

# **AGENDA**

## **FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING August 13, 2025, at 6:00 PM**

District Office, 24850 Third St., Fall River Mills, CA 96028

### **Mission:**

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

### **CALL TO ORDER**

### **ROLL CALL OF DIRECTORS**

**PUBLIC COMMENT:** Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receiving comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

**APPROVAL OF MINUTES:** Approval of Minutes for Regular Meeting on 7/16/25 (D) (I) (A)

### **REPORTS:**

Board:

- Chairman Report,
- Committee Reports

Parks & Rec Report: Amber Beck

Treasurers Report: Amber Beck

**Approve Invoices** (D) (I) (A)

Operations Report: Bill Rodeski

Manager Report: Cecil Ray

### **OLD BUSINESS:**

- Nomination of new Board Officers for 2026 FYE (D) (I) (A)

### **NEW BUSINESS**

- Discuss Pace Amendment # 3 to Engineering Agreement Job #2268.05 – WW Expansion (D) (I)

### **CLOSED SESSION**

- Employee Matters – GM Performance Evaluation

### **OPEN SESSION**

- Consider Pace Amendment # 3 to Engineering Agreement Job #2268.05 – WW Expansion (I)

### **ADJOURNMENT OF MEETING**

Next Board Meeting: September 17, 2025

**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

**July 17, 2025**

**CALL TO ORDER:**

Vice Chairman Hendrix called the Regular Board Meeting to Order at 6:00 pm

**ROLL CALL OF DIRECTORS:**

Director's present: Hendrix, Ontano, O'Connor

Director's absent: Harper

**VISITORS:** None

**PUBLIC COMMENT:** None

**COMMUNICATIONS:** None

**APPROVAL OF MINUTES:**

- A motion was made by Director O'Connor to approve the regular board meeting minutes from 6/11/25 and the amendment to the 5/14/25 minutes. Director Ontano seconded, and the motion passed unanimously with a vote of 3 ayes ( Hendrix, Ontano, O'Connor)

**APPROVAL OF INVOICES:**

- Director Ontano made a motion to approve and pay the invoices for the month. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes ( Hendrix, Ontano, O'Connor)

**Parks Report** (Copied from written report)

**Two Rivers Park**

- The pavilion and restrooms are now completed.
  - Gerald Stone is nearly finished assembling the picnic tables for the pavilion.
- Pathways and asphalt repairs have been completed.
- Final landscaping has begun and is expected to be finished by the end of July.
- I am in contact with Billy Reed to schedule rock accents around the pavilion pillars.
- The DG (decomposed granite) trail section is still under consideration.
  - Alternatives other than asphalt are being evaluated due to maintenance concerns and cost.
  - I am still waiting to hear from Shasta county regarding moving the easement off the trail.
    - The new bridge construction plans have a portion of the trail in the easement
- A map and brochure are nearly complete to add to the kiosks.
  - There will be a kiosk at Two Rivers Park parking area and Two Rivers West trailhead
    - Kiosks will be installed by the end of July
- Planning on an official opening sometime in August.

# REGULAR BOARD MINUTES

## FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT

### REGULAR BOARD MEETING

#### Lions Park – Fall River Valley Community Park

- New park sign design – Please review and give feedback
- Gerald Stone is mowing and doing general park maintenance.
  - Replacing irrigation heads and addressing non-functioning areas in the irrigation system.
- Restroom Issues:
  - Increased misuse reported.
    - Gerald is now locking the restrooms at night.
  - Addressing maintenance and vandalism:
    - Ordering new hand dryers, soap dispensers, and locking toilet paper holders.
    - Moving away from:
      - Loose soap bottles to installed dispensers.
      - Paper towels to electric hand dryers to reduce waste and eliminate the need for trash cans.
      - Unsecured toilet paper to locking dispensers with higher capacity to prevent theft.

#### Treasurers Report (Copied from written report)

- **Summary**
  - **We are 100% through the fiscal year**
  - June was the end of the fiscal year
    - Final annual totals will not be accurate until at least next month.
  - Total revenue is just above budgeted amount for the year at 103%
  - Total Expenses are under budget at 96%
- **Revenue**
  - Operating revenue: \$95,504
    - \$7,368 over the budgeted amount for the month.
    - 102% for the year
  - Total Revenue: \$96,381
    - 103% for the year
- **Employee Expenses**
  - Total Employee expenses: \$40,190
  - Approximately \$4,000 over the budgeted amount
    - The operators had a lot of overtime due to SCADA issues
    - 100% for the year
- **Operating Expenses**

**REGULAR BOARD MINUTES**  
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**REGULAR BOARD MEETING**

- Total operating expenses: \$20,038
  - About \$4,159 over the budgeted amount.
    - 89% for the year
- **Total Expenses: \$60,228**
  - About \$8,000 over the budgeted amount
    - 96% for the year
- Net Income including Depreciation and Grant Activities is \$1,427,242. Without the grants and depreciation included it is \$286,590. These numbers will change when final adjusting entries are complete, including actual depreciation expense.

**Operations Report** (Copied from written report)

- FRVCSD hosted a CRWA wastewater math class with operators from our water district, as well as the Burney Water District, in attendance.
- Our Cross Connection Control Survey has been completed. This was the final step necessary to finish our Cross Connection Control Plan, which has now been submitted to the state for review
- The Consumer Confidence Report (CCR) is completed
- Jeremy Sadler from JPIA, our insurance company, came by for a site visit. Overall, he seemed very pleased with the district's compliance with safety and awareness. He provided information on upcoming scholarships for management, as well as individual employee safety awards with a cash value of up to \$500, which would be directly awarded to the employee.
- We had a site visit from Melissa Buciak (State Resources Control Board), who is our wastewater regulator. We gave her a tour of our ponds, the headworks, and she let us know she was pleased with the operations of our district. She will be checking in from time to time during the upgrade to our wastewater system
- Joe attended backflow training and testing in Sacramento last month. We are happy to announce that he has passed his backflow test. CONGRATULATIONS JOSEPH!!
- SCADA issues have finally been put to rest. After another few hours on the phone with Ed Dobos from DFS, Bill and Ed have reconfigured the system to lessen its call frequency and increase its requirements to initiate an alarm. This seems to have stopped all of the unnecessary SCADA calls and hasn't had any adverse effect on the operation of the system
- Joseph began mowing at the ponds.
- Bill and Joseph spent a half-day at the fairgrounds with the vac-trailer, helping expose a leak

# **REGULAR BOARD MINUTES**

## **FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**

### **REGULAR BOARD MEETING**

- The well-building upgrade project has been completed.
- The drought report is complete, fire hydrants have been flushed, and equipment has been run for the month.
- The monthly water loss is 9 GPM, representing a 1% decrease from last month
- Bacterial samples for the month (June) were positive
- **GOALS FOR NEXT MONTH**
  - Continue backflow testing
  - Weed eating and facility maintenance
  - WW2 Joseph Huston
  - Ground wires on SCADA boxes

#### **Manager Report** (Copied from written report)

##### **Continuing Education:**

Joseph Huston attended several days of training/instruction out-of-town on backflow prevention, successfully completed testing, and now holds a Backflow Assembly Tester certificate.

##### **Administrative**

- Today, 16 July, in coordination through University Enterprises Inc. (UEI) Jason Headington and Aparjeet Rangi with SWRCB Division of Financial Assistance (DFA) plan/have attended a site visit to the Pine Grove Mobile Home Park water expansion project site and the FRM Test Well(s) site near FR Elementary School. Other planned attendees are: Michael Burgess, (our) State Water Regulator; Keith Krantz, PACE Engineering, PGMHP Lead Design Engineer, and CSD Operations Staff.
- Furthermore, a few attendees plan to stay for the Board meeting and want to meet the Board. A warm welcome would be in order.

##### **Bridge Loans**

- An initial search has begun for loans needed for the WW Expansion Project. The draft cashflow projection shows a need for approx. \$3.2M - \$4.2M in financing to cover the 120 day gaps the will occur between receipt of contractor invoices and receipt of reimbursement funds from SWRCB.
- Currently these financing costs (fees and interest) are not reimbursable. We will continue to pursue alternatives.

##### **Grants:**

1. **Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx**
  - Although we will not be able to use these wells presently, they will be a potential major asset for the community in the future.
  - Bonnie Lampley with Lawrence and Associates has prepared her DRAFT report for the project including all quantity and quality results for not only the funding agency, but for the district archives should future funding become available for installing water treatment as an element within a well infrastructure project. She will complete her final report after including all the

# REGULAR BOARD MINUTES

## FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT

### REGULAR BOARD MEETING

comments she received regarding the draft document. This FINAL should be received by the end of July.

