

**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**

**REGULAR BOARD MEETING MINUTES**

March 11, 2026

**CALL TO ORDER:**

Chairman Hendrix called the Regular Board Meeting to order at 6:00 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Hendrix, O'Connor, Harper

Directors absent: Hamilton and Ontano

**VISITORS:**

None

**PUBLIC COMMENT:**

None

**COMMUNICATIONS:**

None

**APPROVAL OF MINUTES:**

Director O'Connor moved to approve the Regular Board Meeting minutes from February 11, 2026. Director Harper seconded. Motion passed unanimously with 3 Ayes (Hendrix, O'Connor, Harper).

**APPROVAL OF INVOICES:**

Director O'Connor moved to approve and pay the invoices for the month. Director Harper seconded. Motion passed unanimously with 3 Ayes (Hendrix, O'Connor, Harper).

**PARKS REPORT – Amber Beck**

**Staffing**

- Expansion of the parks system has created the need for a part-time Parks & Recreation employee (approx. 10 hours/week).
- Sky Snyder is recommended for the position due to his experience and past contributions, including work on the Floyd Buckskin Trail.
- New job description and pay schedule are up for approval.

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#### Two Rivers Park

- Installation of the main kiosk/message board is complete; includes map of District Parks & Trails and Park Rules signage.
- Second kiosk installation planned for this week, coordinated with Ajumawi Monitor.

#### Grants

- **CA Natural Resources – Green Infrastructure (\$383,090):**  
Final walkthrough pending kiosk installation; District will receive remaining \$28,776 upon closeout.
- **CA State Parks – Per Capita Grant (\$177,952):**  
Project completed.
- **Sierra Nevada Conservancy – Stewardship Enhancement Grant (\$550,000):**  
Project scheduled for completion this spring; grant ends 8/31/2026.

#### Fall River Valley Community Park (Lions Park)

- **Redding Rancheria Community Fund Grant (\$3,500):**  
Main park sign and message board installed; map and Park Rules posted.  
ADA playground ramp and remaining signs to be installed as time allows.
- **McConnell Fund Grant:**  
Application submitted for restroom ADA renovations, replacement siding, and minor repairs dependent on funding.

#### TREASURER'S REPORT – Amber Beck

The District is 67% through the fiscal year. Revenues are at 65% of budget and expenses are at 67%, reflecting performance in line with expectations.

#### Revenue:

- Operating revenue totaled \$65,788, which is \$1,437 under budget.
- Total revenue was \$66,893, or \$1,494 under budget.
- Revenues overall are at 65% of the annual budget.

#### Employee Expenses:

- Total employee expenses were \$36,462, which is \$3,642 over budget, at 68% of the annual budget.

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- Even with retaining Cecil Ray for a few extra months, projections show the District can still afford to hire the part-time Parks & Recreation Coordinator and remain within or only slightly above budget.

#### **Operating Expenses:**

- Operating expenses totaled \$15,696, which is \$5,376 under budget, at 66% of the annual budget.
- Operating expenses remain in a good position for this time of year.

#### **Total Expenses:**

- Total expenses were \$52,158, \$9,020 under budget, at 67% of the annual budget.

#### **Net Income:**

- Net income including depreciation and grant activities: \$3,133,410.
- Net income excluding depreciation and grant activities: \$146,824.
- The District's financial position remains strong, with significant gains compared to the prior month due to grant activity.

### **OPERATIONS REPORT – Joseph Huston**

#### **Water System**

- Completed several meter changes.
- Well #1 in McArthur successfully passed the F.A.T. test.
- Generator at Well #1 passed county inspection.
- Completed well house checklist for PACE.

#### **Sewer System**

- Held Teams meeting with PACE to identify customers who may need wastewater pumps.
- PACE conducted follow-up checks on wastewater line locations.
- Tested all lift stations to support PACE's flow-rate assessments.

#### **Equipment & Facilities**

- Ran all motors and generators for routine maintenance.
- Installed new signage at the community park (baseball field area).

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- Installed a kiosk near the playground.
- Processed multiple dig tickets for PG&E and contractors.
- Mailed out CCCR survey letters to customers.

#### **Water Loss**

- Water loss was not calculated but will be available next month.

#### **MANAGERS REPORT – William Rodeski**

- McArthur Well #1 & Generator Project – Notice of Completion filed with Shasta County; generator fully tested and operational.
- McArthur Well #2 – No primary drinking water violations; secondary issues include sulfide odor and elevated pH. Options under review with PACE Engineering.
- Water Planning Grant – Hydrant Locations – Preliminary hydrant layout completed by PACE and sent to Fire Chief White for review.
- Fall River Test Wells Project – Nearing completion; extension to be requested pending Record of Survey approval.
- Wastewater Expansion Project – Awaiting potholing quote from Badger Inc.; public meetings and ROE collection being scheduled.
- Pine Grove Mobile Home Park Project – DFA supervisor has signed off; funding anticipated late March or early April.
- Cross-Connection Control Program – Customer surveys mailed; responses beginning to come in.
- District Updates –
  - Melissa Buciak now serving as water regulator.
  - Plan to bring on Sky Snyder for seasonal parks maintenance.
  - Joseph and Stevie scheduled to attend CRWA Expo next month.

#### **OLD BUSINESS:**

None.

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**NEW BUSINESS:**

- Consider Resolution 2026-01 Pine Grove Water Consolidation Project Authorizing Resolution
  - This resolution was passed in 2025, but the project name was incorrect along with a typo referring to the District.
  - This authorizes the District to enter into a contract for the project grant.
    - Chairman Hendrix moved to approve the new Agreements. Director Harper seconded. Motion passed unanimously with 3 Ayes (Hendrix, O'Connor, Harper).
  
- Consider New Job Description and Pay Schedule for Parks and Rec. Coordinator
  - The District now has two trails and two parks. There are two separate pavilions, two restrooms, landscaping and maintenance.
  - Although this work was previously contracted out, it is now an in-house position, and the District must establish an appropriate pay scale and job description.
    - Director O'Connor moved to approve the new Agreements. Director Harper seconded. Motion passed unanimously with 3 Ayes (Hendrix, O'Connor, Harper).
  
- Consider 2026-2027 COLA
  - Table until next month

**Regular Meeting Adjourned at 6:35**

Submitted,



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Bill Rodeski, General Manager



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Brett Hendrix, Board Chairman/President