voucher	Pace Engineering	131.50
DEBIT 2025.01 2...	DOT Compliance Annual	Compliance Associates...	350.00
DEBIT G0752181...	Annual Renewal	Microsoft	750.00
EFT 0-128-088-720	Payroll Liabilities for 2025.01.10	Employment Develop...	1,094.49
EFT 0-727-797-392	Payroll Liabilities for 2025.01.24	Employment Develop...	1,107.17
EFT 0213089015...	Utilities	Pacific Gas & Electric	3,058.18
EFT 1000000177...	Retirement Contribution Plan - 27147 PD 2...	Public Employees Reti...	1,361.07
EFT 1000000177...	Retirement Contribution Plan - 27147 PD 2...	Public Employees Reti...	1,763.25
EFT 10163935	Payroll Liabilities for 2025.01.10	Internal Revenue Serv...	3,064.38
EFT 11919636	Fuel	Ed Staub & Sons	441.91
EFT 1773291	Health Insurance	Public Employees Reti...	7,722.61
EFT 17783061	Unfunded Liability	Public Employees Reti...	2,617.42
EFT 200021	Restroom and Deliver - TRP	CXT Inc.	92,602.88
EFT 2025.01 BR	Cell Phone	William Rodeski	50.00
EFT 2025.01 Fro...	Telephone/Internet	Frontier Communicati...	384.69
EFT 2025.01 JH	Cell Phone	Joseph Huston	50.00
EFT 2025.01 SOL...	Solar Lease Payment	Farmers & Merchants ...	2,017.00
EFT 23792185	Water Testing	Pace Analytical Servic...	188.26
EFT 34756948-5...	Internet	Starlink	120.00
EFT 38252727	Printer Lease	Coastal Business Syst...	334.71
EFT 52394125	Adjustment to 6.30.22 Tax Deposit	Internal Revenue Serv...	15.55
EFT 61402522	QTR 4 Tax Due	Internal Revenue Serv...	7.99
EFT 73	Annual Maintenance	Woodssong Computing	1,200.00
EFT 75 WR	Mileage	William Rodeski	93.80
EFT 76 JH	WW 2 Class	Joseph Huston	229.99
EFT 79 WR	Mileage	William Rodeski	103.60
EFT 8200065	Annual Fees	State Water Resource...	1,775.32
EFT 82873282	Payroll Liabilities for 2025.01.24	Internal Revenue Serv...	3,055.71
EFT AAG1350R	Engineering Support - Stewardship Electrical	Gregory Engineering, ...	3,449.64
PR2025.01	Employee: Beck; Pay Date: 1/10/2025	Amber Beck	2,270.80
PR2025.02	Employee: Huston; Pay Date: 1/10/2025	Joseph M. Huston	2,185.72
PR2025.03	Employee: Ray; Pay Date: 1/10/2025	Cecil D. Ray	1,598.97
PR2025.04	Employee: Rodeski; Pay Date: 1/10/2025	William D. Rodeski	2,332.83
PR202505	Employee: Beck; Pay Date: 1/24/2025	Amber Beck	2,264.43
PR202506	Employee: Huston; Pay Date: 1/24/2025	Joseph M. Huston	2,222.37
PR202507	Employee: Ray; Pay Date: 1/24/2025	Cecil D. Ray	1,567.46
PR202508	Employee: Rodeski; Pay Date: 1/24/2025	William D. Rodeski	2,293.34
PR202509	Employee: Stone; Pay Date: 1/24/2025	Gerald R. Stone	332.56
Report Total			<u>190,864.11</u>

AUTHORIZING RESOLUTION/ORDINANCE

RESOLUTION NO: 2025-03

WHEREAS the Pine Grove Mobile Home Park Water system will be consolidated by the Fall River Community Services District
(insert appropriate findings)

RESOLVED BY THE Board of Directors OF THE
(insert name of Governing Board of the Entity)
Fall River community Services District (the "Entity"), AS FOLLOWS:
(insert Entity name)

The General Manager (the "Authorized Representative") or designee is
(insert Title of Authorized Representative)

hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of Pine Grove Mobile Home Park Water System Consolidation Project (the "Project").
(insert Project Name)

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Directors held
(insert name of Governing Board of the Entity)

on February 12, 2025.
(Date)

(Name, Signature, and Seal of the Clerk or Authorized Record Keeper of the Governing Board of the Agency)