- I have met with the FRJUSD Superintendent to secure the land for future use. I will discuss with you the results of this meeting, our potential options, and seek some guidance as to how you wish me to proceed in a Closed Session tonight.
- Next Project Zoom meeting on 11 August 2025 to discuss project path forward/conclusion.

#### 2. “McArthur Well #2” – (Internal reference Name)

**“Fall River Valley Well Infrastructure Project” (Formal Grant Name): DWR (Department of Water Resources): Grant Manager: Tara George; Alena Misaghi – Tara’s Supervisor**

- a. Per our previously reported request for a funding increase to drill another well at a location near the McArthur Well #1 we were successful with a grant increase from those efforts from \$1,298,200 to \$1,644,000 for a \$345,880 increase in funding. As previously approved, \$50,000 of district funds will be used on this project.
  - Design efforts at the **FRM location** have ceased.
  - This “new” Project will be referred to in the future as **McArthur Well #2.**
  - Design efforts at the McArthur location are proceeding with design additive funding support from our Water System Improvement Grant which had included a well design at this location. Design will be at 50% next week.
  - Following “Emergency Resolution” adoption last month we have negotiated a drilling contract for the well. Conceivably drilling could commence within one month.
  - Separately infrastructure in and about the well will be packaged, advertised, and bid.

#### 3. Wastewater System Expansion (McArthur) Project:

**Cheng Vue – SWRCB – DFA – Project Manager; Jame Garcia – Cheng Vue Supervisor**

- Pace Engineering has begun assembling a Design Team. Nicole Harris will be the Project Manager and Principal-in-Charge. Keith Krantz will be leading the design team.
- PACE Engineers have been on-site contacting and performing preliminary site layouts on each home and business for the last couple of weeks.
- Communications with PACE have been rapid as we develop internal and external project budgets, strategies to keep customers informed, and assignment/timelines for project tasks that both PACE and the CSD will perform.

#### 4. Water System Improvement Project: -

**Project has now been moved to Small Community Drinking Water Unit**

**New Project Manager: Francine Fua**

**\$2,016,000 Planning and Design Grant**

- Keith Krantz, Pace Engineering, continues working on design elements of this project.
- Since this planning project included drilling a second well near the McArthur Well #1 Paige Cibart at Pace has been focusing on designing the **McArthur Well #2 Infrastructure** using a portion of these design funds.

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**5. McArthur Well – “Well No. 1 Improvements”: DWR, Grant Manager, Meghan Burkhardt (Marisol Reynoso and Craig Cross are filling in for Meghan) with AnnMarie Ore as her direct Supervisor**

- The pump replacement is scheduled for 1 November when our water needs are minimal, and we can take the existing pump out of service.
- VFD Drive has been delivered to electrical sub-contractor.
- No change since last month.

**Backup Generator Funding Program: RCAC Grant Lead Person: Andrew Reynolds has been changed to Mark Cubbon**

- The Generator was delivered and secured to its foundation 18 March 2025. No electrical connection work was done.
- No change since last month.

**Land Purchase from Maher under Option to Purchase**

- As part of the ongoing process an Easement Deed for ingress/egress across the southern boundary of CSD existing McArthur Well #1 property has been executed and recorded. This is part of the process to complete existing ingress/egress easement modifications with the US Department of Agriculture and Mr. Maher
- These easements are within the Maher/USDA Conservation agreement and are planned to be completed by late 2025.

**6. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx**

- Keith Krantz, Pace Engineering, and UEI staff have uploaded all Construction Application documents to the State’s FFAST site where all applications are received. It is now in the queue for funding consideration.
- Site visitation was conducted today by DFA representatives, design engineer Krantz and others.
- The efforts of Neil Howard, PGMHP owner, and Cyanna Iniquez, Pace Engineering, reaching out to landowners in the project area to obtain Letters of Intent to connect to the water system/project were successful in convincing almost all the project was worthy of their support to have quality drink water in the future.
- Per your previous approval the CSD will be the lead agency should this project be construction funded, moved into final Pace Engineering 100% design and successful bidder construction.
- Next Project Zoom meeting is scheduled for tomorrow 17 July 2025

**Projects:**

➤ **McArthur Well Pump House – Rehab**

- ❖ **Project Construction began Monday 2 June with local contractor Mike Ryken and crew with Gerald Stone guiding/inspecting the work.**
- ❖ As outlined below, the building has been stripped to the studs only saving the interior sheathing, exterior electrical meter and panels removed, substrate refitted with new insulation, sheathing, and metal siding, electrical fully restored and operational. Building walls have been fully insulated, sheathed, and 100% metal sided. New eyebrow over doors installed. Roof rafters were replaced as needed, and roof sheathed.
- ❖ **This portion of work was completed on 24 June 2025.**
- ❖ **Balance of rehab not completed noted below with estimated schedule.**

# REGULAR BOARD MINUTES

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- ❖ This project is to complete as many improvements as possible which were not possible within the “Well #1 Improvement” contract due to the bids higher than available funding. Utilizing our ARPA (Covid Relief Grant) and CSD funds we are making as many improvements as possible with available funds as outlined in bullets below using local contractors. This work is to be completed before MDS contractor returns to site to complete their contract.
- ❖ Improvement Drawings
  - Keystone Design (Gerald Stone) structural plans are at 100%.
  - **As-Built record drawing needs to be completed.**
- ❖ Planned Improvements
  - Framing
    - Modify wall framing for all MDS bid substructure needed to support electrical upgrades.
    - Replace all rotten roof framing with new as required.
    - Install new plywood exterior sheathing (nonexistent) and renew rotten interior plywood ceiling sheathing.
    - Replace all metal siding and roofing including wrapping all eaves in metal.
    - Replace all insulation in walls and ceiling.
  - Installed new BARD HVAC unit on side of building.
    - **BARD unit delivery is long. Estimated 16-18 weeks.**
  - Install a new exhaust fan for propane engine manual operation.
    - **Still seeking vendor source.**
  - Install a new hatch cover on the roof over well head for pump maintenance. Completed.
  - McArthur Well IH Standby Engine Rehab
    - Completion estimated end 2025.
    - Complete engine cooling heat exchanger plumbing
    - Complete exhaust fan wiring
- ❖ **Project completion date December 2025.**

#### 1. Pit River Bridge – Easement Negotiations with Shasta County

- a. **No change since last month. No communication with Shasta County in last month.**
- b. John Heath, Shasta County, Deputy Director Public Works informed me this project has been funded within the Community Development Block Grant Mitigation Program (CDBG-MIT) which the county received.
- c. Our waterline portion of the grant is \$1.2M.
- d. John Everett, P.E., Shasta County Associate Engineer, has been assigned as the lead engineer in the project.
- e. 13 May 2025 Bill Rodeski, Joe Huston, Amber Beck and I met with John Everett, and Brandon Magby, Shasta County Right of Way Agent, Keith Krantz, Pace Engineering, at our office to discuss the waterline project, how the bridge approaches will impact our Two Rivers Park entry path, water requirements to the Park, and the planned construction timeline.
- f. The vision is for the County to award one contract to build the bridge and install the waterline.
- g. The waterline design and yet to be determined scope of construction administration will be done by a consulting engineer selected by the County via a funding required selection process.
- h. Timeline: Complete design, right of way acquisition and bidding – 2026; Construction – 2027.



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**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- Consider Pre-Approved Invoices for 2026 FYE
  - These are invoices that need to be paid monthly as general operating expenses.
  - ❖ *Director O'Connor made a motion to accept the Pre-Approved Invoices for the 2026 FYE. Director Ontano seconded, and the motion passed unanimously with a vote of 3 ayes ( Hendrix, Ontano, O'Connor)*
- Nomination of new Board Officers for 2026 FYE
  - ❖ This is being tabled until next month
- Consider Applications/Appointment for New Director
  - Donna Hamilton has applied for the position left vacant by Tyler DeWitt
    - Donna is an excellent candidate, and the VP Branch Manager at Plumas Bank.
  - *Director Ontano made a motion to appoint Donna Hamilton to the Fall River Valley CSD Board of Directors. Director O'Connor seconded, and the motion passed unanimously with a vote of 3 ayes ( Hendrix, Ontano, O'Connor)*

**Regular Meeting Adjourned at 6:43**

**Results of Closed Session:**

- The Board gave the GM financial boundaries for the purchase of parcel #018-540-010-000

Submitted,

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Cecil D. Ray  
Board Secretary and General Manager

# Treasurers Report

For July 2025

## ❖ **Summary**

- **We are 8% through the fiscal year**
- Total revenue is over the budgeted amount for the year at 10%
- Total Expenses are just under budget at 9%

## ❖ **Revenue**

- Operating revenue: \$102,294
  - \$1,183 over the budgeted amount for the month.
  - 11% for the year
- Total Revenue: \$105,265
  - 10% for the year

## ❖ **Employee Expenses**

- Total Employee expenses: \$43,159
- Approximately \$3,000 over the budgeted amount
  - There was a vacation payout to an employee, approved by the GM
  - 8% for the year

## ❖ **Operating Expenses**

- Total operating expenses: \$25,464
  - About \$3,000 over the budgeted amount.
    - Utilities were over budget, but they are averaged throughout the year
    - Maintenance and Repairs were over budget
      - Backflow devices purchased will go into inventory, which is an asset.
    - 10% for the year

## ❖ **Total Expenses: \$68,623**

- About \$5,800 over the budgeted amount
  - 9% for the year

- ❖ Net Income including Depreciation and Grant Activities is \$21,069. Without the grants and depreciation included it is \$36,642.

Submitted by,  
Amber Beck, Board Treasurer

# Parks Report

## 8/13/2025

### **Two Rivers Park**

- Landscaping has been completed by McEntire Landscaping.
  - Trees, shrubs and hydroseeding of Natural Grasses/Wildflowers
  - Bark was also placed
- Trash/Recycle receptacle has been delivered and placed
- The Park is nearly complete, with a few items to finish
  - Kiosks (maps and brochures have been printed)
  - Interpretive signs installed
  - Two remaining picnic tables assembled
- The grass is beginning to grow and will be monitored, along with all plants, for the next three months.
  - Anything that needs replacing will be provided by McEntire in this time frame
- May put off Grand opening until Fall or early Spring to give the grass time to get established

### **Lions Park – Fall River Valley Community Park**

- Restroom Improvements Completed:
  - Hand dryers
    - Mark Thomas from Quicksilver Electric has the dryers and will be installing this month.
  - Soap dispensers and Large locking toilet paper holders were installed by Gerald Stone.
- Irrigation issues are being addressed.
  - A leak was repaired by the Operators and Gerald Stone
  - A new control panel is being ordered for the system.
    - An upgraded panel may assist with troubleshooting the system

## **OPERATIONS REPORT 08.13.25**

### **○ System**

- Joseph passed his Wastewater 2 exam. CONGRATULATIONS TO JOSEPH.
- Cleaning and maintenance at the ponds and district stations have continued throughout the end of July and the beginning of August.
- While using the vac trailer on a job at the fairgrounds, the control panel on the vac failed and shut the unit down. Through investigations into the issue, we discovered that the control panel had a faulty pin on a ground wire; this part is not repairable by the company. A new part was ordered and installed on the vac trailer.
- The waddles and debris at Two Rivers Park have been picked up, and gravel is set up close to the pavilion to stage trash cans.
- Gerald, Joe, and Bill fixed a leak running along the first base line at Lions Park.
- The sign acknowledging the well-drilling project in McArthur has been hung outside the office building. The well-drilling project in McArthur has begun.
- New Lovejoy coupler is installed at the booster station. Air/water ratio is an ongoing issue for operators.
- 90-day inspections on all equipment have been completed.
- The drought report is complete, fire hydrants have been flushed, and equipment has been run for the month.
- The monthly water loss is 17-gpm, for a total of 8% of our total water, representing a 0% decrease from last month
- Bacterial samples for the month (July) were negative

### **○ GOALS FOR NEXT MONTH**

- Clean and clear culvert pipe on River St
- Weed eating and facility maintenance
- Ground wires on SCADA boxes
- Amend and resubmit our cross-connection control plan

# INVOICES FOR JULY 2025

## INVOICES FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon	Park Restroom Improvements, Well Rehab, Office Equip.	\$865.85	\$865.85
	McArthur Well #1 Rehab	\$155.79	\$155.79
Amber Beck	Brochures and Map Posters for Two River Parks - From FedEx	\$157.39	\$157.39
Bavco	Backflow Devices	\$5,755.76	\$5,755.76
Ed Staub & Sons	Fuel	\$872.34	\$872.34
Enplan	Nesting Bird Survey - Grant Reimbursable	\$1,500.00	\$1,500.00
Gregory Engineering	Two Rivers Park Engineering - Grant Reimbursable	\$6,026.00	\$6,026.00
John Deere Financial	Repairs and Maintenance to Older John Deere Mower	\$572.58	\$572.58
JPIA	Cyber Liability for 2026	\$443.00	\$443.00
	Annual Property Insurance 2026	\$7,954.55	\$7,954.55
Keystone Designs	Park Maintenance, Restroom Upgrades, Irrigation - Weed Whacking at McA Well	\$1,350.00	\$1,350.00
McEntire Landscaping, Inc.	Two Rivers Park - Progress Billing #4	\$30,831.90	\$30,831.90
Outdoor Creations Inc.	Two Trash/Recycle Receptacles FRVCP and TRP	\$4,708.28	\$4,708.28
Underground Service Alert	Annual Membership - 811 Service	\$300.00	\$300.00
<b>Due as of 7/31/2025</b>			<b>\$61,484.36</b>

## PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
EDD	Due as of 7/31/2025	\$1,063.98	\$0.00
Coastal - Printer Lease	Due as of 7/31/2025	\$334.71	\$0.00
F&M Bank - Solar Lease Payment	Due as of 7/31/2025	\$2,017.00	\$0.00
Frontier - Internet/Telephone	Due as of 7/31/2025	\$311.59	\$0.00
Internal Revenue Service	Due as of 7/31/2025	\$7,294.16	\$0.00
Joseph Huston - Cell Phone	Due as of 7/31/2025	\$50.00	\$0.00
JPIA - Dental/Vision/Life	Due as of 7/31/2025	\$555.90	\$0.00
Pers - Employee Health	Due as of 7/31/2025	\$7,722.61	\$0.00
Pers Retirement	Due as of 7/31/2025	\$3,528.96	\$0.00
Pace Analytical- Water Testing	Due as of 7/31/2025	\$177.80	\$177.88
Pers Unfunded Liability	Due as of 7/31/2025	\$4,695.50	\$0.00
PG&E	Due as of 7/31/2025	\$4,627.86	\$4,627.86
Starlink	Due as of 7/31/2025	\$240.00	-\$120.00
William Rodeski - Cell Phone	Due as of 7/31/2025	\$50.00	\$0.00
Cecil Ray - Stipened	Due as of 7/31/2025	\$300.00	\$0.00
<b>Total</b>		<b>\$32,970.07</b>	<b>\$4,685.74</b>
<b>Due as of 7/31/2025</b>			<b>\$4,685.74</b>

## Grant Reimbursable - (Not Paid Includes Previous Invoices)

VENDOR	FOR	Current	Not Paid
Pace Engineering	2268.06 - Water System Improvements	\$314,358.98	\$503,187.19
Pace Engineering	2268.07 McArthur Sewer Improvements	\$87,368.34	\$177,600.49
Pace Engineering	2268.08 IRWM Well No. 1 Improvements	\$1,113.50	\$2,390.25
Pace Engineering	2268.09 McArthur Well No.2	\$5,340.75	\$5,340.75
Pace Engineering	2268.09 FRM Well No. 1	\$490.50	\$8,889.50
		<b>\$408,672.07</b>	<b>\$697,408.18</b>
<b>Due as of 7/31/2025</b>			<b>\$763,578.28</b>
<b>Total AP Amount for the month:</b>			<b>\$474,962.17</b>

## Aged Payables - July 2025

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon.com	Park Restroom Improvements, Well Rehab, Office Equip.	856.85	0.00	0.00	0.00	0.00	856.85
Amber Beck	McArthur Well #1 Rehab	155.79	0.00	0.00	0.00	0.00	155.79
	Brochures and Map Posters for Two River Parks - From FedEx	157.39	0.00	0.00	0.00	0.00	157.39
Bavco	Backflow Devices	1,810.86	0.00	0.00	0.00	0.00	1,810.86
	Backflow Devices 2 inch - Lead Free	3,944.90	0.00	0.00	0.00	0.00	3,944.90
Ed Staub & Sons Enplan	Fuel Charges	872.34	0.00	0.00	0.00	0.00	872.34
	Nesting Bird Survey - Environmental McA Well #2	1,500.00	0.00	0.00	0.00	0.00	1,500.00
Gregory Engineering, Inc.	Engineering Services - Parks - SC Enhancement Grant	6,026.00	0.00	0.00	0.00	0.00	6,026.00
John Deere Financial	Repairs and maintenance on John Deer Mower (old)	572.58	0.00	0.00	0.00	0.00	572.58
Joint Powers Insurance Authority	Cyber Liability for 2026	443.00	0.00	0.00	0.00	0.00	443.00
	Annual Property Program 07.01.25-03.31.26	7,954.55	0.00	0.00	0.00	0.00	7,954.55
Keystone Designs	Park Maintenance, Restroom Upgrades, Irrigation - Weed Whacking at McA Well	1,350.00	0.00	0.00	0.00	0.00	1,350.00
McEntire Landscaping, Inc.	Two Rivers Park - Progress Billing #4	30,831.90	0.00	0.00	0.00	0.00	30,831.90
Outdoor Creations Inc.	Two Trash/Recycle Receptacles FRVCP and TRP	4,708.28	0.00	0.00	0.00	0.00	4,708.28
Pace Analytical Services LLC Pace Engineering	Water Testing	177.80	0.00	0.00	0.00	0.00	177.80
	2268.06 - Water System Improvements	314,358.98	52,106.18	85,454.60	10,631.91	40,635.52	503,187.19
	2268.07 McArthur Sewer Improvements	87,368.34	2,168.00	271.00	1,964.75	85,828.40	177,600.49
	2268.08 Well No. 1 Improvements	1,113.50	1,276.75	0.00	0.00	0.00	2,390.25
	2268.09 FRM Well No. 1	490.50	8,399.00	0.00	0.00	0.00	8,889.50
	2268.09 McArthur Well No. 2	5,340.75	0.00	0.00	0.00	0.00	5,340.75
Pacific Gas & Electric	06.11.25-07.13.25	4,627.86	0.00	0.00	0.00	0.00	4,627.86
Starlink	Internet Service	0.00	0.00	0.00	0.00	(120.00)	(120.00)
Underground Service Alert Of Northern California & Nevada	Annual 2025 Membership	300.00	0.00	0.00	0.00	0.00	300.00
Report Total		474,962.17	63,949.93	85,725.60	12,596.66	126,343.92	763,578.28

# Fall River Valley Community Services District

## Statement of Revenues and Expenditures - \*BM Budget vs Actual - Unposted Transactions Included In Report

From 7/1/2025 Through 7/31/2025

(In Whole Numbers)

	July 2025 Actual	July 2025 Budget	Total Budget	YTD Actual (07/01/2025 - 07/31/2025)	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities	96,001	97,676	938,847	96,001	10.22%
Outside/Container Revenue	5,773	2,800	12,100	5,773	47.71%
Utility Fees	520	635	7,755	520	6.70%
Total Operating Revenue	102,294	101,111	958,702	102,294	10.67%
Non Operating Revenue					
Taxes Revenue	2,105	2,100	56,100	2,105	3.75%
Interest Revenue	865	732	12,743	865	6.78%
Total Non Operating Revenue	2,970	2,832	68,843	2,970	4.31%
Total Revenue	105,265	103,943	1,027,545	105,265	10.24%
Expenses					
Employee Expense					
Wages	31,348	28,366	373,513	31,348	8.39%
Payroll Taxes	2,211	2,082	27,415	2,211	8.06%
Employee Health Insurance	6,347	6,349	81,902	6,347	7.74%
PERS- Retirement	1,788	2,194	28,967	1,788	6.17%
Compensation Insurance	1,466	1,400	5,900	1,466	24.83%
Total Employee Expense	43,159	40,391	517,697	43,159	8.34%
Operating Expense					
PERS Unfunded Liability 1595	4,696	4,892	37,600	4,696	12.48%
Legal & Accounting	0	400	24,100	0	0.00%
Outside Services	1,534	1,670	20,040	1,534	7.65%
Permit Fees	0	100	7,300	0	0.00%
Association Dues	2,184	2,800	9,600	2,184	22.75%
Insurance	2,991	2,548	30,581	2,991	9.78%
Office Supplies	0	200	2,400	0	0.00%
Shop Supplies	0	175	2,100	0	0.00%
Postage	1,630	651	3,816	1,630	42.72%
Bank Fees	0	11	120	0	0.00%
Equipment/Tools	75	251	3,500	75	2.14%
Water Tests	178	400	4,800	178	3.70%
Vehicle Expense	573	325	3,900	573	14.68%
Maintenance & Repairs	3,087	920	11,040	3,087	27.96%
Interest Expense	222	223	13,615	222	1.63%
Software License & Hardware	1,115	1,145	19,260	1,115	5.78%
Maint					
Education	149	500	6,700	149	2.22%
Mileage	150	250	3,000	150	5.00%
Fuel	872	681	8,172	872	10.67%
Telephone/Internet	802	915	11,180	802	7.16%
Utilities	4,628	3,202	38,484	4,628	12.02%
Miscellaneous Expense	0	154	1,855	0	0.00%
Donation	578	0	0	578	0.00%
Total Operating Expense	25,464	22,413	263,163	25,464	9.68%
Total Expenses	68,623	62,804	780,860	68,623	8.79%
Net Income	36,642	41,139	246,685	36,642	14.85%

# Fall River Valley Community Services District

## Statement of Revenues and Expenditures - \*BM Budget vs Actual - Unposted Transactions Included In Report

From 7/1/2025 Through 7/31/2025

(In Whole Numbers)

	July 2025 Actual	July 2025 Budget	Total Budget	YTD Actual (07/01/2025 - 07/31/2025)	YTD Percent Used
Asset Expense					
Depreciation					
Depreciation Expense	17,963	0	0	17,963	0.00%
Total Depreciation	17,963	0	0	17,963	0.00%
Total Asset Expense	17,963	0	0	17,963	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	2,390	0	0	2,390	0.00%
Total Grant Revenue	2,390	0	0	2,390	0.00%
Total Capital Activities	2,390	0	0	2,390	0.00%
Net Income Including Grant Activities	21,069	41,139	246,685	21,069	8.54%



Fall River Valley Community Services District  
Balance Sheet  
As of 7/31/2025

	Current Year
<hr/>	
Assets	
Current Assets	
Cash & Cash Equivalents	625,642.71
Accounts Receivable	283,160.27
Inventories	70,230.28
Prepaid Expenses	5,186.99
Total Current Assets	<hr/> 984,220.25
Long-term Assets	
Property & Equipment	3,435,052.86
Construction in Progress	1,077,847.33
Total Long-term Assets	<hr/> 4,512,900.19
Total Assets	<hr/> <hr/> 5,497,120.44
<hr/>	
Liabilities	
Short-term Liabilities	
Accounts Payable	763,578.28
Other Short-term Liabilities	(412,073.88)
Total Short-term Liabilities	<hr/> 351,504.40
Long-term Liabilities	
Long-term Liabilities (Lease/Loan)	619,851.61
Pension Liability	266,328.00
Total Long-term Liabilities	<hr/> 886,179.61
Other Accounts	
Balancing Accounts	(45,615.23)
Total Other Accounts	<hr/> (45,615.23)
Total Liabilities	<hr/> <hr/> 1,192,068.78
<hr/>	
Net Assets	
Beginning Net Assets	
Net Assets	4,288,945.87
Total Beginning Net Assets	<hr/> 4,288,945.87
Current YTD Net Income	
	16,105.79
Total Net Assets	<hr/> 4,305,051.66
Total Liabilities and Net Assets	<hr/> <hr/> 5,497,120.44

# Fall River Valley Community Services District

## Statement of Cash Flows

As of 7/31/2025

	Current Period
Cash Flows from Operating & Non-Operating ...	
Changes in Accounts Receivables-Grants	(2,390.25)
Grant Revenue	2,390.25
Changes in Accounts receivable-Operations	(8,563.41)
Interest & Dividends Received	864.96
Sales	102,294.49
Miscellaneous Receipts	156.34
Payments to Employees & Suppliers	(97,306.17)
Total Cash Flows from Operating & Non-Oper...	(2,553.79)
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	(2,354.14)
Total Cash Flows from Investing Activities	(2,354.14)
Cash Flows from Financing Activities	
Net Cash from Long-term Debt Transaction	(1,794.66)
Total Cash Flows from Financing Activities	(1,794.66)
Beginning Cash & Cash Equivalents	632,345.30
Ending Cash & Cash Equivalents	625,642.71

Check Number	Check Description	Vendor Name	Check Amount
4572	System Generated Check/Voucher	Amber Beck	207.45
4573	System Generated Check/Voucher	California Rural Water Association	662.00
4574	System Generated Check/Voucher	Cecil Ray	1,073.50
4575	System Generated Check/Voucher	Excel Electric	1,448.00
4576	System Generated Check/Voucher	Joint Powers Insurance Authority	1,465.50
4577	System Generated Check/Voucher	McArthur Farm Supply Inc	56.83
4578	System Generated Check/Voucher	Shasta LAFCO	1,222.35
4579	System Generated Check/Voucher	Valley Best Hardware	221.95
4580	System Generated Check/Voucher	Woodssong Computing	332.50
4581	System Generated Check/Voucher	B.L. Wilcox & Associates	3,002.00
4582	System Generated Check/Voucher	Virginia Amoroso	2,040.00
4583	System Generated Check/Voucher	Lee One Construction Inc.	12,260.00
4584	System Generated Check/Voucher	Norman Mike	1,440.00
4585	System Generated Check/Voucher	Russell Roberts Backflow	1,000.00
4586	System Generated Check/Voucher	Ryken Roofing	17,000.00
4587	System Generated Check/Voucher	Petty Cash	91.68
4588	System Generated Check/Voucher	Signarama	929.91
DEBIT 173871375	Lovejoy x5	MSC Online	310.26
DEBIT 19262	Deposit for Bard - Well Rehab	Air-O Service	1,035.00
DEBIT 290089	Federal Qtrly Tax Filing for 4 Qtrs	Tax Bandits	26.78
DEBIT 8DFD3F99-0006	Annual Plan	MaintainX Inc.	780.00
DEBIT USPS 007689	Stamps - 4 Rolls	US Postmaster	312.00
DEBIT USPS 007690	Deposit for Postage Permit #110 - For Monthly Billing	US Postmaster	1,000.00
EFT 1-314-000-784	Payroll Liabilities for 2025.07.25	Employment Development Department	478.05
EFT 1-326-532-496	Payroll Liabilities for 2025.07.11	Employment Development Department	585.93
EFT 100000017952118	Retirement Contribution Plan - 27147 PD 2025.07.11	Public Employees Retirement System	1,775.54
EFT 100000017952137	Retirement Contribution Plan - 27147 PD 2025.07.25	Public Employees Retirement System	1,753.42
EFT 17956708	Employee Health	Public Employees Retirement System	7,722.61
EFT 17972029	Unfunded Liability	Public Employees Retirement System	2,890.50
EFT 17972036	Annual Unfunded Liability	Public Employees Retirement System	1,805.00
EFT 1878669	Insurance	Joint Powers Insurance Authority	555.90
EFT 2025.06 ES	Fuel	Ed Staub & Sons	704.74
EFT 2025.06.20 BR	Mileage - Water Samples	William Rodeski	98.00
EFT 2025.07 BR	Cell Reimbursment	William Rodeski	50.00
EFT 2025.07 Frontier	Internet/Phone	Frontier Communications	311.59
EFT 2025.07 JH	Cell Phone, Backflow Class/Exam, Mileage	Joseph Huston	1,644.14
EFT 2025.07 SOLAR	Solar Lease Payment	Farmers & Merchants Bank of Central CA	2,017.00
EFT 2025.07.08 BR	WW Renewal Fee	William Rodeski	149.00
EFT 206296	Legal	Lagerlof, LLP	640.00
EFT 20979573	Payroll Liabilities for 2025.07.11	Internal Revenue Service	3,973.97
EFT 24681506 A	Water Testing	Pace Analytical Services LLC	235.40
EFT 24681506 B	Water Testing	Pace Analytical Services LLC	177.80
EFT 39591762	Printer Lease	Coastal Business Systems	334.71
EFT 44735870	Envelopes	Quill	55.01
EFT 46629935-62065-92	Internet	Starlink	240.00
EFT 80110335687	Garbage Service and Dump	WM Corporate Services, INC	236.25
EFT 92713259	Payroll Liabilities for 2025.07.25	Internal Revenue Service	3,320.19
EFT PGE 2025.06	Utilities	Pacific Gas & Electric	2,359.94
PR202571	Employee: Beck; Pay Date: 7/11/2025	Amber Beck	2,315.87
PR202572	Employee: Beck B; Pay Date: 7/11/2025	Brianna L. Beck	619.76
PR202573	Employee: Huston; Pay Date: 7/11/2025	Joseph M. Huston	2,286.97
PR202574	Employee: Ray; Pay Date: 7/11/2025	Cecil D. Ray	1,710.09
PR202575	Employee: Rodeski; Pay Date: 7/11/2025	William D. Rodeski	2,462.10
PR202576	Employee: Stone; Pay Date: 7/11/2025	Gerald R. Stone	379.11
PR202577	Employee: Beck; Pay Date: 7/25/2025	Amber Beck	2,314.52
PR202578	Employee: Beck B; Pay Date: 7/25/2025	Brianna L. Beck	631.50
PR202579	Employee: Huston; Pay Date: 7/25/2025	Joseph M. Huston	2,271.15
PR202580	Employee: Ray; Pay Date: 7/25/2025	Cecil D. Ray	1,717.92
PR202581	Employee: Rodeski; Pay Date: 7/25/2025	William D. Rodeski	2,426.29
PR202582	Employee: Stone; Pay Date: 7/25/2025	Gerald R. Stone	104.75
SPR202507	Employee: Huston; Pay Date: 7/3/2025	Joseph M. Huston	2,287.95
Report Total			103,560.38

**AMENDMENT NO. 3 TO ENGINEERING AGREEMENT JOB NO. 2268.05**

THIS AMENDMENT NO. 3 TO ENGINEERING AGREEMENT JOB NO. 2268.05 made and entered into as of this 13th day of August 2025, amends the Engineering Agreement heretofore entered between Fall River Valley Community Services District, a public utility district, hereinafter referred to as "Client," and PACE Engineering, Inc., hereinafter referred to as "Consultant."

**RECITALS**

WHEREAS, the Client and Consultant entered into Engineering Agreement, dated June 18, 2021, to provide Miscellaneous District Engineering Support for providing engineering assistance for scoping proposed water and sewer capital improvement projects, and

WHEREAS, the Client now desires to expand the scope of work by adding engineering and related services associated with the CWSRF Construction Grant (Agreement No. D2401017; Project No. C-06-8171-210), executed June 11, 2025, hereinafter referred to as "Funding Agreement," for the Wastewater System Expansion Project, hereinafter referred to as "Project."

NOW, THEREFORE, the parties agree that the aforesaid Engineering Agreement be amended as follows:

1. Client desires Consultant to provide engineering, surveying, and project related tasks to prepare 100% design documents, facilitate public bidding, and assist the District with complying with ongoing conditions pertaining project funding. Specific tasks related to these efforts are shown in Table 1, below:

**Table 1 – Amendment No. 3 Cost Summary**

<b>PACE Task No.</b>	<b>Description</b>	<b>Amount</b>
3010	Surveying and Mapping	\$70,000
3015	Project Management	\$200,000
3020	Design	\$1,873,417
3025	Bidding/Award/Contract Execution	\$50,000
3055	Funding Administration	\$40,000
<b>Total Amendment No.3 Fee Estimate:</b>		<b>\$2,233,417</b>

The work and schedule are generally described in EXHIBIT A, SCOPE OF WORK AND SCHEDULE in the referenced CWSRF Construction Grant Agreement, attached. There are considerable engineering-related services required during construction that are not part of this amendment. After the project bids and construction costs are known, we will work with the District to assess whether the project

can be completed within the acquired funding and determine whether additional funds may be necessary. If so the CWSRF Program affords the District the opportunity to request additional funding through their Final Budget Adjustment (FBA) process after bidding. Table 2, below, summarizes additional engineering-related tasks that have been approved in the current grant, and is provided for informational purposes. Prior to construction, the District and PACE will need to enter into agreement to provide these tasks. **The tasks shown in Table 2 ARE NOT authorized at this time.**

**Table 2 – Additional Engineering-Related Tasks (Not Part of Amendment No. 3)**

<b>PACE Task No.</b>	<b>Description</b>
3030	SCADA Programming
3035	Construction Administration
3040	Construction Staking
3045	Construction Observation
3050	Prevailing Wage Monitoring
3060	O&M Manual
3065	Post-Construction Services

2. Client and Consultant agree that specific task deliverables will be provided in accordance with EXHIBIT A, Section A.4 SCHEDULE in the referenced CWSRF Construction Grant Agreement, attached.

3. The Consultant’s compensation shall be for services rendered pursuant to this Amendment and shall be, generally, based on the approved budget amounts contained in EXHIBIT B, Section B.4 BUDGET COSTS in the referenced CWSRF Construction Grant Agreement, attached, and more specifically in accordance with the more detailed person-hour breakdown shown in EXHIBIT C, attached. For all services proposed in this amendment, the effort will be billed on a “lump sum” or “percentage complete: basis.

4. Consultant’s Job Number for services proposed in this amendment shall be billed under 2268.07.

Except as otherwise provided herein, the Engineering Agreement entered into by the Client and Consultant dated June 18, 2021, remains in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 3 to the Engineering Agreement at Fall River Mills, California, on August 13, 2025.

**CONSULTANT**

PACE Engineering, Inc.

Name

By:



Nicole Harris, Associate Engineer  
C93075

**CLIENT**

Fall River Valley CSD

Name

By:

Cecil Ray, General Manager

M:\Jobs\2268.07 FRVCSD Wastewater System Expansion Project\01 Agreements\02 Agreements\01 Project Agreement\Amendment-3\_2025.docx

## EXHIBIT A – SCOPE OF WORK AND SCHEDULE

### A.1 PROJECT PURPOSE AND DESCRIPTION.

The Project is for the benefit of the Recipient and has a Useful Life of at least 50 years. The funding under this Agreement shall be used to extend the Fall River Valley Community Services District (FRVCSD) wastewater collection system to McArthur and various properties within the FRVCSD's service area. Improvements include installing several thousand feet of sewer pipe and appurtenant facilities. Septic tanks will be decommissioned and abandoned. Improvements will be made to the Fall River Mills Wastewater Treatment Plant to accommodate increased biological loading.

### A.2 SCOPE OF WORK.

The Recipient agrees to do the following:

- Wastewater collection in McArthur includes site acquisitions for two new wastewater lift stations and connecting the Fall River High School, Fall River Community Day School and Soldier Mountain Continuation High School
- Wastewater conveyance and service along U.S. Highway 299, including the Sierra Center Subdivision
- Wastewater collection for the Country Club Subdivision
- Extension of the sewer lateral across private property and septic abandonment for all residential properties connecting to the new sewer system
- Collection System Improvements in Fall River Mills, consisting of:
  - Expanding the existing Hospital Lift Station (LS 2), including emergency back-up generator
  - Replacing the force main between LS 2 and the Fall River Mills Wastewater Treatment Plant (WWTP)
  - Wet well rehabilitation and new pumps, discharge pipe, valves, electrical/controls at Lift Stations 1 and 3 (LS 1 and LS 3)
- Improvements to the Fall River Mills WWTP consisting of:
  - Adding aeration to mitigate odors
  - Influent screening and flow metering
  - Backup generator with Automatic Transfer Switch
  - Fencing

Upon Completion of Construction, the Recipient must expeditiously initiate Project operations.

### A.3 SIGNAGE.

The Recipient must place a professionally prepared sign at least four feet tall by eight feet wide made of ¾ inch thick exterior grade plywood or other approved material in a prominent location on the Project site and must maintain the sign in good condition for the duration of Project implementation. The sign may include another agency's required information and must include, prominently displayed, the following disclosure statement and color logos (available from the Division):



Funding for this project has been provided in full or in part under Proposition 1 – the Water Quality, Supply, and Infrastructure Improvement Act of 2014 and California’s Clean Water State Revolving Fund which is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds through an agreement with the State Water Resources Control Board.

#### A.4 SCHEDULE.

Failure to provide items by the due dates indicated in the table below may constitute a material violation of this Agreement. The Project Manager may adjust the dates in the “Estimated Due Date” column of this table, but Critical Due Date adjustments will require an amendment to this Agreement. The Recipient must complete and submit all work in time to be approved by the Division prior to Project Completion. As applicable for specific submittals, the Recipient must plan adequate time to solicit, receive, and address comments prior to submitting the final submittal. The Recipient must submit the final Reimbursement Request prior to the Final Reimbursement Request Date set forth on the Cover Page.

ITEM	DESCRIPTION OF SUBMITTAL	CRITICAL DUE DATE	ESTIMATED DUE DATE
<b>EXHIBIT A – SCOPE OF WORK</b>			
A.	ADDITIONAL SUBMITTAL(S) TO DIVISION		
1.	Final Plans and Specifications	N/A	February 28, 2027
2.	Final Budget Approval Package	N/A	February 28, 2027
3.	Completion of Construction	June 30, 2029	N/A
B.	REPORTS		
1.	Progress Reports	N/A	Quarterly
2.	Final Inspection and Certification	N/A	June 30, 2029
3.	Project Completion Report	N/A	TBD
4.	As Needed Reports	N/A	TBD
<b>EXHIBIT B – REIMBURSEMENTS, BUDGET DETAIL, AND REPORTING PROVISIONS</b>			
A.	REIMBURSEMENTS		
1.	Reimbursement Requests	N/A	Quarterly
2.	Final Reimbursement Request	December 31, 2029	N/A

The Recipient must award the prime construction contract and begin construction timely. The Recipient must deliver any request for extension of the Completion of Construction date no less than 90 days prior to the Completion of Construction date.

The Division may require corrective work to be performed prior to Project Completion. The State Water Board is not obligated to reimburse corrective work under this Agreement.



#### A.5 PROGRESS REPORTS.

The Recipient must provide a progress report to the Division each quarter, beginning no later than 90 days after execution of this Agreement. The Recipient must provide a progress report with each Reimbursement Request. Failure to provide a complete and accurate progress report may result in the withholding of Project Funds, as set forth in Exhibits B and C. A progress report must contain the following information:

- 1) A summary of progress to date including a description of progress since the last report, percent construction complete, percent contractor invoiced, and percent schedule elapsed;
- 2) A description of compliance with environmental requirements;
- 3) A listing of change orders including amount, description of work, and change in contract amount and schedule; and
- 4) Any problems encountered, proposed resolution, schedule for resolution, and status of previous problem resolutions.

#### A.6 PROJECT COMPLETION REPORT.

(a) The Recipient must submit a Project Completion Report to the Division with a copy to the appropriate Regional Water Board on or before the due date established by the Division and the Recipient at the time of final project inspection. The Project Completion Report must include the following:

- i. Description of the Project,
- ii. Description of the water quality problem the Project sought to address,
- iii. Discussion of the Project's likelihood of successfully addressing that water quality problem in the future, and
- iv. Summary of compliance with applicable environmental conditions.

(b) If the Recipient fails to submit a timely Project Completion Report, the State Water Board may stop processing pending or future applications for new financial assistance, withhold reimbursements under this Agreement or other agreements, and begin administrative proceedings.

#### A.7 FINAL PROJECT INSPECTION AND CERTIFICATION.

Upon completion of the Project, the Recipient must provide for a final inspection and must certify that the Project has been completed in accordance with this Agreement, any final plans and specifications submitted to the State Water Board, and any amendments or modifications thereto. If the Project involves the planning, investigation, evaluation, design, or other work requiring interpretation and proper application of engineering, or other professionals, the final inspection and certification must be conducted by a California Registered Civil Engineer or other appropriate California registered professional. The results of the final inspection and certification must be submitted to the Project Manager.

EXHIBIT B – FUNDING PROVISIONS

B.1 ESTIMATED REASONABLE COST AND PROJECT FUNDS.

The estimated reasonable cost of the total Project is set forth on the Cover Page of this Agreement, and is greater than or equal to the funding anticipated to be provided by the State Water Board under this Agreement. Subject to the terms of this Agreement, the State Water Board agrees to provide Project Funds not to exceed the amount of the Project Funding Amount set forth on the Cover Page of this Agreement.

B.2 RECIPIENT CONTRIBUTIONS.

The Recipient must pay any and all costs connected with the Project including, without limitation, any and all Project Costs. If the Project Funds are not sufficient to pay the Project Costs in full, the Recipient must nonetheless complete the Project and pay that portion of the Project Costs in excess of available Project Funds, and shall not be entitled to any reimbursement therefore from the State Water Board.

The loan component of this Agreement is forgiven. The estimated amount of principal that will be due to the State Water Board from the Recipient under this Agreement is zero dollars and no cents (\$0.00).

B.3 VERIFIABLE DATA.

Upon request by the Division, the Recipient must submit verifiable data to support deliverables specified in the Scope of Work. The Recipient's failure to comply with this requirement may be construed as a material breach of this Agreement.

B.4 BUDGET COSTS

Estimated budget costs are contained in the Summary Project Cost Table below:

LINE ITEM	TOTAL ESTIMATED COST	PROJECT FUNDING AMOUNT
Construction	\$22,530,000.00	\$22,530,000.00
Pre-Purchased Material/Equipment	\$0.00	\$0.00
Real Property/Easement Acquisition	\$52,000.00	\$52,000.00
Change Order Contingency	\$5,988,000.00	\$5,988,000.00
Force Account	\$0.00	\$0.00
Allowances (Soft Costs)	\$5,725,000.00	\$5,725,000.00
TOTAL	\$34,295,000.00	\$34,295,000.00

The Division's Final Budget Approval and related Form 259 and Form 260 will document a more detailed budget of eligible Project Costs and Project funding amounts. Construction of the Project may be completed in phases with written approval of the Division. If construction proceeds under separate phases, the Recipient must submit a Final Budget Approval package and receive Final Budget Approval from the Division for each phase.

The Recipient is prohibited from requesting disbursement amounts that represent Recipient's mark-ups to costs invoiced or otherwise requested by consultants or contractors.

Project Costs incurred prior to the Eligible Work Start Date on the cover page of this Agreement are not eligible for reimbursement.

Project Costs incurred prior to November 15, 2021 are not eligible for the Principal Forgiveness Component funding under this Agreement. The Recipient must not request reimbursement of Project Costs incurred prior to November 15, 2021 in excess of \$12,388,149.00

The Proposition 1 Project Funds, in the amount of twelve million three hundred thirty- eight thousand one hundred forty- nine dollars and zero cents (\$12,338,149.00), may not be available to reimburse Project Costs requested after March 1, 2029. If the Recipient has not requested reimbursement of Project Costs incurred on or after the eligible work start date, through submittal of complete, adequately supported, properly documented, and accurately addressed Reimbursement Requests in accordance with the Reimbursement Procedures at Exhibit B, in an amount of no less than \$12,388,149 by March 1, 2029 the difference may revert to the State Water Board and may no longer be available under this Agreement, with no liability accruing to the State Water Board.

Reasonable indirect costs may be allowable upon approval by the Division.

#### B.5 LINE ITEM ADJUSTMENTS.

Upon written request by the Recipient, the Division may adjust the line items of the budget at the time of Division's Final Budget Approval(s). Upon written request by the Recipient, the Division may also adjust the line items of the budget at the time of Recipient's submittal of its final claim. Any line item adjustments to the budget that are due to a change in scope of work will require an Agreement amendment. The sum of adjusted line items in the budget must not exceed the Project Funding Amount. The Division may also propose budget adjustments.

Under no circumstances may the sum of line items in the budget approved through the Final Budget Approval process exceed the Project Funding Amount. Any increase in the Project Funding Amount will require an Agreement amendment.

#### B.6 REIMBURSEMENT PROCEDURE.

Except as may be otherwise provided in this Agreement, reimbursements will be made as follows:

1. Upon execution and delivery of this Agreement by both parties, the Recipient may request immediate reimbursement of any eligible incurred planning and design allowance costs through submission to the State Water Board of the Reimbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed. To be eligible for reimbursement, Project Costs, including planning and design allowance costs, must have been incurred in compliance with all applicable requirements, including the cross-cutting requirements listed in Exhibits C and D.
2. The Recipient must submit a Reimbursement Request for costs incurred prior to the date this Agreement is executed by the State Water Board no later than ninety (90) days after this Agreement is executed by the State Water Board. Late Reimbursement Requests may not be honored.
3. Additional Project Funds will be promptly disbursed to the Recipient upon receipt of Reimbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed by the Recipient for incurred costs consistent with this Agreement, along with receipt of progress reports due under this Agreement.
4. The Recipient must not request reimbursement for any Project Cost until such cost has been incurred and is currently due and payable by the Recipient, although the actual payment of such cost by the Recipient is not required as a condition of Reimbursement Request. Supporting documentation (e.g., receipts) must be submitted with each Reimbursement Request. The amount requested for Recipient's administration costs must include a calculation formula (i.e., hours or days worked times the hourly or daily rate = total amount claimed). Reimbursement of Project Funds will be made only after receipt of a complete, adequately supported, properly

documented, and accurately addressed Reimbursement Request. Upon request by the Division, supporting documents for professional and administrative services must include the employees' names, classifications, labor rates, hours worked, and descriptions of the tasks performed. Reimbursement Requests submitted without supporting documents may be wholly or partially withheld at the discretion of the Division.


5. The Recipient must spend Project Funds within 30 days of receipt. If the Recipient earns interest earned on Project Funds, it must report that interest immediately to the State Water Board. The State Water Board may deduct earned interest from future reimbursements.
6. The Recipient must not request a reimbursement unless that Project Cost is allowable, reasonable, and allocable.
7. Notwithstanding any other provision of this Agreement, no reimbursement shall be required at any time or in any manner which is in violation of or in conflict with federal or state laws, policies, or regulations.

Notwithstanding any other provision of this Agreement, the Recipient agrees that the State Water Board may retain an amount equal to ten percent (10%) of the Project Funding Amount until Project Completion. Any retained amounts due to the Recipient will be promptly disbursed to the Recipient, without interest, upon Project Completion.

Except as follows, construction costs and disbursements are not available until after the Division has issued a Final Budget Approval for the corresponding costs. The Deputy Director of the Division may authorize the disbursement of up to ten percent (10%) of Project Funds for the reimbursement of eligible construction costs and pre-purchased materials prior to Division approval of the final budget form submitted by the Recipient. All other construction costs are not eligible for reimbursement until after the Division has approved the corresponding final budget form submitted by the Recipient. Construction costs incurred prior to the Eligible Construction Start Date are not eligible for reimbursement.

#### B.7 REVERTING FUNDS AND DISENCUMBRANCE.

In the event the Recipient does not submit Reimbursement Requests for all funds encumbered under this Agreement timely, any remaining funds revert to the State. The State Water Board may notify the Recipient that the project file is closed, and any remaining balance will be disencumbered and unavailable for further use under the Agreement.

<div>  <div> <div>EXHIBIT C</div> <div>PERSON-HOUR BREAKDOWN</div> <div> Client: Fall River Valley Community Services District  Project: Wastewater System Expansion Project  Date: August 13, 2025  Job No: 2268.07 </div> </div> </div>												
Task	Description	Managing Engr	Principal Engr/ Surv	Senior Engr/Surv	Assoc Engr/Surv	Staff Engr/Surv 3	Staff Engr/Surv 2	J. Lenaker Survey Sup	Two-Person Survey Crew	Engr/Survey Technician 3	Admin Clerk	Category Subtotal
		E7	E6/LS6	E5/LS5	E4/LS4	E3/LS3	E2/LS2	E6/LS6	PW2M	T3	AD2	
<b>3010</b>	<b>Surveying and Mapping</b>											
a	Survey Project Management	6		10	8			24				\$ 11,808
b	Field Survey Work							32	80			\$ 46,912
c	Mapping			8				12		40		\$ 11,392
	<b>Surveying and Mapping Subtotal:</b>	6	0	18	8	0	0	68	80	40	0	\$ 70,112
												<b>USE \$70,000</b>
<b>3015</b>	<b>Project Management</b>											
a	Project Team Coordination	120		60	100			40				\$ 77,960
b	Scoping/Scheduling	40		40	32	16	40					\$ 37,192
c	Budget Coordination	32		16	16							\$ 15,808
d	Assistance w/ Funding	32		8	16							\$ 13,928
e	QA/QC	80		80	60			8				\$ 55,188
	<b>Project Management Subtotal:</b>	304	0	204	224	16	40	48	0	0	0	\$ 200,076
												<b>USE \$200,000</b>
<b>3020</b>	<b>Design</b>											
a	Private Property Reconnaissance	16		32	60		350					\$ 87,166
b	Utility Coordination and Locations	8		40	16		120					\$ 36,424
c	Preliminary Collection System Layout	16		120	24		200	16		32		\$ 82,648
d	Caltrans Coordination	4		24	16		16					\$ 12,964
e	Preliminary Project Cost Estimate	24		32	16		40	8		8		\$ 27,896
f	Private Property Follow-up	8		24	40		350					\$ 78,898
g	Civil Design-50%	8	16	8	16	80				40		\$ 33,160
h	Civil Design-Final	6	12	4	8	60				30		\$ 23,556
i	Structural Design-50%	16	32			120				120		\$ 54,648
j	Structural Design-Final	8	24			100				100		\$ 43,412
k	Electrical Design-50%	8	8	60	40	180				180		\$ 89,936
l	Electrical Design-Final	4	8	50	30	160				160		\$ 77,372
m	I/C Design-50%	8	40	8	40	280				280		\$ 121,008
n	I/C Design-Final	4	30	8	30	250				240		\$ 103,114
o	Mechanical Design-50%	4	8	24			80			80		\$ 35,972
p	Mechanical Design-Final	2	6	16			70			70		\$ 29,638
q	Sewer-Collection Design-50%	40		240	80	220	180			240		\$ 196,780
r	Sewer-Collection Design-Final	40		180	60	160	120			180		\$ 146,660
s	Sewer-Lift Station Design-50%	40			220	200	180			180		\$ 156,460
t	Sewer-Lift Station Design-Final	20			180	150	120			120		\$ 112,700
u	Sewer-WWTP Design-50%	60	40		240	200	180			180		\$ 176,340
v	Sewer-WWTP Design-Final	40	20		200	180	160			160		\$ 146,760
	<b>Design Subtotal:</b>	384	244	870	1316	2340	2166	24	0	2400	0	\$ 1,873,512
												<b>USE \$1,873,417</b>
<b>3025</b>	<b>Bidding/Award/Contract Execution</b>											
a	Advertisement For Bids	8		8	32							\$ 10,800
b	Pre-Bid Meeting			8	16		16					\$ 8,120
c	Addendums	8	8	16	20		14				8	\$ 15,414
d	Bid Opening			4	4		4					\$ 2,500
e	Bid Evaluation	2		2	8		8					\$ 4,132
f	Recommendation of Award	1			8		6				4	\$ 3,389
g	Contract Execution	2			16		8				4	\$ 5,706
	<b>Bidding/Award/Contract Execution Subtotal:</b>	21	8	38	104	0	56	0	0	0	16	\$ 50,061
												<b>USE \$50,000</b>
<b>3055</b>	<b>Funding Administration</b>											
a	Funding Coordination & Correspondence	40			30							\$ 17,170
b	Progress Reports	16			20		40					\$ 15,716
c	Assist w/ Requests for Disbursements	6			10		20					\$ 7,316
	<b>Funding Administration Subtotal:</b>	62	0	0	60	0	60	0	0	0	0	\$ 40,202
												<b>USE \$40,000</b>
	Total Person-Hours:	<b>777</b>	<b>252</b>	<b>1130</b>	<b>1712</b>	<b>2356</b>	<b>2322</b>	<b>140</b>	<b>80</b>	<b>2440</b>	<b>16</b>	
	Labor Cost Per Hour:	\$ 271	\$ 256	\$ 235	\$ 211	\$ 190	\$ 179	\$ 256	\$ 484	\$ 161	\$ 89	N/A
	Labor Cost Per Classification:	\$ 210,567	\$ 64,512	\$ 265,550		\$ 447,640	\$ 415,638	\$ 35,840	\$ 38,720	\$ 392,840	\$ 1,424	
												<b>TOTAL FEE, USE \$2,233,417</b>



## TECHNICAL MEMORANDUM

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**TO:** Fall River Valley CSD – Board of Directors  
**FROM:** Nicole Harris and Paul Reuter, PACE Engineering, Inc. <sup>NH</sup> <sup>PJR</sup>  
**CC:** Cecil Ray and Amber Beck, FRVCSD  
**DATE:** August 6, 2025  
**JOB NO.:** 2268.07  
**SUBJECT:** Wastewater System Expansion Project

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The District received a \$34.295M grant commitment in early June 2025 to extend municipal wastewater service to the community of McArthur and other surrounding septic-served properties. The District and staff are commended for their diligence and commitment over the last several years to reach this point.

The design effort will take several months to complete before plans and specifications are ready for public bidding.

PACE has already started early design and scoping efforts consisting of field reconnaissance on all properties to be served by the new project. Our general design approach with estimated timeframes is shown below:

- Field Reconnaissance: This effort consists of visiting every property that will be connected to the new system. The purpose is to determine where existing septic facilities and other utilities reside on the site. To date, we have visited 210 of 256 properties, the remaining of which are either vacant, have no assigned addresses, or we are awaiting contact. **We expect to be completed with this initial effort by end of August 2025.**
- Mapping: The mapping effort consists of locating existing structures and utilities as well as establishing accurate ground surfaces from which we will develop profiles for the sewer design. The project area was flown with drones months ago as part of the ongoing Water System Improvements planning grant. The drone imagery is being used to establish detailed project mapping.

In addition, we are drafting findings on every impacted private property from our field reconnaissance effort. **We expect to complete the mapping effort by the end of August.**

- Preliminary Design: Our sewer design team is generating profiles to determine the best alignments and depths for the new gravity collection system. This effort will estimate

the depth of new lift stations. Preliminarily, it appears an additional lift station will be required along the Highway 299 corridor. This effort will reveal, 1) preliminary locations and depths of all gravity sewer mains, 2) force main alignments, and 3) location and depth of new lift stations. **We expect this effort to continue through mid- to late October.**

- Preliminary Outreach with Caltrans: Caltrans will play a pivotal role in the overall cost and viability of the project, depending on their willingness to work with the District when placing sewer infrastructure within their right-of-way (Highway 299 corridor). All efforts through Preliminary Design are intended to present a viable (and affordable) project within the Caltrans right-of-way. The District and PACE will meet with Caltrans to present the project desires in hopes they will allow us to construct improvements to best serve the District. **We expect to meet with Caltrans by late October.**
- Preliminary Project Cost Estimate: After meeting with Caltrans, we will prepare a preliminary project cost estimate to determine where we are relative to current grant funds. If we believe there may be a shortfall, we will discuss with CWSRF Department of Financial Assistance (DFA) to assess the likelihood of acquiring additional funding through a Final Budget Adjustment (FBA) process after bidding. If there is a reasonable amount of uncertainty, we will strategize ways to take elements of the projects out of the “base bid” and bid as “additive alternates.” This approach will likely lead to the District being able to award the majority of the project. **The project cost analysis effort is expected to be completed by end of 2025.**
- Remaining Design: Once a strategy for bidding the project is established, the remaining design effort will continue. This effort consists of finalizing plan and profile sheets and details for the pipelines and preparing improvement plans for the lift stations and wastewater treatment plant (WWTP). **It is expected the design effort will be completed by late summer 2026.**
- Bidding/Award/Contract Execution: After the plans and specifications are reviewed and approved by the District and DFA, the project will be advertised for public bids, expected by late summer-early fall 2026. After bid opening, and depending on how bids come in, PACE and the District will reach out to DFA to assess the likelihood of obtaining additional project funds, if needed. PACE will prepare the FBA package and submit to DFA for approval.

After the FBA is approved, PACE will assist the District with award and contract execution with the winning bidder. **It is expected the Bidding/Award/Contract Execution effort will be completed by the end of 2026.**

- Construction: Construction should begin by early 2027 and be completed by mid-summer 2029.

**Project Budget and District-Incurred Costs**

The \$34.295M project budget was established in large part based on the allowable \$125,000/residential connection established in the CWSRF Intended Use Plan<sup>1</sup> (IUP), and the 275 “soft commitments” obtained by the District through prior public outreach. While the overall budget is intended to construct the project, little allowance was built into the budget to reimburse the District for internal costs, such as general coordination, utility potholing, office supplies, land acquisition, assistance with right-of-entry agreements, etc. Approximately \$280K was allocated in the grant for District expenses; however, preliminary estimates indicate District-incurred costs could exceed \$1M over a five-year period.

On July 23, 2025, Cecil Ray and Paul Reuter held a Teams call with Cheng Vu and James Garcia with DFA to discuss the overall project budget and eligible District expenses. In general, the majority of anticipated District expenses, incurred as part of the project, would be eligible for reimbursement. As to whether the District could obtain more project money through the FBA process, it is too soon for DFA to say.

To reimburse the District for incurred expenses, funds can be pulled from the current grant proceeds, but elements of the project would have to be removed to make up for the shift in funds. Through the FBA process after bidding, the District can request additional project funding.

CWSRF recently adopted an update to the IUP which increased the amount of funding per residential connection from \$125,000 to \$175,000 and increased the overall project eligible cost to \$50M. Therefore, at least the current guidelines are such that they would allow the District to qualify for more project funding, if it is available.

Since we won’t know the total overall project cost until after bidding, the recommended approach is to assess at that time. If bids come in higher than expected and additional funds are not available, we may have to eliminate small portions of the project to fit within the current funding allocation. Potential areas to cut from the project could be the Country Club Subdivision and/or certain properties residing on the “Bluff” along Highway 299. However, it is too soon to tell whether any component will need to be cut from the project.

Another challenge moving forward is the upcoming retirement of Cecil Ray, expected early this fall. We consider Cecil to be a very important asset for the District to assure successful completion of the project moving forward. During our meeting with DFA on July 23<sup>rd</sup>, we floated the idea of the grant funding part-time involvement by Cecil through the end of the project. DFA indicated this could be done. As such, it is recommended the District enter into a post-retirement agreement with Cecil that allows him to work part-time after retirement on the sewer project. We anticipate his involvement could average 6-10 hours/week until the project is completed (mid-2029).

1. The Intended Use Plan (IUP) is a document updated every year by the State Water Resources Control Board and establishes funding amounts and eligibility guidelines for the upcoming year.